

CITY OF MATTOON, ILLINOIS
CITY COUNCIL AGENDA
April 17, 2018
6:30 PM

6:30 PM BUSINESS MEETING

Pledge of Allegiance

Roll Call

Electronic Attendance

CONSENT AGENDA:

Items listed on the Consent Agenda are considered to be routine in nature and will be enacted by one motion. No separate discussion of these items will occur unless a Council Member requests the item to be removed from the Consent Agenda. If an item is removed from the Consent Agenda, it will be considered elsewhere on the agenda for this meeting. Prior to asking for a motion to approve the Consent Agenda, the Mayor will ask if anyone desires to remove an item from the Consent Agenda for public discussion.

1. Minutes of the Regular Meeting April 3, 2018.
2. Bills and Payroll for the first half of April, 2018.

PRESENTATIONS, PETITIONS AND COMMUNICATIONS

This portion of the City Council meeting is reserved for persons who desire to address the Council. The Illinois Open Meetings Act mandates that the City Council may NOT take action on comments received on matters that have not been identified on this agenda, but the Council may direct staff to address the topic or refer the matter for action on the agenda for another meeting. Persons addressing the Council are requested to limit their presentations to three minutes and to avoid repetitious comments. We would ask you to state your name for the record as well as stand when speaking.

- Public comments/presentations and non-agenda items
- Presentation: Acknowledging the retirement of Fire Department Shift Captain Dennis Camfield after more than 28 years of service with the City.
- Presentation: Acknowledging the retirement of Fire Department Shift Captain Keith Orndorff after more than 20 years of service with the City.

NEW BUSINESS

1. Motion – Approve Council Decision Request 2018-1836: Approving amendments to the budget for the fiscal year ending April 30, 2018. (Owen)
2. Motion – Adopt Special Ordinance No. 2018-1672: Adopting the budget for the fiscal year that begins May 1, 2018 and ends April 30, 2019. (Owen)
3. Motion – Adopt Resolution No. 2018-3015: Prescribing contributions required of Employees and Retirees who elect to participate in the group Health, group Medicare, and Life insurance plan of the municipality. (Owen)

4. Motion – Approve Council Decision Request 2018-1837: Approving the promotion of Captain Rex Barnes to Shift Captain and Engineer Michael Romine to Captain, effective April 3, 2018, due to the retirement of Shift Captain Camfield. (Hall)

5. Motion – Approve Council Decision Request 2018-1838: Awarding the 2018 Water Treatment Plant chemical bids to:

USALCO for	Alum	@	\$0.1850 /pound
Hawkins for	Ammonium Sulfate	@	\$0.2950 /pound
Brenntag for	Ammonium Sulfate	@	\$0.2950/pound
Matheson Tri-Gas, Inc. for	Carbon Dioxide	@	\$0.0798 /pound
Polydyne for	Cationic Polymer	@	\$0.4850 /pound
Brenntag for	Chlorine	@	\$0.2450 /pound
Univar for	Fluoride	@	\$0.3200 /pound
Hawkins for	Permanganate	@	\$0.8650 /pound; and
Hawkins for	Phosphate Blend	@	\$0.4900 /pound. (Cox)

6. Motion – Adopt Resolution No. 2018-3016: Approving Change Order #1 in the amount of \$7,000 for the design fees associated with the Marshall Avenue Project from 9th Street to 14th Street; and authorizing the mayor to sign the Preliminary Engineering Services Agreement for Motor Fuel Tax Funds Addendum #1 with Upchurch & Associates. (14-00266-02-PV) (Graven)

7. Motion – Adopt Ordinance No. 2018-5405: Amending Section 35.01 Fees & Charges of the municipal code to update the Schedule of Fees charged by the municipality for liquor licenses, fireworks vendors, and cemetery niches. (Gover)

8. Motion – Approve Council Decision Request 2018-1839: Approving a \$13,000 grant by the Tourism Advisory Committee from FY18/19 Hotel/Motel tax funds to the Mattoon Cobras for three softball tournaments (12th Annual Mother’s Day Tournament held May 11 -13, 2018; 2018 USSSA Schools Out Blowout to be held June 1-3, 2018; and 2018 USSSA State Tournament to be held June 15-17, 2018); and authorizing the mayor to sign the agreement. (Hall)

9. Motion – Approve Council Decision Request 2018-1840: Approving a \$8,000 grant from Hotel/Motel Tax funds from FY18/19 to the Eastern Illinois University Athletic Department for the IHSA Boys and Girls State Track & Field Tournaments held at EIU on May 17-19, and 24-26, 2018; and authorizing the mayor to sign the agreement. (Hall)

10. Motion – Approve Council Decision Request 2018-1841: Approving a \$2,275.00 grant from Hotel/Motel Tax funds from FY18/19 to the Eastern Illinois University Kinesiology & Sports Studies in support of the IHSA Girls Badminton Finals to be held at Eastern Illinois University on May 11-12, 2018; and authorizing the mayor to sign the agreement. (Hall)

11. Motion – Approve Council Decision Request 2018-1842: Awarding the bid of \$194,586.87 from AJ Walker Construction for the replacement of the municipal parking lot located at NE corner 21st and Broadway Avenue. (Cox)

12. Motion – Approve Council Decision Request 2018-1843: Authorizing the purchase of one 2018 Chevrolet Impala Administrative Package in the amount of \$23,279.00 from Miles Chevrolet in Decatur. (Gover)

13. Motion – Approve Council Decision Request 2018-1844: Authorizing the purchase of two 2018 Ford Utility Police Interceptor AWD squad vehicles in the amount of \$57,200.00 from Morrow Brothers in Greenfield. (Gover)

DEPARTMENT REPORTS:

**CITY ADMINISTRATOR/COMMUNITY DEVELOPMENT
CITY ATTORNEY**

**CITY CLERK
FINANCE
PUBLIC WORKS
FIRE
POLICE
ARTS AND TOURISM**

COMMENTS BY THE COUNCIL

Recessed to closed session pursuant to the Illinois Open Meetings Act for the purpose of the discussion of collective negotiating matters between the City of Mattoon and its employees or their representatives, or deliberations concerning salary schedules for one or more classes of employees (5ILCS/20 (2)(C)(2)); the appointment, compensation, discipline, performance, or dismissal of specific employees of the City or legal counsel for the City. (5ILCS/20 (2)(C)(1)); and litigation is affecting the City and an action is probable or imminent (5ILCS/20 (2)(C)(11)). (Gover)

Reconvene

Adjourn

CONSENT AGENDA ITEMS:

UNAPPROVED MINUTES:

Regular Meeting – April 03, 2018

The City Council of the City of Mattoon held a regular meeting in the City Hall Council Chambers on April 3, 2018.

Mayor Gover presided and called the meeting to order at 6:30 p.m.

Mayor Gover led the Pledge of Allegiance.

The following members of the Council answered roll call physically present: YEA Commissioner Dave Cox, YEA Commissioner Sandra Graven, YEA Commissioner Rick Hall, Absent Commissioner Preston Owen, and YEA Mayor Tim Gover.

Also physically present were City personnel: City Administrator Kyle Gill, City Attorney Daniel C. Jones, Finance Director & Treasurer Beth Wright, Public Works Director Dean Barber, Fire Chief Tony Nichols, Asst. Fire Chief Sean Junge, Police Chief Jason Taylor, and City Clerk Susan O'Brien.

CONSENT AGENDA

Mayor Gover seconded by Commissioner Hall moved to approve the consent agenda consisting of minutes of the regular meeting March 20, 2018; Fire department report for the month of February, 2018; bills and payroll for the last half of March, 2018.

Bills & Payroll last half of March, 2018

<u>General Fund</u>			
Payroll		\$	257,055.97
Bills		\$	48,636.41
	Total	\$	305,692.38
<u>Hotel Tax Administration</u>			
Payroll		\$	3,590.82
Bills		\$	1,750.98
	Total	\$	5,341.80
<u>Festival Mgmt. Fund</u>			
Bills		\$	9,585.79
	Total	\$	9,585.79
<u>Mobile Equipment Fund</u>			
Bills		\$	23,479.00
	Total	\$	23,479.00
<u>Midtown TIF Fund</u>			
Bills		\$	43.40
	Total	\$	43.40

	<u>Capital Project Fund</u>	
Bills		\$ 3,385.45
	Total	\$ 3,385.45
	<u>Water Fund</u>	
Payroll		\$ 39,030.39
Bills		\$ 15,949.61
	Total	\$ 54,980.00
	<u>Sewer Fund</u>	
Payroll		\$ 42,048.63
Bills		\$ 74,022.82
	Total	\$ 116,071.45
	<u>Health Insurance Fund</u>	
Bills		\$ 154,572.32
	Total	\$ 154,572.32
	<u>Motor Fuel Tax Fund</u>	
Bills		\$ 8,670.67
	Total	\$ 8,670.67

Mayor Gover declared the motion to approve consent agenda carried by the following vote: YEA Commissioner Cox, YEA Commissioner Graven, YEA Commissioner Hall, Absent Commissioner Owen, YEA Mayor Gover.

PRESENTATIONS, PETITIONS AND COMMUNICATIONS

Mayor Gover opened the floor for Public comments or questions with no response from the Public.

Mrs. Cheryl Lee presented the Council with information regarding National Services Recognition Day, her designation as Americorp VISTA in Mattoon (Volunteer In Services to America), partnership with Fit-to-Serve; thanked the Council and Departments for their help; notified the Council of a service project, Community Bridges, where elementary students learn the Farm-to-Table concepts; and invited the Council to the awards ceremony on May 4th and May 11th at Williams Elementary School. Mayor Gover opened the floor for questions with no response. Mayor Gover read the following proclamation:

PROCLAMATION

WHEREAS, service to others is a hallmark of the American character, and central to how we meet our challenges; and
WHEREAS, the nation's cities are increasingly turning to national service and volunteerism as a cost-effective strategy to meet their needs; and
WHEREAS, AmeriCorps and Senior Corps participants address the most pressing challenges facing our communities, from educating students for the jobs of the 21st century, to fighting the opioid epidemic, to responding to natural disasters, to supporting veterans and military families; and
WHEREAS, national service expands economic opportunity by creating more sustainable, resilient communities and providing education, career skills, and leadership abilities for those who serve; and
WHEREAS, AmeriCorps and Senior Corps participants serve in more than 50,000 locations across the country, bolstering the civic, neighborhood, and faith-based organizations that are so vital to our economic and social well-being; and
WHEREAS, national service participants increase the impact of the organizations they serve, both through their direct service and by managing millions of additional volunteers; and

WHEREAS, national service represents a unique public-private partnership that invests in community solutions and leverages non-federal resources to strengthen community impact and increase the return on taxpayer dollars; and

WHEREAS, national service participants demonstrate commitment, dedication, and patriotism by making an intensive commitment to service, a commitment that remains with them in their future endeavors; and

WHEREAS, the Corporation for National and Community Service shares a priority with local leaders nationwide to engage citizens, improve lives, and strengthen communities; and is joining with the National League of Cities, the National Association of Counties, Cities of Service, and local leaders across the country for National Service Recognition Day on April 3, 2018.

THEREFORE, BE IT RESOLVED that I, Timothy D. Gover, Mayor of Mattoon do hereby proclaim April 3, 2018, as National Service Recognition Day, and encourage residents to recognize the positive impact of national service in our community, to thank those who serve; and to find ways to give back to their communities; and have hereunto set my hand and caused the seal of the City of Mattoon, Coles County, Illinois to be affixed this 3rd day of April, 2018.

/s/Timothy D. Gover

Timothy D. Gover

Mayor

City of Mattoon, Illinois

Mayor Gover opened the Budget Hearing for the Fiscal Year 2019 at 6:45 p.m. in the City Hall Council Chambers on April 03, 2018. Administrator Gill reviewed the current year's FY18 Budget, FY19 General Fund Obstacles, Projected Revenues and Expenditures, FY19 Changes/Cuts, the result of a deficit budget of -\$746,704, Budgeted Revenues, Budgeted Expenditures, and Overviews of the Health Insurance, General Fund Departments, Tax Increment Financing (TIF), Business District, Hotel/Motel Tax Fund and Festival Management Fund, Water & Sewer Funds, Mobile Equipment Fund (MEF) and future acquisitions; FY19 Recommendations and a projected FY20 deficit of -\$1,546,437. Mayor Gover opened the floor for questions of the Council and Public. Commissioner Hall noted the budget numbers are not concrete and the goal is to reverse the deficit and have a balanced budget through departments and labor negotiations. Mayor Gover commended Administrator Gill and Director & Treasurer Wright as well as the Department Heads in their efforts to attain a balanced budget; and noted the City's surplus would only last so long. Mayor Gover closed the Budget Hearing at 7:14 p.m.

Mayor Gover announced the City received more than four inches of rain, commended the Fire, Police and Public Works Department staff and thanked staff for their help. Director Barber noted the City received 4.3" from midnight to 11:00 a.m. and described the flooding around town. Chief Nichols described the evacuations and sheltering of those impacted; and thanked Chief Taylor and Deputy Chief Gaines and Officers for their help as well as Lincoln Fire Protection District with the help of a boat to transfer a resident. Mayor Gover opened the floor for further comments with no response. Mayor Gover thanked all for the updates.

NEW BUSINESS

Mayor Gover seconded by Commissioner Cox moved to adopt Ordinance No. 2018-5404, amending Chapter 114 of the municipal code regarding Class T liquor licenses and establishing regulation of alcohol in the Burgess Osborne Auditorium; and amending Chapter 35 Schedule of Fees for the Burgess Osborne Auditorium rentals.

Mayor Gover thanked the efforts of Director Barber, Administrator Gill and Deputy City Clerk Marsha True for their work on the ordinance. Commissioner Graven stated the damage

deposit should equal the rent for those rentals involving alcohol in order to place more responsibility on renters to \$400.

Commissioner Graven seconded by Commissioner Cox moved to amend the damage deposit for rentals involving alcohol to \$400.

Mayor Gover declared the motion to amend Ordinance No. 2018-5404 carried by the following vote: YEA Commissioner Cox, YEA Commissioner Graven, YEA Commissioner Hall, Absent Commissioner Owen, YEA Mayor Gover.

CITY OF MATTOON, ILLINOIS

ORDINANCE NO. 2018-5404

AN ORDINANCE AMENDING THE CITY OF MATTOON REGULATIONS FOR CLASS T SPECIAL USE PERMITS, ESTABLISHING AN ALCOHOL POLICY FOR BURGESS-OSBORNE AUDITORIUM, AND AMENDING THE RENTAL FEES FOR BURGESS-OSBORNE AUDITORIUM

WHEREAS, the City of Mattoon regulates Liquor Licenses and Permits in conformance with State Regulations established by the Illinois Liquor Control Commission; and

WHEREAS, the City of Mattoon wishes to amend the City Ordinance regulations for Class T Licenses to allow greater flexibility and to more closely match the Illinois Liquor Control Commission regulations for Special Use Permits; and

WHEREAS, the City of Mattoon operates and maintains a Community Building known as Burgess-Osborne Auditorium at 1701 Wabash Avenue; and

WHEREAS, the City of Mattoon wishes to make the Burgess-Osborne Auditorium more attractive to rental customers by allowing alcohol to be served under certain specific conditions, and for certain specific events; and

WHEREAS, the City of Mattoon wishes to amend the rental rates for Burgess-Osborne Auditorium for said events.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF MATTOON, COLES COUNTY, ILLINOIS, that

Section 1. Chapter 114 Subsection 22(F) of the City of Mattoon Code of Ordinances, Class T Licenses, be amended as shown below. Proposed verbiage to be inserted shall be as underlined. Existing verbiage to be deleted shall be as struck through. All other verbiage is existing and shall remain.

(F) Class T licenses shall authorize the retail sale of alcoholic liquor at a picnic, outing, festival or other such special occasion, including, but not limited to "special events" as defined in this chapter, for consumption on the premises or within an area specifically designated in such licenses. Class T licenses shall be designated as Class T-1, T-2, or T-3 and shall be issued as follows:

(1) Class T-1 Special Event license may be issued to an educational, civic, service, charitable or other not-for-profit organizations. The provision that alcoholic liquor may not be consumed on public property shall not apply to such premises designated in the

area specifically designated for the Class T-1 license; provided, however, that no alcoholic beverage may be sold or consumed in an area within ten feet of any public street open to vehicular traffic. A licensee holding an event on public property shall provide a certificate of general liability insurance with combined single limits of not less than \$1,000,000 along with the required certificate of dram shop insurance. Each such certificate of insurance shall show the city as an additional insured. The time and days of operation shall be specifically requested in the application and shall be specifically provided for in the T-1 license and the licensee shall not sell alcoholic beverages at any other times except for those provided and allowed in the T-1 license.

(2) A Class T-2 license may be issued for Special Events to licensees holding other classifications of licenses for premises which the licensee otherwise owns or has a right to use and which is contiguous to and which extends no further than 100 feet from the business premises for which the licensee holds an existing license. The provision that alcoholic liquor may not be consumed on public property shall not apply to such premises designated in the area specifically designated for the Class T-2 license; provided, however, that no alcoholic beverage may be sold or consumed in an area within ten feet of any public street open to vehicular traffic. A licensee holding an event on public property shall provide a certificate of general liability insurance with combined single limits of not less than \$1,000,000 along with the required certificate of dram shop insurance. Each such certificate of insurance shall show the City as an additional insured. The license fee for a Class T-2 license shall be in the amount of \$100 for each 24-hour period or fraction thereof.

(3) A Class T-3 license may be issued a Special Use Permit for licensees to allow for the transfer of alcoholic beverages from an existing licensed retail premises to a designated site for a special event with approval by the Local Liquor Commissioner. A licensee holding an event on public property shall provide a certificate of general liability insurance with combined single limits of not less than \$1,000,000 along with the required certificate of dram shop insurance. Each such certificate of insurance shall show the City as an additional insured. The license fee for a Class T-3 license shall be in the amount of \$100 for each 24-hour period or fraction thereof.

(4) Class T-1 and T-2 licenses shall be issued for a specific period of time not to exceed three consecutive days.

(5) No applicant or licensee shall be issued more than three Class T-1 or three Class T-2 licenses in any one calendar year.

(6) A Class T license, if issued, shall not in any manner be regarded as to relieve the license holder from complying with all other requirements of law.

(7) When a picnic, outing, festival or other similar special event is held out of doors pursuant to any category of Class T license, the license holder shall:

(a) Use only paper or plastic products to serve alcoholic liquor or food;

(b) Provide fencing or a barricade with at least two means of ingress and egress around the area designated in the license;

(c) Monitor each means of ingress and egress so as to provide adequate crowd control;

(d) Prevent alcoholic liquor from being removed from the designated area by patrons, invitees or customers of the licensee;

(e) Remove as quickly as feasible, and not longer than 24 hours after the ending time of the event, all refuse, litter, debris, garbage and the like from the property used for the event in the abutting public right-of-way. Failure to comply with this division (F)(6)(e) may be deemed a public nuisance and the licensee prosecuted under applicable provisions of the City of Mattoon, Illinois Code of Ordinances relating to public nuisances. Failure

to comply with this division (F)(6)(e) may preclude the issuance of Class T licenses to the licensee at any time in the future and shall be considered by the Local Liquor Control Commissioner in determining whether the Local Liquor Commissioner should issue subsequent Class T licenses.

(f) Any portion of a Class T-1 and T-2 licensed event held outside shall cease operations at midnight.

Section 2. Chapter 114 of the City of Mattoon Code of Ordinances be amended by the addition of proposed Subsection 55, Burgess-Osborne Auditorium.

§114.55 BURGESS-OSBORNE AUDITORIUM

(A) Alcohol shall only be allowed to be served and/or consumed at Burgess-Osborne Auditorium under the following conditions:

(1) When served by a Caterer licensed by the City of Mattoon in accordance with Section 114.22.1.

(2) When served by a licensed alcohol retailer in accordance with Section 114.22(F)(2), (Class T-3 License) subject to approval of the Liquor Control Commissioner.

(B) Alcohol use at Burgess-Osborne Auditorium shall only be allowed for the following events:

- Wedding Receptions
- Class Reunions
- Family Reunions
- Corporate Meetings and/or Corporate Holiday Parties

(C) Alcohol use shall be limited to events hosting the families and company employees traditionally associated the type of events listed in Section 114.55(B). Alcohol use shall not be allowed for use under the provisions of Sections 114.55(A)&(B) for events which are open to the public.

(D) Alcohol use allowed under Sections 114.55(A)(B)&(C) shall be confined to the inside of the facility, and shall be prohibited outside.

(E) Alcohol use for events other than those specifically described in Sections 114.55(A)(B)(C)&(D) may be considered for approval, on a case by case basis, by the Liquor Commissioner.

Section 3. The fees set forth in Section 35.01(G)(24) of the City of Mattoon Code of Ordinances are amended as follows:

Burgess-Osborne Auditorium	
8:00 A.M. to 4:00 P.M. (No Alcohol)	\$50
4:00 P.M. to 11:00 P.M. (No Alcohol)	\$75
8:00 A.M. to 11:00 P.M. (No Alcohol)	\$125
8:00 A.M to 11:00 P.M. (Special Event with Alcohol)	\$400
Damage Deposit (Auditorium Only, No Alcohol, No Access to Changing Rooms)	\$100
Damage Deposit (Special Event with Alcohol, and/or Access to Changing Rooms)	\$400

Section 4. All ordinances, resolutions, and regulations in conflict with this Ordinance are hereby repealed to the extent of such conflict.

Section 5. This ordinance shall be in full force and effect on May 1, 2018 and upon its publication and approval as provided by law. The Clerk is hereby directed to publish this Ordinance in pamphlet form.

Upon motion by Mayor Gover, seconded by Commissioner Cox, adopted this 3rd day of April 2018, by roll call vote, as follows:

AYES (Names): Commissioner Cox, Commissioner Graven,
Commissioner Hall, Mayor Gover
NAYS (Names): None
ABSENT (Names): Commissioner Owen

Approved this 3rd day of April, 2018.

/s/Timothy D. Gover
Timothy D. Gover, Mayor
City of Mattoon, Coles County, Illinois

ATTEST:
/s/Susan J. O'Brien
Susan J. O'Brien, City Clerk

APPROVED AS TO FORM:
/s/Daniel C. Jones
Daniel C. Jones, City Attorney

Recorded in the Municipality's Records on April 3, 2018.

Mayor Gover declared the amended motion carried by the following vote: YEA Commissioner Cox, YEA Commissioner Graven, YEA Commissioner Hall, Absent Commissioner Owen, YEA Mayor Gover.

Mayor Gover seconded by Commissioner Hall moved to approve Council Decision Request 2018-1830, approving a water adjustment in the amount of \$1,847.59 on behalf of Suite Dreams Hospitality due to a water leak.

Mayor Gover opened the floor for questions/comments. Director & Treasurer Wright noted when the adjustment covers two different months, there are two water adjustments made – one from January and this second one from February.

Mayor Gover declared the motion carried by the following vote: YEA Commissioner Cox, Abstained due to working relationship Commissioner Graven, YEA Commissioner Hall, Absent Commissioner Owen, YEA Mayor Gover.

Mayor Gover seconded by Commissioner Graven moved to approve Council Decision Request 2018-1831, approving the re-appointment of Joe Tilman to the Electrical Board with a term expiring 04/30/2022.

Mayor Gover opened the floor for questions/comments with no response.

Mayor Gover declared the motion carried by the following vote: YEA Commissioner Cox, YEA Commissioner Graven, YEA Commissioner Hall, Absent Commissioner Owen, YEA Mayor Gover.

Mayor Gover seconded by Commissioner Hall moved to approve Council Decision Request 2018-1832, approving the re-appointment of Beth Wright to the Fire Pension Board with a term expiring 04/30/2021.

Mayor Gover opened the floor for questions/comments/discussion with no response.

Mayor Gover declared the motion carried by the following vote: YEA Commissioner Cox, YEA Commissioner Graven, YEA Commissioner Hall, Absent Commissioner Owen, YEA Mayor Gover.

Mayor Gover seconded by Commissioner Cox moved to approve Council Decision Request 2018-1833, approving the re-appointment of John W. Hedges to the Police Pension Board with a term expiring 04/30/2020.

Mayor Gover opened the floor for questions/comments with no response.

Mayor Gover declared the motion carried by the following vote: YEA Commissioner Cox, YEA Commissioner Graven, YEA Commissioner Hall, Absent Commissioner Owen, YEA Mayor Gover.

Mayor Gover seconded by Commissioner Graven moved to approve Council Decision Request 2018-1834, approving the appointment of Officer Eric Haughee to regular employment status with the Mattoon Police Department after successful completion of his probationary period effective April 10, 2018.

Mayor Gover opened the floor for questions/comments/discussion. Chief Taylor stated Officer Haughee has done a good job.

Mayor Gover declared the motion carried by the following vote: YEA Commissioner Cox, YEA Commissioner Graven, YEA Commissioner Hall, Absent Commissioner Owen, YEA Mayor Gover.

Mayor Gover seconded by Commissioner Cox moved to approve Council Decision Request 2018-1835, awarding the bid in the amount of \$2,890 to Lasko Backhoe and Construction for demolition of 1512 N. 10th Street; and authorizing the mayor to sign the demolition contract.

Mayor Gover opened the floor for questions/comments. Administrator Gill noted the inexpensive demolition due to a smaller house.

Mayor Gover declared the motion carried by the following vote: YEA Commissioner Cox, YEA Commissioner Graven, YEA Commissioner Hall, Absent Commissioner Owen, YEA Mayor Gover.

DEPARTMENT REPORTS:

CITY ADMINISTRATOR/COMMUNITY DEVELOPMENT had nothing new to report. Mayor Gover opened the floor for questions with no response.

CITY ATTORNEY had nothing new to report. Mayor Gover opened the floor for questions with no response.

CITY CLERK noted open enrollment for our 457b and 125 cafeteria plans and preparation of insurance rates; otherwise business as usual. Mayor Gover opened the floor for questions with no response.

FINANCE noted an update on the bond rating by Moody's to an A3; and processed TIF reports and filed with the State Comptroller's Office. Mayor Gover opened the floor for questions with no response.

PUBLIC WORKS noted Street crews were clearing out the old building. Mayor Gover opened the floor for questions with no response.

FIRE announced a fire occurred right before this meeting and was contained at American Select Tubing, the Department's community events, ladder inspections and testing, annual hose testing; and thanked the firefighters for their efforts during the busy night and day. Mayor Gover opened the floor for questions with no response.

POLICE announced all was well. Mayor Gover opened the floor for questions with no response.

ARTS AND TOURISM Commissioner Hall had nothing to report.

COMMENTS BY THE COUNCIL

Commissioners Cox, Graven, and Hall had no further comments.

Mayor Gover seconded by Commissioner Cox moved to recess to closed session at 7:40 p.m. pursuant to the Illinois Open Meetings Act for the purpose of the discussion of the appointment, compensation, discipline, performance, or dismissal of specific employees of the City or legal counsel for the City. (5ILCS/20 (2)(C)(1)); collective negotiating matters between the City of Mattoon and its employees or their representatives, or deliberations concerning salary schedules for one or more classes of employees (5ILCS/20 (2)(C)(2)); and litigation that is affecting the City (5ILCS/20 (2)(C)(11)).

Mayor Gover declared the motion carried by the following vote: YEA Commissioner Cox, YEA Commissioner Graven, YEA Commissioner Hall, Absent Commissioner Owen, YEA Mayor Gover.

Council reconvened at 8:21 p.m.

Commissioner Hall seconded by Commissioner Cox moved to adjourn at 8:21 p.m.

Mayor Gover declared the motion carried by the following vote: YEA Commissioner Cox, YEA Commissioner Graven, YEA Commissioner Hall, Absent Commissioner Owen, YEA Mayor Gover.

/s/Susan J. O'Brien
City Clerk

BILLS & PAYROLL:

BILLS & PAYROLL BEGIN ON NEXT PAGE.

CITY OF MATTOON

4-6-18 PAYROLL

3-17-18/3-30-18

	G/L ACCOUNT	ACCOUNT NAME	AMOUNT
CITY COUNCIL	110 5110-111	SALARIES OF REG EMPLOYEES	\$ 1,476.91
CITY CLERK	110 5120-111	SALARIES OF REG EMPLOYEES	\$ 4,471.63
	110 5120-113	OVERTIME	\$ 171.28
	110 5120-114	COMPENSATED ABSENCES	\$ 638.29
CITY ADMINISTRATOR	110 5130-111	SALARIES OF REG EMPLOYEES	\$ 1,291.19
	110 5130-114	COMPENSATED ABSENCES	\$ 67.97
FINANCIAL ADMINISTRATION	110 5150-111	SALARIES OF REG EMPLOYEES	\$ 1,583.50
COMPUTER INFO SYSTEMS	110 5170-111	SALARIES OF REG EMPLOYEES	\$ 2,895.84
POLICE ADMINISTRATION	110 5211-111	SALARIES OF REG EMPLOYEES	\$ 13,943.18
CRIMINAL INVESTIGATION	110 5212-111	SALARIES OF REG EMPLOYEES	\$ 9,891.26
	110 5212-113	OVERTIME	\$ 270.36
PATROL	110 5213-111	SALARIES OF REG EMPLOYEES	\$ 72,508.41
	110 5213-113	OVERTIME	\$ 1,876.88
K-9 SERVICE	110 5214-111	SALARIES OF REG EMPLOYEES	\$ 4,830.08
SCHOOL RESOURCE PROGRAM	110 5227-111	SALARIES OF REG EMPLOYEES	\$ 3,157.12
FIRE PROTECTION ADMIN	110 5241-111	SALARIES OF REG EMPLOYEES	\$ 62,943.37
	110 5241-113	OVERTIME	\$ 20,534.14
	110 5241-114	COMPENSATED ABSENCES	\$ 13,892.83
CODE ENFORCEMENT ADMIN	110 5261-111	SALARIES OF REG EMPLOYEES	\$ 2,283.51
PUBLIC WORKS ADMIN	110 5310-111	SALARIES OF REG EMPLOYEES	\$ 4,246.13
	110 5310-113	OVERTIME	\$ 131.82
	110 5310-114	COMPENSATED ABSENCES	\$ 389.58
STREETS	110 5320-111	SALARIES OF REG EMPLOYEES	\$ 10,308.02
	110 5320-113	OVERTIME	\$ 474.39
	110 5320-114	COMPENSATED ABSENCES	\$ 3,530.94
CUSTODIAL SERVICES	110 5381-111	SALARIES OF REG EMPLOYEES	\$ 3,621.36
	110 5381-112	SALARIES OF TEMP EMPLOYEES	\$ 110.00
	110 5381-114	COMPENSATED ABSENCES	\$ 172.38
PARK ADMINISTRATION	110 5511-111	SALARIES OF REG EMPLOYEES	\$ 5,822.67
	110 5511-114	COMPENSATED ABSENCES	\$ 1,074.00
LAKE MATTOON	110 5512-111	SALARIES OF REG EMPLOYEES	\$ 1,960.49
	110 5512-112	SALARIES OF TEMP EMPLOYEES	\$ 264.00
	110 5512-113	OVERTIME	\$ 241.65
	110 5512-114	COMPENSATED ABSENCES	\$ 510.15
CEMETERY	110 5570-111	SALARIES OF REG EMPLOYEES	\$ 2,570.01
	110 5570-112	SALARIES OF TEMP EMPLOYEES	\$ 779.46
		*** FUND 110 TOTALS ***	\$ 254,934.80
HOTEL TAX ADMINISTRATION	122 5653-111	SALARIES OF REG EMPLOYEES	\$ 2,334.06
	122 5653-113	OVERTIME	\$ 18.00
	122 5653-114	COMPENSATED ABSENCES	\$ 411.76
		*** FUND 122 TOTALS ***	\$ 2,763.82

CITY OF MATTOON

4-6-18 PAYROLL

3-17-18/3-30-18

WATER TREATMENT PLANT	211 5353-111	SALARIES OF REG EMPLOYEES	\$ 12,029.67
	211 5353-113	OVERTIME	\$ 1,676.18
	211 5353-114	COMPENSATED ABSENCES	\$ 1,160.31
WATER DISTRIBUTION	211 5354-111	SALARIES OF REG EMPLOYEES	\$ 8,005.98
	211 5354-113	OVERTIME	\$ 428.17
	211 5354-114	COMPENSATED ABSENCES	\$ 1,820.85
ACCOUNTING & COLLECTION	211 5355-111	SALARIES OF REG EMPLOYEES	\$ 5,853.24
	211 5355-114	COMPENSATED ABSENCES	\$ 621.26
ADMINISTRATIVE & GENERAL	211 5356-111	SALARIES OF REG EMPLOYEES	\$ 6,181.02
	211 5356-113	OVERTIME	\$ 127.95
	211 5356-114	COMPENSATED ABSENCES	\$ 444.08
		*** FUND 211 TOTALS ***	\$ 38,348.71
SANITARY SEWER MTCE & CLEAN	212 5342-111	SALARIES OF REG EMPLOYEES	\$ 11,020.25
	212 5342-113	OVERTIME	\$ 567.62
	212 5342-114	COMPENSATED ABSENCES	\$ 1,823.50
WASTEWATER TREATMENT PLANT	212 5344-111	SALARIES OF REG EMPLOYEES	\$ 12,276.65
	212 5344-113	OVERTIME	\$ 380.72
	212 5344-114	COMPENSATED ABSENCES	\$ 2,171.33
ACCOUNTING & COLLECTION	212 5345-111	SALARIES OF REG EMPLOYEES	\$ 5,853.26
	212 5345-114	COMPENSATED ABSENCES	\$ 621.28
ADMINISTRATIVE & GENERAL	212 5346-111	SALARIES OF REG EMPLOYEES	\$ 6,181.02
	212 5346-113	OVERTIME	\$ 127.95
	212 5346-114	COMPENSATED ABSENCES	\$ 444.08
		*** FUND 212 TOTALS ***	\$ 41,467.66
		*** GRAND TOTALS ***	\$ 337,514.99

CITY OF MATTOON

4-6-18 PAYROLL

3-17-18/3-30-18

*** PAY CODE TOTALS ***

PAY CODE	NO OF TIMES	HOURS	AMOUNT
REGULAR PAY	29	1,302.75	\$ 32,805.09
OVERTIME PAY	39	652.75	\$ 26,015.79
HOLIDAY PAY-REGULAR	40	216.8	\$ 5,895.54
SICK PAY-AFSCME	11	80	\$ 2,168.05
VACATION PAY	28	339.5	\$ 9,761.02
SALARY PAY	112	8,781.73	\$ 244,512.42
VACATION PAY	6	264	\$ 7,338.28
SICK-NON UNION	4	25	\$ 899.39
SICK-FD UNION	5	142.25	\$ 3,732.31
COMP PAID	3	8	\$ 223.49
STRAIGHT OT POLICE	1	4	\$ 151.60
CAPTAIN PAY	2	72	\$ 72.00
PEDA PAY	1	106.47	\$ 2,766.97
SHIFT PAY	3	96	\$ 65.28
HOLIDAY PAY-OT	3	24	\$ 859.72
SHIFT PAY	4	318	\$ 248.04
COMP EARNED	1	3	\$ -

VENDOR SET: 01 CITY OF MATTOON

BANK: APBNK

FUND : 110 GENERAL FUND

DEPARTMENT: N/A NON-DEPARTMENTAL

INVOICE DATE RANGE: 1/01/1998 THRU 99/99/9999

PAY DATE RANGE: 4/04/2018 THRU 4/17/2018

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT	NAME	DESCRIPTION	CHECK #	AMOUNT
01-003801	HEALTHLINK	I-201804100087	110 4436-010	AMBULANCE BIL:	AMBULANCE REFUND	137451	864.04
					VENDOR 01-003801 TOTALS		864.04
01-017200	FIRE PENSION FUND	I-201804110105	110 2172-001	DUE TO FIREFI:	APRIL PPRT	137374	46,269.13
					VENDOR 01-017200 TOTALS		46,269.13
01-030100	MATTOON PUBLIC LIBRARY	I-201804110107	110 2172-000	DUE TO LIBRAR:	APRIL PPRT	137375	7,503.10
					VENDOR 01-030100 TOTALS		7,503.10
01-038700	POLICE PENSION FUND	I-201804110106	110 2172-002	DUE TO POLICE:	APRIL PPRT	137376	46,269.13
					VENDOR 01-038700 TOTALS		46,269.13
				DEPARTMENT	NON-DEPARTMENTAL	TOTAL:	100,905.40
01-001659	L3 MOBILE VISION, INC.	I-0314500-IN	110 5110-829	VGT ALLOCATIO:	SQUAD DVR UNITS	137464	6,799.90
					VENDOR 01-001659 TOTALS		6,799.90
01-001886	RICK HALL	I-APRIL18-CELLRH	110 5110-533	CELLULAR PHON:	CELL PHONE	137446	50.00
					VENDOR 01-001886 TOTALS		50.00
01-002800	MATTOON CHAMBER OF COM	I-10	110 5110-579	MISC OTHER PU:	COMMUNITY BREAKFAST	137469	80.00
01-002800	MATTOON CHAMBER OF COM	I-115	110 5110-579	MISC OTHER PU:	3/9 COMMUNITY BREAKF	137469	100.00
01-002800	MATTOON CHAMBER OF COM	I-286	110 5110-579	MISC OTHER PU:	2018 ANNUAL DINNER	137469	275.00
					VENDOR 01-002800 TOTALS		455.00
01-002803	CHARLES EDWARD LASCO	I-201804120165	110 5110-827	VGT ALLOCATIO:	DEMO 1512 N 10TH	137387	2,890.00
					VENDOR 01-002803 TOTALS		2,890.00
01-003024	DAVID COX	I-APRIL18-CELLDC	110 5110-533	CELLULAR PHON:	CELL PHONE	137429	50.00
					VENDOR 01-003024 TOTALS		50.00

VENDOR SET: 01 CITY OF MATTOON

BANK: APBNK

FUND : 110 GENERAL FUND

DEPARTMENT: 110 CITY COUNCIL

INVOICE DATE RANGE: 1/01/1998 THRU 99/99/9999

PAY DATE RANGE: 4/04/2018 THRU 4/17/2018

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT	NAME	DESCRIPTION	CHECK #	AMOUNT
01-005640	CDW GOVERNMENT	I-MDN5418	110 5110-829	VGT ALLOCATIO:	FY18 RUGGED COMPUTER	137417	10,470.00
					VENDOR 01-005640 TOTALS		10,470.00
01-020975	HEART TECHNOLOGIES INC	I-15710	110 5110-828	VGT ALLOCATIO:	MCH BLDG ACCESS	137452	2,045.00
					VENDOR 01-020975 TOTALS		2,045.00
01-023800	CONSOLIDATED COMMUNICA	I-201804100057	110 5110-532	TELEPHONE	: 234-4633	000000	49.18
					VENDOR 01-023800 TOTALS		49.18
01-037951	J. PRESTON OWEN	I-APRIL18-CELLPO	110 5110-533	CELLULAR PHON:	CELL PHONE	137482	50.00
					VENDOR 01-037951 TOTALS		50.00
DEPARTMENT 110 CITY COUNCIL						TOTAL:	22,859.08
01-009800	COLES CO CLERK & RECOR	I-4060850	110 5120-519	OTHER PROFESS:	RECORD DEMOLITION NO	137423	78.00
					VENDOR 01-009800 TOTALS		78.00
01-023800	CONSOLIDATED COMMUNICA	I-201804100049	110 5120-532	TELEPHONE	: 235-5654	000000	274.92
					VENDOR 01-023800 TOTALS		274.92
01-024060	IL DEPT OF NATURAL RES	I-201804050042	110 5120-802	HUNTING/FISHI:	CITY CLERK 3-27/4-2	000000	50.00
01-024060	IL DEPT OF NATURAL RES	I-201804110154	110 5120-802	HUNTING/FISHI:	CLERK 4-3/9	000000	18.25
					VENDOR 01-024060 TOTALS		68.25
01-024075	IL DEPT OF PUBLIC HEAL	I-201804050044	110 5120-801	VITAL RECORDS:	MARCH VR FEES	137356	964.00
					VENDOR 01-024075 TOTALS		964.00
01-040400	RYDIN DECAL	I-341993	110 5120-311	OFFICE SUPPLI:	GARBAGE HAULERS PERM	137490	404.88
					VENDOR 01-040400 TOTALS		404.88

VENDOR SET: 01 CITY OF MATTOON

BANK: APBNK

FUND : 110 GENERAL FUND

DEPARTMENT: 120 CITY CLERK

INVOICE DATE RANGE: 1/01/1998 THRU 99/99/9999

PAY DATE RANGE: 4/04/2018 THRU 4/17/2018

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT	NAME	DESCRIPTION	CHECK #	AMOUNT
01-049003	XEROX CORPORATION	I-092737107	110 5120-814	PRINT/COPY MA:	COPIER MX4-732162	137508	370.50
						VENDOR 01-049003 TOTALS	370.50
						DEPARTMENT 120 CITY CLERK	TOTAL: 2,160.55
01-018700	KYLE GILL	I-APRIL18-CELLKG	110 5130-565	CELLULAR PHON:	CELL PHONE	137443	100.00
						VENDOR 01-018700 TOTALS	100.00
						DEPARTMENT 130 CITY ADMINISTRATOR	TOTAL: 100.00
01-002931	BETH WRIGHT	I-APRIL18-CELLEBW	110 5150-532	TELEPHONE :	CELL PHONE	137507	100.00
						VENDOR 01-002931 TOTALS	100.00
01-023800	CONSOLIDATED COMMUNICA	I-201804100049	110 5150-532	TELEPHONE :	235-5654	000000	57.30
						VENDOR 01-023800 TOTALS	57.30
						DEPARTMENT 150 FINANCIAL ADMINISTRATION	TOTAL: 157.30
01-001286	ANCEL, GLINK, DIAMOND, I-62872		110 5160-519	OTHER PROFESS:	LEGAL SERVICES	137406	111.58
01-001286	ANCEL, GLINK, DIAMOND, I-63080		110 5160-519	OTHER PROFESS:	LEGAL SERVICES	137406	250.00
						VENDOR 01-001286 TOTALS	361.58
						DEPARTMENT 160 LEGAL SERVICES	TOTAL: 361.58
01-020975	HEART TECHNOLOGIES INC I-16051		110 5170-516	TECHNOLOGY SU:	FY18 MIS RENEWAL	137452	9,700.00
						VENDOR 01-020975 TOTALS	9,700.00
						DEPARTMENT 170 COMPUTER INFO SYSTEMS	TOTAL: 9,700.00

VENDOR SET: 01 CITY OF MATTOON

BANK: APBNK

FUND : 110 GENERAL FUND

DEPARTMENT: 211 POLICE ADMINISTRATION

INVOICE DATE RANGE: 1/01/1998 THRU 99/99/9999

PAY DATE RANGE: 4/04/2018 THRU 4/17/2018

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT	NAME	DESCRIPTION	CHECK #	AMOUNT
01-000483	NATIONAL PUBLIC SAFETY	I-0102823	110 5211-319	MISCELLANEOUS:	2018 DIR OF LAW ENFR	137478	149.00
					VENDOR 01-000483	TOTALS	149.00
01-001663	ADVANCED DIGITAL SOLUT	I-IN7019	110 5211-814	PRINT/COPY MA:	XEROX	137401	87.63
					VENDOR 01-001663	TOTALS	87.63
01-002401	SMITHAMUNDSEN	I-549256	110 5211-515	LABOR RELATIO:	LEGAL SERVICES	137497	117.50
					VENDOR 01-002401	TOTALS	117.50
01-003339	GREATAMERICA FINANCIAL	I-22417432	110 5211-814	PRINT/COPY MA:	XEROX LEASE & USE PY	137445	228.05
					VENDOR 01-003339	TOTALS	228.05
01-003809	FEDERAL LAW ENFORCEMEN	I-201804110138	110 5211-562	TRAVEL & TRAI:	FY18 MARCH TRAINING	137435	5,299.72
					VENDOR 01-003809	TOTALS	5,299.72
01-005640	CDW GOVERNMENT	I-MFK2393	110 5211-827	DUI/DRUG EXPE:	PD STORAGE DRIVES	137417	4,350.00
					VENDOR 01-005640	TOTALS	4,350.00
01-019020	GLOBAL TECHNICAL SYSTE	I-106000703-1	110 5211-535	RADIOS	: RADIO REPAIRS	137444	692.71
01-019020	GLOBAL TECHNICAL SYSTE	I-116000266-1	110 5211-535	RADIOS	: RADIO REPAIRS	137444	884.20
					VENDOR 01-019020	TOTALS	1,576.91
01-020800	HAROLD'S CLEANERS	I-201804100093	110 5211-573	LAUNDRY SERVI:	CLEAN BLANKETS	137448	73.00
					VENDOR 01-020800	TOTALS	73.00
01-023800	CONSOLIDATED COMMUNICA	I-201804100051	110 5211-532	TELEPHONE	: 235-2677	000000	1,604.19
					VENDOR 01-023800	TOTALS	1,604.19

VENDOR SET: 01 CITY OF MATTOON

BANK: APBNK

FUND : 110 GENERAL FUND

DEPARTMENT: 211 POLICE ADMINISTRATION

INVOICE DATE RANGE: 1/01/1998 THRU 99/99/9999

PAY DATE RANGE: 4/04/2018 THRU 4/17/2018

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT	NAME	DESCRIPTION	CHECK #	AMOUNT
01-038300	PERRY'S LOCKSMITH	I-70617	110 5211-311	OFFICE SUPPLI:	REMOVE BROKEN KEY	137485	10.25
						VENDOR 01-038300 TOTALS	10.25
01-038331	PF PETTIBONE & CO	I-174075	110 5211-315	UNIFORMS & CL:	PATCHES	137486	704.85
01-038331	PF PETTIBONE & CO	I-174149	110 5211-550	PRINTING & BI:	WARNING STICKERS	137486	139.10
						VENDOR 01-038331 TOTALS	843.95
						DEPARTMENT 211 POLICE ADMINISTRATION TOTAL:	14,340.20
01-000610	LEXISNEXIS RISK SOLUTI	I-1299801-20180331	110 5212-579	MISC OTHER PU:	ON LINE SEARCHES 3/1	137467	50.00
						VENDOR 01-000610 TOTALS	50.00
01-001112	COLES CO CRIMESTOPPERS	I-201804100094	110 5212-579	MISC OTHER PU:	TIP SOFT SOFTWARE	137424	1,020.00
						VENDOR 01-001112 TOTALS	1,020.00
01-041990	SIRCHIE FINGER PRINT L	I-0341260-IN	110 5212-319	MISCELLANEOUS:	EVIDENCE TAPE	137495	153.50
						VENDOR 01-041990 TOTALS	153.50
						DEPARTMENT 212 CRIMINAL INVESTIGATION TOTAL:	1,223.50
01-002958	BATTERY SPECIALISTS, I	I-154970	110 5213-319	MISCELLANEOUS:	BATTERY SPECIALISTS,	137410	47.90
						VENDOR 01-002958 TOTALS	47.90
01-005640	CDW GOVERNMENT	I-MDN5418	110 5213-863	COMPUTERS	: FY18 RUGGED COMPUTER	137417	6,980.00
01-005640	CDW GOVERNMENT	I-MFZ7681	110 5213-319	MISCELLANEOUS:	PD UPS DEVICES	137417	150.00
						VENDOR 01-005640 TOTALS	7,130.00
						DEPARTMENT 213 PATROL TOTAL:	7,177.90

VENDOR SET: 01 CITY OF MATTOON

BANK: APBNK

FUND : 110 GENERAL FUND

DEPARTMENT: 214 K-9 SERVICE

INVOICE DATE RANGE: 1/01/1998 THRU 99/99/9999

PAY DATE RANGE: 4/04/2018 THRU 4/17/2018

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT	NAME	DESCRIPTION	CHECK #	AMOUNT
01-002578	ALBIN ANIMAL HOSPITAL	I-201804100092	110 5214-579	MISC OTHER PU:	BRIX P/E 4/2/18	137402	19.26
					VENDOR 01-002578 TOTALS		19.26
01-003663	ALBIN ANIMAL HOSPITAL	I-490690	110 5214-579	MISC OTHER PU:	BANE P/E 4-2-18	137403	172.86
					VENDOR 01-003663 TOTALS		172.86
01-016000	JOHN DEERE FINANCIAL	I-201804110147	110 5214-319	MISCELLANEOUS:	BRIX FOOD	137385	131.97
					VENDOR 01-016000 TOTALS		131.97
				DEPARTMENT 214	K-9 SERVICE	TOTAL:	324.09
01-009075	CUSD #2 TRANSPORTATION	I-201804100101	110 5223-326	FUEL	: PD 3/18 FUEL	137430	5,659.98
					VENDOR 01-009075 TOTALS		5,659.98
01-017000	FIRE EQUIPMENT SERVICE	I-243963	110 5223-316	TOOLS & EQUIP:	EXTINGUISHER MNTCE	137436	51.95
01-017000	FIRE EQUIPMENT SERVICE	I-244197	110 5223-316	TOOLS & EQUIP:	EXTINGUISHER MNTCE	137436	42.20
					VENDOR 01-017000 TOTALS		94.15
01-019020	GLOBAL TECHNICAL SYSTE	I-105002334-1	110 5223-434	REPAIR OF VEH:	SQUAD REPAIRS	137444	961.10
					VENDOR 01-019020 TOTALS		961.10
01-034603	MEARS AUTOMOTIVE, INC.	I-23777	110 5223-434	REPAIR OF VEH:	SQUAD REPAIRS	137472	1,807.96
					VENDOR 01-034603 TOTALS		1,807.96
01-038375	DAN PILSON AUTO CENTER	I-649636S	110 5223-434	REPAIR OF VEH:	SQUAD REPAIRS	137431	98.95
					VENDOR 01-038375 TOTALS		98.95
01-041000	SECRETARY OF STATE	I-201804100085	110 5223-319	MISCELLANEOUS:	TITLE FOR 2A1	137492	95.00
01-041000	SECRETARY OF STATE	I-201804100086	110 5223-319	MISCELLANEOUS:	PLATES & STICKER 2A1	137493	101.00
					VENDOR 01-041000 TOTALS		196.00
				DEPARTMENT 223	AUTOMOTIVE SERVICES	TOTAL:	8,818.14

VENDOR SET: 01 CITY OF MATTOON

BANK: APBNK

FUND : 110 GENERAL FUND

DEPARTMENT: 224 POLICE BUILDINGS

INVOICE DATE RANGE: 1/01/1998 THRU 99/99/9999

PAY DATE RANGE: 4/04/2018 THRU 4/17/2018

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT	NAME	DESCRIPTION	CHECK #	AMOUNT
01-001070	AMEREN ILLINOIS	I-201804100071	110 5224-321	UTILITIES	: 620 S 12TH	000000	53.88
VENDOR 01-001070 TOTALS							53.88
01-009093	CONNOR CO	I-S7977606.001	110 5224-432	REPAIR OF BUI:	SUMP PUMP	137428	143.01
VENDOR 01-009093 TOTALS							143.01
01-017000	FIRE EQUIPMENT SERVICE	I-242229	110 5224-439	OTHER REPAIR :	EXTINGUISHER MNTCE	137436	732.20
01-017000	FIRE EQUIPMENT SERVICE	I-244195	110 5224-439	OTHER REPAIR :	EXTINGUISHER MNTCE	137436	6.70
VENDOR 01-017000 TOTALS							738.90
01-031000	LORENZ SUPPLY CO.	I-464525	110 5224-312	CLEANING SUPP:	LINERS,CUPS,SPOONS,T	137468	292.85
VENDOR 01-031000 TOTALS							292.85
DEPARTMENT 224 POLICE BUILDINGS						TOTAL:	1,228.64

01-000550	NAPA AUTO PARTS INC	I-201804100077	110 5241-326	FUEL	: OIL DRY,PLIERS,BULBS	137477	109.88
01-000550	NAPA AUTO PARTS INC	I-201804100077	110 5241-319	MISCELLANEOUS:	OIL DRY,PLIERS,BULBS	137477	15.86
01-000550	NAPA AUTO PARTS INC	I-201804100077	110 5241-318	VEHICLE PARTS:	OIL DRY,PLIERS,BULBS	137477	7.22
01-000550	NAPA AUTO PARTS INC	I-201804100077	110 5241-316	TOOLS & EQUIP:	OIL DRY,PLIERS,BULBS	137477	48.69
VENDOR 01-000550 TOTALS							181.65
01-001070	AMEREN ILLINOIS	I-201804100072	110 5241-321	UTILITIES	: AMEREN ILLINOIS	137404	157.37
01-001070	AMEREN ILLINOIS	I-201804110140	110 5241-321	UTILITIES	: 2700 MARSHALL	000000	13.58
VENDOR 01-001070 TOTALS							170.95
01-001582	AUTO, TRUCK AND FARM R	I-60351	110 5241-434	REPAIR OF VEH:	UNIT 24 REPAIRS	137407	225.62
VENDOR 01-001582 TOTALS							225.62
01-001984	BOUND TREE MEDICAL, LL	I-82821518	110 5241-313	MEDICAL & SAF:	MEDICAL SUPPLIES	137412	302.90
01-001984	BOUND TREE MEDICAL, LL	I-82824762	110 5241-313	MEDICAL & SAF:	MEDICAL SUPPLIES	137412	11.68
VENDOR 01-001984 TOTALS							314.58

VENDOR SET: 01 CITY OF MATTOON

BANK: APBNK

FUND : 110 GENERAL FUND

DEPARTMENT: 241 FIRE PROTECTION ADMIN.

INVOICE DATE RANGE: 1/01/1998 THRU 99/99/9999

PAY DATE RANGE: 4/04/2018 THRU 4/17/2018

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT	NAME	DESCRIPTION	CHECK #	AMOUNT
01-002250	COMMERCIAL REFRIGERATI	I-42356	110 5241-433	REPAIR OF MAC:	ICE MAKER REPAIRS	137427	658.80
					VENDOR 01-002250 TOTALS		658.80
01-003320	WEX BANK	I-53690331	110 5241-326	FUEL	: FUEL	137505	71.42
					VENDOR 01-003320 TOTALS		71.42
01-003321	CHOICE 1 HEALTH CARE S	I-8277	110 5241-313	MEDICAL & SAF:	MEDICAL SUPPLIES	137420	149.70
01-003321	CHOICE 1 HEALTH CARE S	I-8538	110 5241-313	MEDICAL & SAF:	MEDICAL SUPPLIES	137420	249.50
					VENDOR 01-003321 TOTALS		399.20
01-003351	CFS INSPECTIONS	I-2018KS0059	110 5241-433	REPAIR OF MAC:	LADDERS,HEAT SENSORS	137418	1,312.00
					VENDOR 01-003351 TOTALS		1,312.00
01-003527	IL NATIONAL BANK	I-201804100083	110 5241-578	AMBULANCE BIL:	EPAY FEES	137454	12.37
					VENDOR 01-003527 TOTALS		12.37
01-009075	CUSD #2 TRANSPORTATION	I-201804100097	110 5241-326	FUEL	: FD 3/18 FUEL	137430	2,599.39
					VENDOR 01-009075 TOTALS		2,599.39
01-019020	GLOBAL TECHNICAL SYSTE	I-103000867-1	110 5241-535	RADIOS	: GLOBAL TECHNICAL SYS	137444	3,084.22
01-019020	GLOBAL TECHNICAL SYSTE	I-105002533-1	110 5241-535	RADIOS	: INSTALL FIRECOM HEAD	137444	833.79
01-019020	GLOBAL TECHNICAL SYSTE	I-114000271-1	110 5241-433	REPAIR OF MAC:	RADIO REPAIRS	137444	373.13
					VENDOR 01-019020 TOTALS		4,291.14
01-020800	HAROLD'S CLEANERS	I-201804100088	110 5241-573	LAUNDRY SERVI:	CLEAN GEAR	137448	63.00
					VENDOR 01-020800 TOTALS		63.00
01-023800	CONSOLIDATED COMMUNICA	I-201804100052	110 5241-532	TELEPHONE	: 235-0924	000000	108.45
01-023800	CONSOLIDATED COMMUNICA	I-201804100053	110 5241-532	TELEPHONE	: 235-0931	000000	50.99
01-023800	CONSOLIDATED COMMUNICA	I-201804100054	110 5241-532	TELEPHONE	: 234-2442	000000	61.55

VENDOR SET: 01 CITY OF MATTOON

BANK: APBNK

FUND : 110 GENERAL FUND

DEPARTMENT: 241 FIRE PROTECTION ADMIN.

INVOICE DATE RANGE: 1/01/1998 THRU 99/99/9999

PAY DATE RANGE: 4/04/2018 THRU 4/17/2018

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT	NAME	DESCRIPTION	CHECK #	AMOUNT
01-023800	CONSOLIDATED COMMUNICA	I-201804100055	110 5241-532	TELEPHONE	: 235-0947	000000	48.08
01-023800	CONSOLIDATED COMMUNICA	I-201804100056	110 5241-532	TELEPHONE	: 235-0933	000000	45.12
01-023800	CONSOLIDATED COMMUNICA	I-201804110139	110 5241-532	TELEPHONE	: 101-0987	000000	89.04
						VENDOR 01-023800 TOTALS	403.23
01-025600	ILMO PRODUCTS COMPANY	I-00941845	110 5241-313	MEDICAL & SAF:	OXYGEN	137456	30.44
01-025600	ILMO PRODUCTS COMPANY	I-00943385	110 5241-313	MEDICAL & SAF:	CYLINDER RENTAL	137456	141.30
						VENDOR 01-025600 TOTALS	171.74
01-028980	SEAN JUNGE	I-APRIL18-CELLSJ	110 5241-533	CELLULAR PHON:	CELL PHONE	137460	100.00
						VENDOR 01-028980 TOTALS	100.00
01-030000	KULL LUMBER CO	I-201804100076	110 5241-316	TOOLS & EQUIP:	ROPE,PIPE,ELBOWS	137463	3.54
01-030000	KULL LUMBER CO	I-201804100076	110 5241-562	TRAVEL & TRAI:	ROPE,PIPE,ELBOWS	137463	17.00
						VENDOR 01-030000 TOTALS	20.54
01-031000	LORENZ SUPPLY CO.	I-465838	110 5241-312	CLEANING SUPP:	TOWELS,DISINFECTANT,	137468	230.95
						VENDOR 01-031000 TOTALS	230.95
01-033800	MATTOON WATER DEPT	I-201803269957	110 5241-321	UTILITIES	: 1801 PRAIRIE	000000	25.78
01-033800	MATTOON WATER DEPT	I-201803279970	110 5241-321	UTILITIES	: 2700 MARSHALL	000000	29.57
01-033800	MATTOON WATER DEPT	I-201803279971	110 5241-321	UTILITIES	: 10490 E RT 16	000000	36.93
						VENDOR 01-033800 TOTALS	92.28
01-036080	MUNICIPAL EMERGENCY SE	I-IN1215876	110 5241-433	REPAIR OF MAC:	COMBUSTIBLE SENSOR	137476	178.02
						VENDOR 01-036080 TOTALS	178.02
01-037010	TONY NICHOLS	I-APRIL18-CELLTN	110 5241-533	CELLULAR PHON:	CELL PHONE	137481	100.00
						VENDOR 01-037010 TOTALS	100.00

VENDOR SET: 01 CITY OF MATTOON

BANK: APBNK

FUND : 110 GENERAL FUND

DEPARTMENT: 241 FIRE PROTECTION ADMIN.

INVOICE DATE RANGE: 1/01/1998 THRU 99/99/9999

PAY DATE RANGE: 4/04/2018 THRU 4/17/2018

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT	NAME	DESCRIPTION	CHECK #	AMOUNT
01-045603	WMCI,WWGO,WCBH	I-3738-00014-0000	110 5241-579	MISC OTHER PU:	RECRUITMENT ADVERTIS	137506	300.00
VENDOR 01-045603 TOTALS							300.00

DEPARTMENT 241 FIRE PROTECTION ADMIN. TOTAL: 11,896.88

01-001381	MATT FREDERICK	I-APRIL18-CELLMF	110 5261-533	CELLULAR PHON:	CELL PHONE	137438	50.00
VENDOR 01-001381 TOTALS							50.00

01-003339	GREATAMERICA FINANCIAL	I-22417432	110 5261-311	OFFICE SUPPLI:	XEROX LEASE & USE PY	137445	62.53
VENDOR 01-003339 TOTALS							62.53

01-003749	STEVE SUDKAMP	I-201804100103	110 5261-571	DUES & MEMBER:	REIMBURSE PLUMBING L	137499	153.53
01-003749	STEVE SUDKAMP	I-APRIL18-CELLPHONE	110 5261-533	CELLULAR PHON:	CELL PHONE	137499	50.00
VENDOR 01-003749 TOTALS							203.53

01-009075	CUSD #2 TRANSPORTATION	I-201804100104	110 5261-564	PRIVATE VEHIC:	CODE ENFORCEMENT 3/1	137430	98.82
VENDOR 01-009075 TOTALS							98.82

01-044200	KC SUMMERS BUICK	I-6291788	110 5261-564	PRIVATE VEHIC:	OIL CHANGE	137461	24.62
VENDOR 01-044200 TOTALS							24.62

DEPARTMENT 261 COMMUNITY DEVELOPMENT TOTAL: 439.50

01-002602	DEAN BARBER	I-APRIL18-CELLDB	110 5310-533	CELLULAR PHON:	CELL PHONE	137408	33.33
VENDOR 01-002602 TOTALS							33.33

01-030000	KULL LUMBER CO	I-201804110135	110 5310-319	MISCELLANEOUS:	PADLOCK,PEG BOARD,TA	137463	17.95
VENDOR 01-030000 TOTALS							17.95

VENDOR SET: 01 CITY OF MATTOON

BANK: APBNK

FUND : 110 GENERAL FUND

DEPARTMENT: 310 PUBLIC WORKS

INVOICE DATE RANGE: 1/01/1998 THRU 99/99/9999

PAY DATE RANGE: 4/04/2018 THRU 4/17/2018

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT	NAME	DESCRIPTION	CHECK #	AMOUNT
01-049003	XEROX CORPORATION	I-092737118	110 5310-814	PRINT/COPY MA:	COPIER LX7-381245	137508	54.01
						VENDOR 01-049003 TOTALS	54.01
DEPARTMENT 310 PUBLIC WORKS						TOTAL:	105.29
01-000061	HOME DEPOT	I-201804050039	110 5320-316	TOOLS & EQUIP:	BROOM	137355	65.96
						VENDOR 01-000061 TOTALS	65.96
01-000550	NAPA AUTO PARTS INC	I-201804110133	110 5320-318	VEHICLE PARTS:	COUPLER,OIL DRY	137477	10.57
01-000550	NAPA AUTO PARTS INC	I-201804110133	110 5320-316	TOOLS & EQUIP:	COUPLER,OIL DRY	137477	55.91
						VENDOR 01-000550 TOTALS	66.48
01-001070	AMEREN ILLINOIS	I-201804100072	110 5320-321	UTILITIES :	AMEREN ILLINOIS	137404	115.00
01-001070	AMEREN ILLINOIS	I-201804110114	110 5320-321	UTILITIES :	401 DEWITT	000000	1,341.17
						VENDOR 01-001070 TOTALS	1,456.17
01-002990	CINTAS	I-5010355052	110 5320-313	MEDICAL & SAF:	MEDICAL SUPPLIES	137421	30.48
						VENDOR 01-002990 TOTALS	30.48
01-003095	ADVANCE AUTO PARTS	I-201804110132	110 5320-316	TOOLS & EQUIP:	PARTS, TRAINING	137400	59.00
01-003095	ADVANCE AUTO PARTS	I-201804110132	110 5320-319	MISCELLANEOUS:	PARTS, TRAINING	137400	33.61
01-003095	ADVANCE AUTO PARTS	I-201804110132	110 5320-316	TOOLS & EQUIP:	PARTS, TRAINING	137400	99.55
01-003095	ADVANCE AUTO PARTS	I-201804110132	110 5320-318	VEHICLE PARTS:	PARTS, TRAINING	137400	5.13
						VENDOR 01-003095 TOTALS	197.29
01-003206	BIRKEYS	I-P01773	110 5320-316	TOOLS & EQUIP:	BLADE FOR SKID STEER	137411	321.58
01-003206	BIRKEYS	I-P01935	110 5320-319	MISCELLANEOUS:	OIL	137411	298.28
						VENDOR 01-003206 TOTALS	619.86
01-003488	SSC SERVICES, INC.	I-7208	110 5320-460	OTHER PROP MA:	CLEANING 2-23 TO 3-3	137498	350.00
						VENDOR 01-003488 TOTALS	350.00

VENDOR SET: 01 CITY OF MATTOON

BANK: APBNK

FUND : 110 GENERAL FUND

DEPARTMENT: 320 STREETS

INVOICE DATE RANGE: 1/01/1998 THRU 99/99/9999

PAY DATE RANGE: 4/04/2018 THRU 4/17/2018

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT	NAME	DESCRIPTION	CHECK #	AMOUNT
01-009075	CUSD #2 TRANSPORTATION	I-201804110136	110 5320-326	FUEL	: PUBLIC WORKS 3/18 FU	137430	4,932.03
					VENDOR 01-009075 TOTALS		4,932.03
01-014405	INTERSTATE BILLING SER	I-3010044117	110 5320-434	REPAIR OF VEH: PARTS		137459	21.30
					VENDOR 01-014405 TOTALS		21.30
01-016000	JOHN DEERE FINANCIAL	I-201804110146	110 5320-316	TOOLS & EQUIP: CUT OFF WHEEL		137384	7.33
					VENDOR 01-016000 TOTALS		7.33
01-018100	GANO WELDING SUPPLIES	I-827389	110 5320-440	RENTALS	: CYLINDER RENTAL	137441	36.00
					VENDOR 01-018100 TOTALS		36.00
01-020607	KEVIN HAMILTON	I-APRIL18-CELLKH	110 5320-533	CELLULAR PHON: CELL PHONE		137447	16.67
					VENDOR 01-020607 TOTALS		16.67
01-023800	CONSOLIDATED COMMUNICA	I-201804100059	110 5320-321	UTILITIES	: 235-5460	000000	2,916.37
01-023800	CONSOLIDATED COMMUNICA	I-201804110109	110 5320-532	TELEPHONE	: 235-5663	000000	42.82
					VENDOR 01-023800 TOTALS		2,959.19
01-030000	KULL LUMBER CO	I-201804110135	110 5320-316	TOOLS & EQUIP: PADLOCK, PEG BOARD, TA		137463	75.34
01-030000	KULL LUMBER CO	I-201804110135	110 5320-319	MISCELLANEOUS: PADLOCK, PEG BOARD, TA		137463	220.93
					VENDOR 01-030000 TOTALS		296.27
01-031000	LORENZ SUPPLY CO.	I-464042	110 5320-312	CLEANING SUPP: TISSUE, TOWELS		137468	110.44
01-031000	LORENZ SUPPLY CO.	I-465721	110 5320-316	TOOLS & EQUIP: BROOMS, HANDLES		137468	75.02
					VENDOR 01-031000 TOTALS		185.46
01-034250	MCFARLAND STEEL SUPPLY	I-201804100091	110 5320-319	MISCELLANEOUS: WELD SHELF		137471	24.48
					VENDOR 01-034250 TOTALS		24.48

VENDOR SET: 01 CITY OF MATTOON

BANK: APBNK

FUND : 110 GENERAL FUND

DEPARTMENT: 320 STREETS

INVOICE DATE RANGE: 1/01/1998 THRU 99/99/9999

PAY DATE RANGE: 4/04/2018 THRU 4/17/2018

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT	NAME	DESCRIPTION	CHECK #	AMOUNT
01-039600	NEAL TIRE & AUTO SERVI	I-201804110134	110 5320-434	REPAIR OF VEH:	TIRE REPAIRS	137479	113.26
						VENDOR 01-039600 TOTALS	113.26
01-045820	WALMART COMMUNITY BRC	I-201804110158	110 5320-319	MISCELLANEOUS:	COFFEE,SURGE PROTECT	137389	36.14
						VENDOR 01-045820 TOTALS	36.14
DEPARTMENT 320 STREETS						TOTAL:	11,414.37
01-001070	AMEREN ILLINOIS	I-201804100072	110 5381-321	UTILITIES	: AMEREN ILLINOIS	137404	68.16
01-001070	AMEREN ILLINOIS	I-201804100072	110 5381-321	UTILITIES	: AMEREN ILLINOIS	137404	295.83
01-001070	AMEREN ILLINOIS	I-201804110111	110 5381-321	UTILITIES	: 1701 WABASH	000000	238.99
01-001070	AMEREN ILLINOIS	I-201804110112	110 5381-321	UTILITIES	: 1718 B'DWAY UNIT B	000000	52.94
01-001070	AMEREN ILLINOIS	I-201804110113	110 5381-321	UTILITIES	: 1701 B'DWAY	000000	111.93
						VENDOR 01-001070 TOTALS	767.85
01-002250	COMMERCIAL REFRIGERATI	I-42332	110 5381-432	REPAIR OF BUI:	BOILER REPAIRS	137427	652.50
						VENDOR 01-002250 TOTALS	652.50
01-002618	UNDER CUTTERS	I-092515	110 5381-319	MISCELLANEOUS:	HERITAGE PARK SIGN	137503	75.00
						VENDOR 01-002618 TOTALS	75.00
01-012025	DETECTION SECURITY CO	I-158159	110 5381-460	OTHER PROP MA:	ALARM MONITORING	137432	732.00
						VENDOR 01-012025 TOTALS	732.00
01-033800	MATTOON WATER DEPT	I-201803280005	110 5381-321	UTILITIES	: 208 N 19TH	000000	232.77
						VENDOR 01-033800 TOTALS	232.77
01-044325	TERMINIX	I-489864	110 5381-460	OTHER PROP MA:	PEST CONTROL	137501	65.00
						VENDOR 01-044325 TOTALS	65.00
DEPARTMENT 381 CUSTODIAL SERVICES						TOTAL:	2,525.12

VENDOR SET: 01 CITY OF MATTOON

BANK: APBNK

FUND : 110 GENERAL FUND

DEPARTMENT: 511 PARKS

INVOICE DATE RANGE: 1/01/1998 THRU 99/99/9999

PAY DATE RANGE: 4/04/2018 THRU 4/17/2018

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT	NAME	DESCRIPTION	CHECK #	AMOUNT
01-000061	HOME DEPOT	I-201804050039	110 5511-319	MISCELLANEOUS:	DUST PAN,CLEANER	137355	57.80
01-000061	HOME DEPOT	I-201804050039	110 5511-319	MISCELLANEOUS:	BLDG 2 FLOOR REPAIR	137355	196.61
01-000061	HOME DEPOT	I-201804050039	110 5511-319	MISCELLANEOUS:	OUTLETS,BREAKERS	137355	230.50
01-000061	HOME DEPOT	I-201804050039	110 5511-319	MISCELLANEOUS:	OUTLETS	137355	38.61
						VENDOR 01-000061 TOTALS	523.52
01-000550	NAPA AUTO PARTS INC	I-201804100099	110 5511-433	REPAIR OF MAC:	STARTING FLUID	137477	2.76
						VENDOR 01-000550 TOTALS	2.76
01-001070	AMEREN ILLINOIS	I-201804100065	110 5511-321	UTILITIES	: 500 B'DWAY	000000	163.13
01-001070	AMEREN ILLINOIS	I-201804100066	110 5511-321	UTILITIES	: 500 B'DWAY	000000	108.80
01-001070	AMEREN ILLINOIS	I-201804100067	110 5511-321	UTILITIES	: 500 B'DWAY	000000	145.76
01-001070	AMEREN ILLINOIS	I-201804100069	110 5511-321	UTILITIES	: 500 B'DWAY	000000	36.08
01-001070	AMEREN ILLINOIS	I-201804100072	110 5511-321	UTILITIES	: AMEREN ILLINOIS	137404	118.57
						VENDOR 01-001070 TOTALS	572.34
01-003206	BIRKEYS	I-P02526	110 5511-433	REPAIR OF MAC:	MOWER SEAT	137411	132.00
						VENDOR 01-003206 TOTALS	132.00
01-003799	INDUSTRIAL CABLE TIE	I-51659	110 5511-319	MISCELLANEOUS:	CABLE TIES	137458	113.30
						VENDOR 01-003799 TOTALS	113.30
01-009075	CUSD #2 TRANSPORTATION	I-201804100100	110 5511-326	FUEL	: PARK 3/18 FUEL	137430	476.07
						VENDOR 01-009075 TOTALS	476.07
01-016000	JOHN DEERE FINANCIAL	I-201804110145	110 5511-316	TOOLS & EQUIP:	BATTERY CHARGER	137383	154.98
01-016000	JOHN DEERE FINANCIAL	I-201804110145	110 5511-433	REPAIR OF MAC:	TRACTOR SEAT	137383	69.99
						VENDOR 01-016000 TOTALS	224.97
01-020803	HARRELSON PLUMBING & H	I-26772	110 5511-440	RENTALS	: POTTY RENTAL	137449	90.00
01-020803	HARRELSON PLUMBING & H	I-26773	110 5511-440	RENTALS	: POTTY RENTAL	137449	90.00
						VENDOR 01-020803 TOTALS	180.00

VENDOR SET: 01 CITY OF MATTOON

BANK: APBNK

FUND : 110 GENERAL FUND

DEPARTMENT: 511 PARKS

INVOICE DATE RANGE: 1/01/1998 THRU 99/99/9999

PAY DATE RANGE: 4/04/2018 THRU 4/17/2018

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT	NAME	DESCRIPTION	CHECK #	AMOUNT
01-023800	CONSOLIDATED COMMUNICA	I-201804100060	110 5511-532	TELEPHONE	: 234-3611	000000	74.29
					VENDOR 01-023800	TOTALS	74.29
01-031000	LORENZ SUPPLY CO.	I-465562-1	110 5511-319	MISCELLANEOUS:	NABBERS	137468	103.65
					VENDOR 01-031000	TOTALS	103.65
01-039600	NEAL TIRE & AUTO SERVI	I-201804110134	110 5511-433	REPAIR OF MAC:	TIRE REPAIRS	137479	9.00
					VENDOR 01-039600	TOTALS	9.00
DEPARTMENT 511 PARKS						TOTAL:	2,411.90
01-000481	PANA WHOLESALE BAIT CO	I-2646776	110 5512-317	CONCESSION &	: CONCESSIONS	137483	158.75
					VENDOR 01-000481	TOTALS	158.75
01-001715	ROLYAN BUOYS	I-3663614	110 5512-319	MISCELLANEOUS:	BUOYS, REFLECTIVE TAP	137489	1,862.00
					VENDOR 01-001715	TOTALS	1,862.00
01-002360	E-K PETROLEUM	I-68832	110 5512-327	FUEL - RESALE:	GAS	137433	1,569.00
					VENDOR 01-002360	TOTALS	1,569.00
01-002958	BATTERY SPECIALISTS, I	I-155016	110 5512-317	CONCESSION &	: CONCESSIONS	137410	424.55
					VENDOR 01-002958	TOTALS	424.55
01-003023	MIKE KIRKLEY	I-434200	110 5512-450	CONSTRUCTION :	BUILD STAIRCASES & D	137462	2,900.00
					VENDOR 01-003023	TOTALS	2,900.00
01-003200	FRED BIGGS ELECTRIC SU	I-140944	110 5512-319	MISCELLANEOUS:	FRED BIGGS ELECTRIC	137437	66.15
					VENDOR 01-003200	TOTALS	66.15

VENDOR SET: 01 CITY OF MATTOON

BANK: APBNK

FUND : 110 GENERAL FUND

DEPARTMENT: 512 LAKE MATTOON

INVOICE DATE RANGE: 1/01/1998 THRU 99/99/9999

PAY DATE RANGE: 4/04/2018 THRU 4/17/2018

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT	NAME	DESCRIPTION	CHECK #	AMOUNT
01-006256	HEARTLAND COCA COLA BO	I-6246200879	110 5512-317	CONCESSION &	CONCESSIONS	137453	296.46
					VENDOR 01-006256 TOTALS		296.46
01-012025	DETECTION SECURITY CO	I-158143	110 5512-576	SECURITY SERV:	MARINA SECURITY	137432	47.00
					VENDOR 01-012025 TOTALS		47.00
01-020534	FRONTIER	I-201804130167	110 5512-532	TELEPHONE	: 895-2922	137439	62.49
					VENDOR 01-020534 TOTALS		62.49
01-020803	HARRELSON PLUMBING & H	I-26775	110 5512-440	RENTALS	: POTTY RENTAL	137449	90.00
01-020803	HARRELSON PLUMBING & H	I-26776	110 5512-440	RENTALS	: POTTY RENTAL	137449	112.50
					VENDOR 01-020803 TOTALS		202.50
01-024060	IL DEPT OF NATURAL RES	I-201804050043	110 5512-802	HUNTING/FISHI:	LAKE 3-27/4-2	000000	371.75
					VENDOR 01-024060 TOTALS		371.75
01-030065	LAKE MATTOON PUBLIC WA	I-201804110148	110 5512-321	UTILITIES	: BEACH	137386	13.20
01-030065	LAKE MATTOON PUBLIC WA	I-201804110149	110 5512-321	UTILITIES	: MARINA	137386	13.20
01-030065	LAKE MATTOON PUBLIC WA	I-201804110150	110 5512-321	UTILITIES	: SHOWER HOUSE	137386	13.20
01-030065	LAKE MATTOON PUBLIC WA	I-201804110151	110 5512-321	UTILITIES	: CAMPGROUND	137386	13.20
01-030065	LAKE MATTOON PUBLIC WA	I-201804110152	110 5512-321	UTILITIES	: 2 CO RD 1200N	137386	13.20
					VENDOR 01-030065 TOTALS		66.00
01-041755	SHELBY ELECTRIC COOPER	I-201804110141	110 5512-321	UTILITIES	: RESTROOMS	137388	167.24
01-041755	SHELBY ELECTRIC COOPER	I-201804110142	110 5512-321	UTILITIES	: HUFFMANS	137388	162.26
01-041755	SHELBY ELECTRIC COOPER	I-201804110143	110 5512-321	UTILITIES	: CAMPGROUND	137388	230.91
01-041755	SHELBY ELECTRIC COOPER	I-201804110144	110 5512-321	UTILITIES	: MARINA	137388	240.35
					VENDOR 01-041755 TOTALS		800.76
DEPARTMENT 512 LAKE MATTOON						TOTAL:	8,827.41

VENDOR SET: 01 CITY OF MATTOON

BANK: APBNK

FUND : 110 GENERAL FUND

DEPARTMENT: 551 SPORTS FACILITIES

INVOICE DATE RANGE: 1/01/1998 THRU 99/99/9999

PAY DATE RANGE: 4/04/2018 THRU 4/17/2018

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT	NAME	DESCRIPTION	CHECK #	AMOUNT
01-001070	AMEREN ILLINOIS	I-201804100068	110 5551-321	UTILITIES	: 500 B'DWAY	000000	91.40
01-001070	AMEREN ILLINOIS	I-201804100070	110 5551-321	UTILITIES	: 632 S 14TH	000000	109.70
						VENDOR 01-001070 TOTALS	201.10
01-009093	CONNOR CO	I-S7945361.001	110 5551-319	MISCELLANEOUS:	2" SPLICE KIT	137428	101.91
01-009093	CONNOR CO	I-S7983231.001	110 5551-319	MISCELLANEOUS:	FLOOR DRAIN	137428	54.96
						VENDOR 01-009093 TOTALS	156.87
01-016000	JOHN DEERE FINANCIAL	I-201804110145	110 5551-319	MISCELLANEOUS:	PITCHING SCREEN REPA	137383	15.98
						VENDOR 01-016000 TOTALS	15.98
01-020803	HARRELSON PLUMBING & H	I-26774	110 5551-440	RENTALS	: POTTY RENTAL	137449	90.00
01-020803	HARRELSON PLUMBING & H	I-26782	110 5551-440	RENTALS	: POTTY RENTAL	137449	112.50
						VENDOR 01-020803 TOTALS	202.50
01-030000	KULL LUMBER CO	I-201804100098	110 5551-319	MISCELLANEOUS:	CALCIUM SULFATE, DRAI	137463	2,749.78
						VENDOR 01-030000 TOTALS	2,749.78
						DEPARTMENT 551 SPORTS FACILITIES TOTAL:	3,326.23
01-001070	AMEREN ILLINOIS	I-201804100064	110 5570-321	UTILITIES	: 917 N 22ND	000000	167.08
						VENDOR 01-001070 TOTALS	167.08
01-023800	CONSOLIDATED COMMUNICA	I-201804100061	110 5570-321	UTILITIES	: 234-2055	000000	74.81
						VENDOR 01-023800 TOTALS	74.81
01-033800	MATTOON WATER DEPT	I-201803280036	110 5570-321	UTILITIES	: N 19TH	000000	7.57
01-033800	MATTOON WATER DEPT	I-201803280037	110 5570-321	UTILITIES	: 917 N 22ND	000000	35.86
						VENDOR 01-033800 TOTALS	43.43
						DEPARTMENT 570 DODGE GROVE CEMETERY TOTAL:	285.32

VENDOR SET: 01 CITY OF MATTOON

BANK: APBNK

FUND : 110 GENERAL FUND

DEPARTMENT: 651 ECONOMIC DEVELOPMENT

INVOICE DATE RANGE: 1/01/1998 THRU 99/99/9999

PAY DATE RANGE: 4/04/2018 THRU 4/17/2018

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT	NAME	DESCRIPTION	CHECK #	AMOUNT
01-008801	COLES TOGETHER	I-APRIL18-PLEDGE	110 5651-571	DUES & MEMBER:	PLEDGE	137425	4,166.74
						VENDOR 01-008801 TOTALS	4,166.74

DEPARTMENT 651 ECONOMIC DEVELOPMENT TOTAL: 4,166.74

VENDOR SET 110 GENERAL FUND TOTAL: 214,755.14

VENDOR SET: 01 CITY OF MATTOON

BANK: APBNK

FUND : 122 HOTEL TAX FUND

DEPARTMENT: 653 HOTEL TAX ADMINISTRATION

INVOICE DATE RANGE: 1/01/1998 THRU 99/99/9999

PAY DATE RANGE: 4/04/2018 THRU 4/17/2018

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT	NAME	DESCRIPTION	CHECK #	AMOUNT
01-000674	CHICAGO SOUTHLAND CVB	I-3490	122 5653-562	TRAVEL & TRAI:	2018 F&A SHIRTSLEEVE	137419	175.00
VENDOR 01-000674 TOTALS							175.00
01-001070	AMEREN ILLINOIS	I-201804110115	122 5653-321	NATURAL GAS &:	1718 B'DWAY UNIT C	000000	45.51
01-001070	AMEREN ILLINOIS	I-201804110116	122 5653-321	NATURAL GAS &:	3901 MARSHALL WELCOM	000000	33.12
01-001070	AMEREN ILLINOIS	I-201804110117	122 5653-321	NATURAL GAS &:	4219 DEWITT WELCOME	000000	33.12
VENDOR 01-001070 TOTALS							111.75
01-001235	ANGELIA D BURGETT	I-APRIL18-CELLAB	122 5653-533	CELLULAR PHON:	CELL PHONE	137414	100.00
VENDOR 01-001235 TOTALS							100.00
01-001663	ADVANCED DIGITAL SOLUT	I-IN7412	122 5653-316	TOOLS & EQUIP:	ADVANCED DIGITAL SOL	137401	730.00
VENDOR 01-001663 TOTALS							730.00
01-003803	TRITTENHAUS DESIGN	I-490731	122 5653-540	ADVERTISING :	HALF PAGE ADVERTISIN	137502	375.00
VENDOR 01-003803 TOTALS							375.00
01-023800	CONSOLIDATED COMMUNICA	I-201804110110	122 5653-532	TELEPHONE :	800-500-6286	000000	4.43
VENDOR 01-023800 TOTALS							4.43
01-032600	MATTOON FLOWER SHOP	I-201804100074	122 5653-572	COMMUNITY PRO:	SPRING BOUQUETS FOR	137470	240.00
VENDOR 01-032600 TOTALS							240.00

DEPARTMENT 653 HOTEL TAX ADMINISTRATION TOTAL: 1,736.18

VENDOR SET 122 HOTEL TAX FUND TOTAL: 1,736.18

VENDOR SET: 01 CITY OF MATTOON

BANK: APBNK

FUND : 125 INSURANCE & TORT JDGMNT

DEPARTMENT: 150 FINANCIAL ADMINISTRATION

INVOICE DATE RANGE: 1/01/1998 THRU 99/99/9999

PAY DATE RANGE: 4/04/2018 THRU 4/17/2018

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT	NAME	DESCRIPTION	CHECK #	AMOUNT
01-001888	IL PUBLIC RISK FUND	I-50356	125 5150-250	WORKERS' COMP:	W/C ADJUSTED PREMIUM	137455	30,309.00
					VENDOR 01-001888	TOTALS	30,309.00
01-012500	IL DEPT OF EMPLOYMENT	I-201804100082	125 5150-240	UNEMPLOYMENT :	1ST QTR 201 UNEMPLOY	000000	11,634.28
					VENDOR 01-012500	TOTALS	11,634.28
01-040463	SARAH BUSH LINCOLN HEA	I-2691403	125 5150-519	OTHER PROFESS:	DRUG SCREENS	137491	646.00
					VENDOR 01-040463	TOTALS	646.00
				DEPARTMENT 150	FINANCIAL ADMINISTRATION	TOTAL:	42,589.28
				VENDOR SET 125	INSURANCE & TORT JDGMNT	TOTAL:	42,589.28

VENDOR SET: 01 CITY OF MATTOON

BANK: APBNK

FUND : 130 CAPITAL PROJECT FUND

DEPARTMENT: 321 STREETS

INVOICE DATE RANGE: 1/01/1998 THRU 99/99/9999

PAY DATE RANGE: 4/04/2018 THRU 4/17/2018

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT	NAME	DESCRIPTION	CHECK #	AMOUNT
01-000061	HOME DEPOT	I-201804050039	130 5321-720	PUBLIC WORKS :	STEEL,MAILBOX	137355	387.97
						VENDOR 01-000061 TOTALS	387.97
01-003779	BURFORD ELECTRIC, INC.	I-9369	130 5321-720	PUBLIC WORKS :	WIRING @ NEW BUILDIN	137413	874.35
						VENDOR 01-003779 TOTALS	874.35
						DEPARTMENT 321 STREETS TOTAL:	1,262.32
						VENDOR SET 130 CAPITAL PROJECT FUND TOTAL:	1,262.32

VENDOR SET: 01 CITY OF MATTOON

BANK: APBNK

FUND : 154 BROADWAY EAST BUS DIST

DEPARTMENT: 604 BROADWAY EAST BUSINESS DI

INVOICE DATE RANGE: 1/01/1998 THRU 99/99/9999

PAY DATE RANGE: 4/04/2018 THRU 4/17/2018

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT	NAME	DESCRIPTION	CHECK #	AMOUNT
01-002962	LARSON ENTERPRISES	I-201804100102	154 5604-825	BUSINESS DIST:	FEBRUARY SALES TAX R 137465		4,552.22
						VENDOR 01-002962 TOTALS	4,552.22
						DEPARTMENT 604 BROADWAY EAST BUSINESS DI	TOTAL: 4,552.22
						VENDOR SET 154 BROADWAY EAST BUS DIST	TOTAL: 4,552.22

VENDOR SET: 01 CITY OF MATTOON

BANK: APBNK

FUND : 211 WATER FUND

DEPARTMENT: 351 RESERVOIRS & WTR SOURCES

INVOICE DATE RANGE: 1/01/1998 THRU 99/99/9999

PAY DATE RANGE: 4/04/2018 THRU 4/17/2018

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT	NAME	DESCRIPTION	CHECK #	AMOUNT
01-001070	AMEREN ILLINOIS	I-201804100062	211 5351-321	NATURAL GAS &	RR2 LAKE PARADISE SH	000000	35.27
VENDOR 01-001070 TOTALS							35.27
DEPARTMENT 351 RESERVOIRS & WTR SOURCES TOTAL:							35.27
01-000061	HOME DEPOT	I-201804050039	211 5353-312	CLEANING SUPP:	VALVE, SPRAY PAINT, FO	137355	127.78
01-000061	HOME DEPOT	I-201804050039	211 5353-378	PLANT MTCE &	: ELBOW	137355	9.62
01-000061	HOME DEPOT	I-201804050039	211 5353-377	PLANT EQUIPME:	PAINT	137355	43.98
01-000061	HOME DEPOT	I-201804050039	211 5353-316	TOOLS & EQUIP:	TAPE MEASURE, HAND V	137355	34.85
01-000061	HOME DEPOT	I-201804050039	211 5353-377	PLANT EQUIPME:	TOTES, LIGHTS	137355	147.41
01-000061	HOME DEPOT	I-201804050039	211 5353-378	PLANT MTCE &	: PAINT, ROPE, FOAM	137355	87.60
VENDOR 01-000061 TOTALS							451.24
01-000468	R.E. PEDROTTI CO., INC	I-00058865-MATIWTT	211 5353-378	PLANT MTCE &	: R.E. PEDROTTI CO., I	137488	1,464.98
VENDOR 01-000468 TOTALS							1,464.98
01-001070	AMEREN ILLINOIS	I-201804100063	211 5353-321	NATURAL GAS &	: 2800 E LAKE PARADISE	000000	526.68
01-001070	AMEREN ILLINOIS	I-201804100080	211 5353-321	NATURAL GAS &	: LAKE MATTOON PUMP	137405	180.60
VENDOR 01-001070 TOTALS							707.28
01-001663	ADVANCED DIGITAL SOLUT	I-IN7164	211 5353-814	PRINTING & CO:	XEROX	137401	8.00
VENDOR 01-001663 TOTALS							8.00
01-002411	DAVE BASHAM	I-APRIL18-CELLDB	211 5353-533	CELLULAR PHON:	CELL PHONE	137409	50.00
VENDOR 01-002411 TOTALS							50.00
01-002434	HAWKINS, INC.	I-4249937	211 5353-314	CHEMICALS	: CHEMICALS	137450	600.00
VENDOR 01-002434 TOTALS							600.00
01-002638	ROB LECRONE	I-201804100081	211 5353-313	MEDICAL & SAF:	REIMBURSE BOOTS	137466	75.00
01-002638	ROB LECRONE	I-APRIL18-CELLRL	211 5353-533	CELLULAR PHON:	CELL PHONE	137466	50.00
VENDOR 01-002638 TOTALS							125.00

VENDOR SET: 01 CITY OF MATTOON

BANK: APBNK

FUND : 211 WATER FUND

DEPARTMENT: 353 WATER TREATMENT PLANT

INVOICE DATE RANGE: 1/01/1998 THRU 99/99/9999

PAY DATE RANGE: 4/04/2018 THRU 4/17/2018

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT	NAME	DESCRIPTION	CHECK #	AMOUNT
01-003097	CINTAS CORPORATION #37	I-4004692748	211 5353-439	OTHER REPAIR :	MOP,TOWELS,MATS	137422	30.00
					VENDOR 01-003097 TOTALS		30.00
01-023800	CONSOLIDATED COMMUNICA	I-201804100058	211 5353-532	TELEPHONE :	234-2454	000000	156.95
					VENDOR 01-023800 TOTALS		156.95
01-035365	MISSISSIPPI LIME COMPA	I-1367463	211 5353-314	CHEMICALS :	LIME	137474	5,067.30
					VENDOR 01-035365 TOTALS		5,067.30
01-037976	PDC LABORATORIES	I-892351	211 5353-519	OTHER PROFESS:	PDC LABORATORIES	137484	57.00
					VENDOR 01-037976 TOTALS		57.00
01-038300	PERRY'S LOCKSMITH	I-70511	211 5353-378	PLANT MTCE & :	KEYS	137485	11.00
					VENDOR 01-038300 TOTALS		11.00
01-045155	UNITED PARCEL SERVICE	I-8Y610118	211 5353-531	POSTAGE :	SHIPPING	137357	3.76
					VENDOR 01-045155 TOTALS		3.76
01-045171	USA BLUEBOOK	I-526783	211 5353-319	MISCELLANEOUS:	USA BLUEBOOK	137504	435.40
01-045171	USA BLUEBOOK	I-532114	211 5353-377	PLANT EQUIPME:	USA BLUEBOOK	137504	324.00
01-045171	USA BLUEBOOK	I-533038	211 5353-319	MISCELLANEOUS:	USA BLUEBOOK	137504	418.65
01-045171	USA BLUEBOOK	I-533038	211 5353-313	MEDICAL & SAF:	USA BLUEBOOK	137504	56.40
					VENDOR 01-045171 TOTALS		1,234.45

DEPARTMENT 353 WATER TREATMENT PLANT TOTAL: 9,966.96

01-000117	FULLER-WENTE INC	I-8853	211 5354-460	OTHER PROPERT:	COUNTRY ORCHARD FLUS	137440	4,517.00
					VENDOR 01-000117 TOTALS		4,517.00

VENDOR SET: 01 CITY OF MATTOON

BANK: APBNK

FUND : 211 WATER FUND

DEPARTMENT: 354 WATER DISTRIBUTION

INVOICE DATE RANGE: 1/01/1998 THRU 99/99/9999

PAY DATE RANGE: 4/04/2018 THRU 4/17/2018

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT	NAME	DESCRIPTION	CHECK #	AMOUNT
01-001070	AMEREN ILLINOIS	I-201804100072	211 5354-321	NATURAL GAS &	AMEREN ILLINOIS	137404	41.26
01-001070	AMEREN ILLINOIS	I-201804100080	211 5354-321	NATURAL GAS &	12TH ST POWER	137405	108.47
01-001070	AMEREN ILLINOIS	I-201804100080	211 5354-321	NATURAL GAS &	W 121 WATER TOWER	137405	34.87
01-001070	AMEREN ILLINOIS	I-201804100080	211 5354-321	NATURAL GAS &	EAST WATER TOWER	137405	35.10
01-001070	AMEREN ILLINOIS	I-201804100080	211 5354-321	NATURAL GAS &	12TH ST STORAGE	137405	49.83
					VENDOR 01-001070 TOTALS		269.53
01-001199	CARTER WATERS	I-32015867	211 5354-316	TOOLS & EQUIP:	DIAMOND BLADES	137416	925.00
					VENDOR 01-001199 TOTALS		925.00
01-002429	SHIRLEY UTILITY CONSTR	I-2018008	211 5354-460	OTHER PROPERT:	BORE IN WATER SERVIC	137494	660.00
					VENDOR 01-002429 TOTALS		660.00
01-002990	CINTAS	I-5010355052	211 5354-313	MEDICAL & SAF:	MEDICAL SUPPLIES	137421	30.47
					VENDOR 01-002990 TOTALS		30.47
01-003488	SSC SERVICES, INC.	I-7208	211 5354-460	OTHER PROPERT:	CLEANING 2-23 TO 3-3	137498	350.00
					VENDOR 01-003488 TOTALS		350.00
01-014405	INTERSTATE BILLING SER	I-3010044117	211 5354-434	REPAIR OF VEH:	PARTS	137459	21.30
					VENDOR 01-014405 TOTALS		21.30
01-016000	JOHN DEERE FINANCIAL	I-201804110146	211 5354-316	TOOLS & EQUIP:	TRASH PUMP	137384	37.99
					VENDOR 01-016000 TOTALS		37.99
01-020607	KEVIN HAMILTON	I-APRIL18-CELLKH	211 5354-533	CELL PHONES :	CELL PHONE	137447	16.67
					VENDOR 01-020607 TOTALS		16.67
01-039600	NEAL TIRE & AUTO SERVI	I-201804110134	211 5354-434	REPAIR OF VEH:	TIRE REPAIRS	137479	101.72
					VENDOR 01-039600 TOTALS		101.72

VENDOR SET: 01 CITY OF MATTOON

BANK: APBNK

FUND : 211 WATER FUND

DEPARTMENT: 354 WATER DISTRIBUTION

INVOICE DATE RANGE: 1/01/1998 THRU 99/99/9999

PAY DATE RANGE: 4/04/2018 THRU 4/17/2018

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT	NAME	DESCRIPTION	CHECK #	AMOUNT
01-045820	WALMART COMMUNITY BRC	I-201804110158	211 5354-319	MISCELLANEOUS:	COFFEE,SURGE PROTECT	137389	36.14
					VENDOR 01-045820 TOTALS		36.14

DEPARTMENT 354 WATER DISTRIBUTION TOTAL: 6,965.82

01-002603	MIDWEST CREDIT & COLLE	I-010009241803310000	211 5355-579	COLLECTION FE:	WATER/SEWER COLLECTI	137473	57.23
					VENDOR 01-002603 TOTALS		57.23

01-002655	MULTI-PRINT SOLUTIONS	I-1860	211 5355-311	OFFICE SUPPLI:	DEPOSIT SLIPS	137475	167.50
					VENDOR 01-002655 TOTALS		167.50

01-003527	IL NATIONAL BANK	I-201804100084	211 5355-811	BANK SERVICE :	EPAY FEES	137454	9.74
					VENDOR 01-003527 TOTALS		9.74

01-005640	CDW GOVERNMENT	I-MGX3709	211 5355-863	COMPUTERS :	FID CH SERVICE TRUCK	137417	277.50
					VENDOR 01-005640 TOTALS		277.50

01-023800	CONSOLIDATED COMMUNICA	I-201804100048	211 5355-532	TELEPHONE :	101-5520	000000	44.52
01-023800	CONSOLIDATED COMMUNICA	I-201804100050	211 5355-532	TELEPHONE :	235-5483	000000	134.72
					VENDOR 01-023800 TOTALS		179.24

01-049003	XEROX CORPORATION	I-092737097	211 5355-814	PRINTING/COPY:	COPIER AE9-877490	137508	72.70
					VENDOR 01-049003 TOTALS		72.70

DEPARTMENT 355 ACCOUNTING & COLLECTION TOTAL: 763.91

01-002602	DEAN BARBER	I-APRIL18-CELLDB	211 5356-533	CELLULAR PHON:	CELL PHONE	137408	33.33
					VENDOR 01-002602 TOTALS		33.33

VENDOR SET: 01 CITY OF MATTOON

BANK: APBNK

FUND : 211 WATER FUND

DEPARTMENT: 356 ADMINISTRATIVE & GENERAL

INVOICE DATE RANGE: 1/01/1998 THRU 99/99/9999

PAY DATE RANGE: 4/04/2018 THRU 4/17/2018

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT	NAME	DESCRIPTION	CHECK #	AMOUNT
01-049003	XEROX CORPORATION	I-092737118	211 5356-814	PRINT/COPY MA:	COPIER LX7-381245	137508	54.01
						VENDOR 01-049003 TOTALS	54.01

DEPARTMENT 356 ADMINISTRATIVE & GENERAL TOTAL: 87.34

VENDOR SET 211 WATER FUND TOTAL: 17,819.30

VENDOR SET: 01 CITY OF MATTOON

BANK: APBNK

FUND : 212 SEWER FUND

DEPARTMENT: 342 SEWER COLLECTION SYSTEM

INVOICE DATE RANGE: 1/01/1998 THRU 99/99/9999

PAY DATE RANGE: 4/04/2018 THRU 4/17/2018

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT	NAME	DESCRIPTION	CHECK #	AMOUNT
01-002990	CINTAS	I-5010355052	212 5342-313	MEDICAL & SAF:	MEDICAL SUPPLIES	137421	30.48
					VENDOR 01-002990 TOTALS		30.48
01-003095	ADVANCE AUTO PARTS	I-201804110132	212 5342-316	TOOLS & EQUIP:	PARTS, TRAINING	137400	55.76
					VENDOR 01-003095 TOTALS		55.76
01-003488	SSC SERVICES, INC.	I-7208	212 5342-460	OTHER PROPERT:	CLEANING 2-23 TO 3-3	137498	350.00
					VENDOR 01-003488 TOTALS		350.00
01-009093	CONNOR CO	I-S7952025.001	212 5342-319	MISCELLANEOUS:	SOLVENT WELD, BENDS	137428	47.49
01-009093	CONNOR CO	I-S7954354.001	212 5342-364	SEWER LINE RE:	BENDS	137428	9.38
					VENDOR 01-009093 TOTALS		56.87
01-014405	INTERSTATE BILLING SER	I-3010044117	212 5342-434	REPAIR OF VEH:	PARTS	137459	21.30
					VENDOR 01-014405 TOTALS		21.30
01-020607	KEVIN HAMILTON	I-APRIL18-CELLKH	212 5342-533	CELL PHONES :	CELL PHONE	137447	16.66
					VENDOR 01-020607 TOTALS		16.66
01-025682	IMCO UTILITY SUPPLY	I-1090243-00	212 5342-369	OTHER SEWER M:	SEWER SADDLE	137457	582.50
01-025682	IMCO UTILITY SUPPLY	I-1090306-01	212 5342-364	SEWER LINE RE:	COUPLING	137457	134.00
					VENDOR 01-025682 TOTALS		716.50
01-030000	KULL LUMBER CO	I-201804110135	212 5342-316	TOOLS & EQUIP:	PADLOCK, PEG BOARD, TA	137463	24.36
					VENDOR 01-030000 TOTALS		24.36
01-045820	WALMART COMMUNITY BRC	I-201804110158	212 5342-319	MISCELLANEOUS:	COFFEE, SURGE PROTECT	137389	36.14
					VENDOR 01-045820 TOTALS		36.14

DEPARTMENT 342 SEWER COLLECTION SYSTEM TOTAL: 1,308.07

VENDOR SET: 01 CITY OF MATTOON

BANK: APBNK

FUND : 212 SEWER FUND

DEPARTMENT: 344 WASTEWATER TREATMNT PLANT

INVOICE DATE RANGE: 1/01/1998 THRU 99/99/9999

PAY DATE RANGE: 4/04/2018 THRU 4/17/2018

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT	NAME	DESCRIPTION	CHECK #	AMOUNT
01-001166	QUALITY CHEMICAL COMPA	I-19022	212 5344-314	CHEMICALS	: WIPE OUT	137487	1,458.22
					VENDOR 01-001166 TOTALS		1,458.22
01-001236	GLEN SLOAN	I-APRIL18-CELLGS	212 5344-533	CELLULAR PHON:	CELL PHONE	137496	50.00
					VENDOR 01-001236 TOTALS		50.00
01-001237	MIKE NICHOLS	I-201804110108	212 5344-439	OTHER REPAIR :	REIMBURSE CDL	137480	30.00
01-001237	MIKE NICHOLS	I-APRIL18-CELLMN	212 5344-533	CELLULAR PHON:	CELL PHONE	137480	50.00
					VENDOR 01-001237 TOTALS		80.00
01-003077	TEKLAB, INC.	I-209575	212 5344-439	OTHER REPAIR :	SEMI-ANNUAL WASTEWAT	137500	1,767.00
					VENDOR 01-003077 TOTALS		1,767.00
01-003097	CINTAS CORPORATION #37	I-4004559060	212 5344-439	OTHER REPAIR :	MAT,WIPES, TISSUE	137422	37.05
					VENDOR 01-003097 TOTALS		37.05
01-003339	GREATAMERICA FINANCIAL	I-22417432	212 5344-814	COPY MACHINE :	XEROX LEASE & USE PY	137445	67.22
					VENDOR 01-003339 TOTALS		67.22
01-005538	CARD'S APPLIANCE & TV	I-11594	212 5344-366	PLANT MTCE & :	BELT	137415	49.90
					VENDOR 01-005538 TOTALS		49.90
01-009000	COMMERCIAL ELECTRIC, I	I-20095501	212 5344-730	IMPROVEMENTS :	WWTP FLOOD REPAIRS	137426	6,327.45
01-009000	COMMERCIAL ELECTRIC, I	I-201820091401	212 5344-433	REPAIR OF MAC:	TROUBLESHOOT CONTROL	137426	85.00
					VENDOR 01-009000 TOTALS		6,412.45
01-016140	FASTENAL COMPANY	I-ILMAT127671	212 5344-366	PLANT MTCE & :	FASTENAL COMPANY	137434	149.88
					VENDOR 01-016140 TOTALS		149.88

VENDOR SET: 01 CITY OF MATTOON

BANK: APBNK

FUND : 212 SEWER FUND

DEPARTMENT: 344 WASTEWATER TREATMNT PLANT

INVOICE DATE RANGE: 1/01/1998 THRU 99/99/9999

PAY DATE RANGE: 4/04/2018 THRU 4/17/2018

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT	NAME	DESCRIPTION	CHECK #	AMOUNT
01-018125	GASVODA & ASSOCIATES I	I-INV1800389	212 5344-366	PLANT MTCE &	TRANSDUCER,CABLE & C	137442	2,405.27
VENDOR 01-018125 TOTALS							2,405.27
01-023800	CONSOLIDATED COMMUNICA	I-201804050040	212 5344-532	TELEPHONE	: 234-6828	000000	321.70
01-023800	CONSOLIDATED COMMUNICA	I-201804050041	212 5344-532	TELEPHONE	: 234-2737	000000	42.82
VENDOR 01-023800 TOTALS							364.52
DEPARTMENT 344 WASTEWATER TREATMNT PLANT							TOTAL: 12,841.51
01-002655	MULTI-PRINT SOLUTIONS	I-1860	212 5345-311	OFFICE SUPPLI:	DEPOSIT SLIPS	137475	167.50
VENDOR 01-002655 TOTALS							167.50
01-003527	IL NATIONAL BANK	I-201804100084	212 5345-811	BANK SERVICE :	EPAY FEES	137454	9.73
VENDOR 01-003527 TOTALS							9.73
01-005640	CDW GOVERNMENT	I-MGX3709	212 5345-863	COMPUTERS	: FID CH SERVICE TRUCK	137417	277.50
VENDOR 01-005640 TOTALS							277.50
01-023800	CONSOLIDATED COMMUNICA	I-201804100048	212 5345-532	TELEPHONE	: 101-5520	000000	44.52
01-023800	CONSOLIDATED COMMUNICA	I-201804100050	212 5345-532	TELEPHONE	: 235-5483	000000	134.71
VENDOR 01-023800 TOTALS							179.23
01-049003	XEROX CORPORATION	I-092737097	212 5345-814	PRINTING/COPY:	COPIER AE9-877490	137508	72.70
VENDOR 01-049003 TOTALS							72.70
DEPARTMENT 345 ACCOUNTING & COLLECTION							TOTAL: 706.66
01-002602	DEAN BARBER	I-APRIL18-CELLDB	212 5346-533	CELLULAR PHON:	CELL PHONE	137408	33.34
VENDOR 01-002602 TOTALS							33.34

VENDOR SET: 01 CITY OF MATTOON

BANK: APBNK

FUND : 212 SEWER FUND

DEPARTMENT: 346 ADMINISTRATIVE & GENERAL

INVOICE DATE RANGE: 1/01/1998 THRU 99/99/9999

PAY DATE RANGE: 4/04/2018 THRU 4/17/2018

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT	NAME	DESCRIPTION	CHECK #	AMOUNT
01-049003	XEROX CORPORATION	I-092737118	212 5346-814	PRINT/COPY MA:	COPIER LX7-381245	137508	54.00
						VENDOR 01-049003 TOTALS	54.00

DEPARTMENT 346 ADMINISTRATIVE & GENERAL TOTAL: 87.34

VENDOR SET 212 SEWER FUND TOTAL: 14,943.58

REPORT GRAND TOTAL: 297,658.02

** G/L ACCOUNT TOTALS **

YEAR	ACCOUNT	NAME	AMOUNT	=====LINE ITEM=====		=====GROUP BUDGET=====	
				ANNUAL BUDGET	BUDGET OVER AVAILABLE BUDG	ANNUAL BUDGET	BUDGET OVER AVAILABLE BUDG
2017-2018	110-2172-000	DUE TO LIBRARY FUND	7,503.10				
	110-2172-001	DUE TO FIREFIGHTERS PENSIO	46,269.13				
	110-2172-002	DUE TO POLICE PENSION FUND	46,269.13				
	110-4436-010	AMBULANCE BILLI*NON-EXPENS	864.04	677,000-	100,001.46-		
	110-5110-532	TELEPHONE	49.18	600	4.75		
	110-5110-533	CELLULAR PHONE	150.00	1,800	0.00		
	110-5110-579	MISC OTHER PURCHASED SERVI	455.00	5,500	1,100.06		
	110-5110-827	VGT ALLOCATION-DEMOLITIONS	2,890.00	55,000	6,686.50		
	110-5110-828	VGT ALLOCATION-CITY PROPER	2,045.00	55,000	21,565.45		
	110-5110-829	VGT ALLOCATION-EQUIPMENT	17,269.90	55,000	25,312.10		
	110-5120-311	OFFICE SUPPLIES	404.88	1,465	88.80		
	110-5120-519	OTHER PROFESSIONAL SERVICE	78.00	15,545	8,561.54		
	110-5120-532	TELEPHONE	274.92	3,420	142.01		
	110-5120-801	VITAL RECORDS FEE REMITTAN	964.00	15,000	4,040.00		
	110-5120-802	HUNTING/FISHING LIC. FEE R	68.25	1,000	706.25		
	110-5120-814	PRINT/COPY MACH LEASE & MA	370.50	4,600	478.10		
	110-5130-565	CELLULAR PHONE EXP REIMB	100.00	1,200	0.00		
	110-5150-532	TELEPHONE	157.30	1,900	28.19		
	110-5160-519	OTHER PROFESSIONAL SERVICE	361.58	55,000	8,905.23		
	110-5170-516	TECHNOLOGY SUPPORT SERVIC	9,700.00	18,900	25,345.81-	Y	
	110-5211-311	OFFICE SUPPLIES	10.25	7,000	4,581.11		
	110-5211-315	UNIFORMS & CLOTHING	704.85	5,000	1,245.59-	Y	
	110-5211-319	MISCELLANEOUS SUPPLIES	149.00	5,000	308.49-	Y	
	110-5211-515	LABOR RELATIONS COUNSEL	117.50	10,000	2,622.98		
	110-5211-532	TELEPHONE	1,604.19	21,000	374.92		
	110-5211-535	RADIOS	1,576.91	50,500	12,467.58		
	110-5211-550	PRINTING & BINDING	139.10	3,500	1,297.18-	Y	
	110-5211-562	TRAVEL & TRAINING	5,299.72	25,000	1.71-	Y	
	110-5211-573	LAUNDRY SERVICES	73.00	600	145.35-	Y	
	110-5211-814	PRINT/COPY MACH LEASE & MA	315.68	7,500	629.47		
	110-5211-827	DUI/DRUG EXPENDITURES	4,350.00	10,000	31,678.03-	Y	
	110-5212-319	MISCELLANEOUS SUPPLIES	153.50	10,000	817.07-	Y	
	110-5212-579	MISC OTHER PURCHASED SERVI	1,070.00	2,000	590.00-	Y	
	110-5213-319	MISCELLANEOUS SUPPLIES	197.90	4,500	2,812.07		
	110-5213-863	COMPUTERS	6,980.00	9,000	1,850.00		
	110-5214-319	MISCELLANEOUS SUPPLIES	131.97	1,000	30.42		
	110-5214-579	MISC OTHER PURCHASED SERVI	192.12	5,000	2,957.75		
	110-5223-316	TOOLS & EQUIPMENT	94.15	400	270.24-	Y	
	110-5223-319	MISCELLANEOUS SUPPLIES	196.00	2,000	794.22-	Y	
	110-5223-326	FUEL	5,659.98	55,000	812.71-	Y	
	110-5223-434	REPAIR OF VEHICLES	2,868.01	30,000	4,742.01-	Y	
	110-5224-312	CLEANING SUPPLIES	292.85	3,500	307.48		
	110-5224-321	UTILITIES	53.88	58,000	8,386.72		
	110-5224-432	REPAIR OF BUILDINGS	143.01	15,000	8,510.51		
	110-5224-439	OTHER REPAIR & MAINT SRVCS	738.90	15,000	8,055.63		
	110-5241-312	CLEANING SUPPLIES	230.95	5,000	1,256.85		
	110-5241-313	MEDICAL & SAFETY SUPPLIES	885.52	19,400	3,571.72		

** G/L ACCOUNT TOTALS **

YEAR	ACCOUNT	NAME	AMOUNT	=====LINE ITEM=====		=====GROUP BUDGET=====	
				ANNUAL BUDGET	BUDGET OVER AVAILABLE BUDG	ANNUAL BUDGET	BUDGET OVER AVAILABLE BUDG
	110-5241-316	TOOLS & EQUIPMENT	52.23	3,450	833.04-		Y
	110-5241-318	VEHICLE PARTS	7.22	4,900	2,745.79		
	110-5241-319	MISCELLANEOUS SUPPLIES	15.86	5,820	3,037.99		
	110-5241-321	UTILITIES	263.23	9,000	2,091.65		
	110-5241-326	FUEL	2,780.69	30,000	566.82		
	110-5241-433	REPAIR OF MACHINERY	2,521.95	18,400	3,568.79		
	110-5241-434	REPAIR OF VEHICLES	225.62	24,690	47,659.97-		Y
	110-5241-532	TELEPHONE	403.23	8,360	111.17		
	110-5241-533	CELLULAR PHONE	200.00	2,400	0.00		
	110-5241-535	RADIOS	3,918.01	5,000	262.70		
	110-5241-562	TRAVEL & TRAINING	17.00	19,917	14,742.31		
	110-5241-573	LAUNDRY SERVICES	63.00	800	255.00		
	110-5241-578	AMBULANCE BILLING EXPENSES	12.37	1,200	515.58		
	110-5241-579	MISC OTHER PURCHASED SERVI	300.00	22,940	228.84		
	110-5261-311	OFFICE SUPPLIES	62.53	750	1.21-		Y
	110-5261-533	CELLULAR PHONE	100.00	1,200	100.00		
	110-5261-564	PRIVATE VEHICLE EXP REIMB	123.44	2,500	1,058.71		
	110-5261-571	DUES & MEMBERSHIPS	153.53	700	57.94		
	110-5310-319	MISCELLANEOUS SUPPLIES	17.95	1,500	495.59		
	110-5310-533	CELLULAR PHONE	33.33	900	214.68-		Y
	110-5310-814	PRINT/COPY MACH LEASE & MA	54.01	3,500	2,281.22		
	110-5320-312	CLEANING SUPPLIES	110.44	0	362.92-		Y
	110-5320-313	MEDICAL & SAFETY SUPPLIES	30.48	7,000	5,241.01		
	110-5320-316	TOOLS & EQUIPMENT	759.69	13,000	6,032.54		
	110-5320-318	VEHICLE PARTS	15.70	23,000	2,333.46		
	110-5320-319	MISCELLANEOUS SUPPLIES	613.44	8,000	3,873.01		
	110-5320-321	UTILITIES	4,372.54	16,000	6,541.39-		Y
	110-5320-326	FUEL	4,932.03	32,000	3,130.33		
	110-5320-434	REPAIR OF VEHICLES	134.56	12,000	3,657.47-		Y
	110-5320-440	RENTALS	36.00	5,000	2,134.64		
	110-5320-460	OTHER PROP MAINT SERVICES	350.00	0	446.00-		Y
	110-5320-532	TELEPHONE	42.82	5,000	196.51-		Y
	110-5320-533	CELLULAR PHONE	16.67	500	155.66		
	110-5381-319	MISCELLANEOUS SUPPLIES	75.00	2,000	538.53-		Y
	110-5381-321	UTILITIES	1,000.62	48,000	2,503.55		
	110-5381-432	REPAIR OF BUILDINGS	652.50	20,000	4,244.28-		Y
	110-5381-460	OTHER PROP MAINT SERVICES	797.00	8,000	665.30		
	110-5511-316	TOOLS & EQUIPMENT	154.98	4,000	2,660.40		
	110-5511-319	MISCELLANEOUS SUPPLIES	740.47	15,000	5,801.11-		Y
	110-5511-321	UTILITIES	572.34	26,000	8,009.77		
	110-5511-326	FUEL	476.07	10,000	2,889.11		
	110-5511-433	REPAIR OF MACHINERY	213.75	8,000	2,050.37		
	110-5511-440	RENTALS	180.00	3,500	1,320.00		
	110-5511-532	TELEPHONE	74.29	900	1.03		
	110-5512-317	CONCESSION & SOUVENIR SUPP	879.76	26,000	4,679.18		
	110-5512-319	MISCELLANEOUS SUPPLIES	1,928.15	15,000	1,153.95		
	110-5512-321	UTILITIES	866.76	33,000	2,803.04		
	110-5512-327	FUEL - RESALE	1,569.00	20,000	9,531.96		

** G/L ACCOUNT TOTALS **

YEAR	ACCOUNT	NAME	AMOUNT	=====LINE ITEM=====		=====GROUP BUDGET=====	
				ANNUAL BUDGET	BUDGET OVER AVAILABLE BUDG	ANNUAL BUDGET	BUDGET OVER AVAILABLE BUDG
	110-5512-440	RENTALS	202.50	3,000	1,111.85-	Y	
	110-5512-450	CONSTRUCTION SERVICES	2,900.00	25,000	1,660.13-	Y	
	110-5512-532	TELEPHONE	62.49	700	73.04		
	110-5512-576	SECURITY SERVICES	47.00	600	623.12-	Y	
	110-5512-802	HUNTING/FISHING REMITTANCE	371.75	11,000	3,765.50		
	110-5551-319	MISCELLANEOUS SUPPLIES	2,922.63	14,000	2,015.29-	Y	
	110-5551-321	UTILITIES	201.10	35,000	1,140.66-	Y	
	110-5551-440	RENTALS	202.50	4,500	662.50-	Y	
	110-5570-321	UTILITIES	285.32	5,500	266.50		
	110-5651-571	DUES & MEMBERSHIPS	4,166.74	50,000	0.00		
	122-5653-316	TOOLS & EQUIPMENT	730.00	0	752.96-	Y	
	122-5653-321	NATURAL GAS & ELECTRIC (CI	111.75	2,000	184.81-	Y	
	122-5653-532	TELEPHONE	4.43	3,000	434.66-	Y	
	122-5653-533	CELLULAR PHONE	100.00	1,200	0.00		
	122-5653-540	ADVERTISING	375.00	20,000	16,051.77		
	122-5653-562	TRAVEL & TRAINING	175.00	5,000	745.14		
	122-5653-572	COMMUNITY PROMOTION & RELA	240.00	11,000	8,703.29		
	125-5150-240	UNEMPLOYMENT COMP.	11,634.28	34,663	21,006.73		
	125-5150-250	WORKERS' COMPENSATION	30,309.00	670,169	113,604.00		
	125-5150-519	OTHER PROFESSIONAL SERVICE	646.00	60,200	24,674.23		
	130-5321-720	PUBLIC WORKS BUILDINGS	1,262.32	1,700,000	26,417.14		
	154-5604-825	BUSINESS DISTRICT GRANTS	4,552.22	36,000	5,855.57		
	211-5351-321	NATURAL GAS & ELECTRIC	35.27	3,000	2,355.81-	Y	
	211-5353-312	CLEANING SUPPLIES	127.78	1,000	296.16		
	211-5353-313	MEDICAL & SAFETY SUPPLIES	131.40	400	16.07		
	211-5353-314	CHEMICALS	5,667.30	200,000	10,392.28		
	211-5353-316	TOOLS & EQUIPMENT	34.85	2,000	406.49		
	211-5353-319	MISCELLANEOUS SUPPLIES	854.05	21,000	1,783.41		
	211-5353-321	NATURAL GAS & ELECTRIC	707.28	136,000	1,573.79-	Y	
	211-5353-377	PLANT EQUIPMENT	515.39	30,000	6,849.22		
	211-5353-378	PLANT MTCE & REPAIR	1,573.20	10,000	133.08-	Y	
	211-5353-439	OTHER REPAIR & MAINT. SERV	30.00	2,500	144.04		
	211-5353-519	OTHER PROFESSIONAL SERVICE	57.00	10,000	3,311.50-	Y	
	211-5353-531	POSTAGE	3.76	100	27.74		
	211-5353-532	TELEPHONE	156.95	2,000	136.13		
	211-5353-533	CELLULAR PHONE	100.00	1,700	104.16		
	211-5353-814	PRINTING & COPY MACHINE LE	8.00	600	94.13		
	211-5354-313	MEDICAL & SAFETY SUPPLIES	30.47	1,500	673.92		
	211-5354-316	TOOLS & EQUIPMENT	962.99	7,000	485.80		
	211-5354-319	MISCELLANEOUS SUPPLIES	36.14	5,000	3,739.88		
	211-5354-321	NATURAL GAS & ELECTRIC	269.53	18,000	4,383.08		
	211-5354-434	REPAIR OF VEHICLES	123.02	10,000	2,209.82		
	211-5354-460	OTHER PROPERTY MAINT. SERV	5,527.00	12,000	14,030.81-	Y	
	211-5354-533	CELL PHONES	16.67	400	501.48-	Y	
	211-5355-311	OFFICE SUPPLIES	167.50	5,000	3,679.99		
	211-5355-532	TELEPHONE	179.24	2,000	29.78-	Y	
	211-5355-579	COLLECTION FEES	57.23	2,000	516.81		
	211-5355-811	BANK SERVICE CHARGES	9.74	15,000	287.21-	Y	

** G/L ACCOUNT TOTALS **

YEAR	ACCOUNT	NAME	AMOUNT	=====LINE ITEM=====		=====GROUP BUDGET=====	
				ANNUAL BUDGET	BUDGET OVER AVAILABLE BUDG	ANNUAL BUDGET	BUDGET OVER AVAILABLE BUDG
	211-5355-814	PRINTING/COPY MACH LEASE/M	72.70	2,000	975.42		
	211-5355-863	COMPUTERS	277.50	5,400	2,954.26		
	211-5356-533	CELLULAR PHONE	33.33	900	214.70-	Y	
	211-5356-814	PRINT/COPY MACH LEASE & MA	54.01	700	713.27-	Y	
	212-5342-313	MEDICAL & SAFETY SUPPLIES	30.48	2,000	1,248.91		
	212-5342-316	TOOLS & EQUIPMENT	80.12	7,000	1,424.71		
	212-5342-319	MISCELLANEOUS SUPPLIES	83.63	4,000	2,634.98		
	212-5342-364	SEWER LINE REPAIR MATERIAL	143.38	2,000	2,120.46-	Y	
	212-5342-369	OTHER SEWER MTCE SUPPLIES	582.50	2,000	697.10-	Y	
	212-5342-434	REPAIR OF VEHICLES	21.30	13,000	4,078.21		
	212-5342-460	OTHER PROPERTY MTCE SERVIC	350.00	2,000	6,436.01-	Y	
	212-5342-533	CELL PHONES	16.66	400	501.22-	Y	
	212-5344-314	CHEMICALS	1,458.22	21,000	11,031.46		
	212-5344-366	PLANT MTCE & REPAIR MATERI	2,605.05	19,000	797.27		
	212-5344-433	REPAIR OF MACHINERY	85.00	32,000	14,717.53		
	212-5344-439	OTHER REPAIR & MNTCE SERVI	1,834.05	16,000	2,325.99		
	212-5344-532	TELEPHONE	364.52	4,000	1,804.49-	Y	
	212-5344-533	CELLULAR PHONE	100.00	1,200	15.41-	Y	
	212-5344-730	IMPROVEMENTS OTHER THAN BL	6,327.45	1,002,564	895,047.35		
	212-5344-814	COPY MACHINE	67.22	650	80.84-	Y	
	212-5345-311	OFFICE SUPPLIES	167.50	5,000	3,679.96		
	212-5345-532	TELEPHONE	179.23	2,000	44.27		
	212-5345-811	BANK SERVICE CHARGES	9.73	15,000	167.16-	Y	
	212-5345-814	PRINTING/COPY MACH LEASE/M	72.70	2,000	975.19		
	212-5345-863	COMPUTERS	277.50	5,400	2,954.26		
	212-5346-533	CELLULAR PHONE	33.34	900	214.85-	Y	
	212-5346-814	PRINT/COPY MACH LEASE & MA	54.00	800	613.29-	Y	
		TOTAL:	297,658.02				

** DEPARTMENT TOTALS **

ACCT	NAME	AMOUNT
110	NON-DEPARTMENTAL	100,905.40
110-110	CITY COUNCIL	22,859.08
110-120	CITY CLERK	2,160.55
110-130	CITY ADMINISTRATOR	100.00
110-150	FINANCIAL ADMINISTRATION	157.30
110-160	LEGAL SERVICES	361.58
110-170	COMPUTER INFO SYSTEMS	9,700.00
110-211	POLICE ADMINISTRATION	14,340.20
110-212	CRIMINAL INVESTIGATION	1,223.50
110-213	PATROL	7,177.90
110-214	K-9 SERVICE	324.09

** DEPARTMENT TOTALS **

ACCT	NAME	AMOUNT
110-223	AUTOMOTIVE SERVICES	8,818.14
110-224	POLICE BUILDINGS	1,228.64
110-241	FIRE PROTECTION ADMIN.	11,896.88
110-261	COMMUNITY DEVELOPMENT	439.50
110-310	PUBLIC WORKS	105.29
110-320	STREETS	11,414.37
110-381	CUSTODIAL SERVICES	2,525.12
110-511	PARKS	2,411.90
110-512	LAKE MATTOON	8,827.41
110-551	SPORTS FACILITIES	3,326.23
110-570	DODGE GROVE CEMETERY	285.32
110-651	ECONOMIC DEVELOPMENT	4,166.74

110 TOTAL	GENERAL FUND	214,755.14
122-653	HOTEL TAX ADMINISTRATION	1,736.18

122 TOTAL	HOTEL TAX FUND	1,736.18
125-150	FINANCIAL ADMINISTRATION	42,589.28

125 TOTAL	INSURANCE & TORT JDMNT	42,589.28
130-321	STREETS	1,262.32

130 TOTAL	CAPITAL PROJECT FUND	1,262.32
154-604	BROADWAY EAST BUSINESS DI	4,552.22

154 TOTAL	BROADWAY EAST BUS DIST	4,552.22
211-351	RESERVOIRS & WTR SOURCES	35.27
211-353	WATER TREATMENT PLANT	9,966.96
211-354	WATER DISTRIBUTION	6,965.82
211-355	ACCOUNTING & COLLECTION	763.91
211-356	ADMINISTRATIVE & GENERAL	87.34

211 TOTAL	WATER FUND	17,819.30
212-342	SEWER COLLECTION SYSTEM	1,308.07
212-344	WASTEWATER TREATMNT PLANT	12,841.51
212-345	ACCOUNTING & COLLECTION	706.66
212-346	ADMINISTRATIVE & GENERAL	87.34

212 TOTAL	SEWER FUND	14,943.58

** TOTAL **		297,658.02

NO ERRORS

VENDOR SET: 01 CITY OF MATTOON

BANK: EHBK

FUND : 221 HEALTH INSURANCE FUND

DEPARTMENT: 411 STOP LOSS INS COVERAGE

INVOICE DATE RANGE: 1/01/1998 THRU 99/99/9999

PAY DATE RANGE: 4/04/2018 THRU 4/17/2018

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT	NAME	DESCRIPTION	CHECK #	AMOUNT
01-003637	AETNA, INC.	I-201804100078	221 5411-211	STOP LOSS INS:	APRIL STOP LOSS	137509	32,983.88
						VENDOR 01-003637 TOTALS	32,983.88
						DEPARTMENT 411 STOP LOSS INS COVERAGE TOTAL:	32,983.88
01-003493	WAGeworks, INC.	I-0318-TR39409	221 5412-211	HEALTH PLAN A:	MARCH COBRA	137510	104.16
						VENDOR 01-003493 TOTALS	104.16
01-003637	AETNA, INC.	I-201804100079	221 5412-211	HEALTH PLAN A:	ADMIN FEES APRIL	137509	8,074.28
						VENDOR 01-003637 TOTALS	8,074.28
01-003657	AETNA	I-H6223302	221 5412-211	HEALTH PLAN A:	SUPPLEMENT APRIL 201	137358	20,005.40
						VENDOR 01-003657 TOTALS	20,005.40
						DEPARTMENT 412 HEALTH PLAN ADMIN TOTAL:	28,183.84
01-003639	AETNA	I-201804050046	221 5413-211	MEDICAL CLAIM:	AETNA	000000	8,175.25
01-003639	AETNA	I-201804120166	221 5413-211	MEDICAL CLAIM:	AETNA	000000	45,509.98
						VENDOR 01-003639 TOTALS	53,685.23
						DEPARTMENT 413 MEDICAL CLAIMS TOTAL:	53,685.23
01-003639	AETNA	I-201804050046	221 5414-211	RX CLAIMS	: AETNA	000000	14,369.57
01-003639	AETNA	I-201804120166	221 5414-211	RX CLAIMS	: AETNA	000000	11,966.24
						VENDOR 01-003639 TOTALS	26,335.81
						DEPARTMENT 414 RX CLAIMS TOTAL:	26,335.81
						VENDOR SET 221 HEALTH INSURANCE FUND TOTAL:	141,188.76
						REPORT GRAND TOTAL:	141,188.76

** G/L ACCOUNT TOTALS **

YEAR	ACCOUNT	NAME	AMOUNT	=====LINE ITEM=====		=====GROUP BUDGET=====	
				ANNUAL BUDGET	BUDGET OVER AVAILABLE BUDG	ANNUAL BUDGET	BUDGET OVER AVAILABLE BUDG
2017-2018	221-5411-211	STOP LOSS INSURANCE	32,983.88	414,189	12,941.90		
	221-5412-211	HEALTH PLAN ADMINISTRATION	28,183.84	560,262	6,328.38-	Y	
	221-5413-211	MEDICAL CLAIMS	53,685.23	2,725,934	768,572.31		
	221-5414-211	RX CLAIMS	26,335.81	718,086	35,249.89		
		TOTAL:	141,188.76				

** DEPARTMENT TOTALS **

ACCT	NAME	AMOUNT
221-411	STOP LOSS INS COVERAGE	32,983.88
221-412	HEALTH PLAN ADMIN	28,183.84
221-413	MEDICAL CLAIMS	53,685.23
221-414	RX CLAIMS	26,335.81
221 TOTAL	HEALTH INSURANCE FUND	141,188.76
	** TOTAL **	141,188.76

NO ERRORS

VENDOR SET: 01 CITY OF MATTOON

BANK: DDBNK

FUND : 221 HEALTH INSURANCE FUND

DEPARTMENT: 415 DENTAL CLAIMS

INVOICE DATE RANGE: 1/01/1998 THRU 99/99/9999

PAY DATE RANGE: 4/04/2018 THRU 4/17/2018

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT	NAME	DESCRIPTION	CHECK #	AMOUNT
01-000276	DELTA DENTAL-ASC	I-201804050047	221 5415-211	DENTAL CLAIMS: DELTA DENTAL-ASC		000000	3,274.99
01-000276	DELTA DENTAL-ASC	I-201804110153	221 5415-211	DENTAL CLAIMS: DELTA DENTAL-ASC		000000	1,387.70
						VENDOR 01-000276 TOTALS	4,662.69

DEPARTMENT 415 DENTAL CLAIMS TOTAL: 4,662.69

VENDOR SET 221 HEALTH INSURANCE FUND TOTAL: 4,662.69

REPORT GRAND TOTAL: 4,662.69

** G/L ACCOUNT TOTALS **

YEAR	ACCOUNT	NAME	AMOUNT	=====LINE ITEM=====		=====GROUP BUDGET=====	
				ANNUAL BUDGET	BUDGET OVER AVAILABLE BUDG	ANNUAL BUDGET	BUDGET OVER AVAILABLE BUDG
2017-2018	221-5415-211	DENTAL CLAIMS	4,662.69	99,640	26,264.18		
		TOTAL:	4,662.69				

** DEPARTMENT TOTALS **

ACCT	NAME	AMOUNT
221-415	DENTAL CLAIMS	4,662.69

221 TOTAL	HEALTH INSURANCE FUND	4,662.69

	** TOTAL **	4,662.69

NO ERRORS

VENDOR SET: 01 CITY OF MATTOON

BANK: MFTBK

FUND : 121 MOTOR FUEL TAX FUND

DEPARTMENT: 326 STREET LIGHTING

INVOICE DATE RANGE: 1/01/1998 THRU 99/99/9999

PAY DATE RANGE: 4/04/2018 THRU 4/17/2018

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT	NAME	DESCRIPTION	CHECK #	AMOUNT
01-001070	AMEREN ILLINOIS	I-201804100073	121 5326-321	NATURAL GAS &	AMEREN ILLINOIS	137511	591.54
						VENDOR 01-001070 TOTALS	591.54
						DEPARTMENT 326 STREET LIGHTING TOTAL:	591.54
						VENDOR SET 121 MOTOR FUEL TAX FUND TOTAL:	591.54
						REPORT GRAND TOTAL:	591.54

** G/L ACCOUNT TOTALS **

YEAR	ACCOUNT	NAME	AMOUNT	=====LINE ITEM=====		=====GROUP BUDGET=====	
				ANNUAL BUDGET	BUDGET OVER AVAILABLE BUDG	ANNUAL BUDGET	BUDGET OVER AVAILABLE BUDG
2017-2018	121-5326-321	NATURAL GAS & ELECTRIC	591.54	150,000	28,251.23		
		TOTAL:	591.54				

** DEPARTMENT TOTALS **

ACCT	NAME	AMOUNT
121-326	STREET LIGHTING	591.54

121 TOTAL	MOTOR FUEL TAX FUND	591.54

	** TOTAL **	591.54

NO ERRORS

-----DEPOSIT-----									
---ACCOUNT---	-----NAME-----	--DATE--	----TYPE-----	-CK #-	----AMOUNT----	CODE	-RECEIPT--	--AMOUNT--	----MESSAGE-----
29-10100-08	OSBORNE, JOSEPH A	4/05/18	FINAL BILL	137359	62.28CR	100	43999	60.00CR	
29-20750-01	TWIN CITY MOTORS	4/05/18	FINAL BILL	137360	90.18CR	100	38996	100.00CR	
29-23900-11	LOCASH, CHEYENNE	4/05/18	FINAL BILL	137361	41.20CR	100	41946	60.00CR	
33-56000-02	MYERS, ROBERT C	4/05/18	FINAL BILL	137362	61.03CR	000		0.00	

										-----DEPOSIT-----		
ACCOUNT	NAME	DATE	TYPE	CK #	AMOUNT	CODE	RECEIPT	AMOUNT	MESSAGE			
03-05300-05	RIPLEY, RICHARD C	4/12/18	FINAL BILL	137390	42.32CR	100	43644	60.00CR				
04-13000-05	BISHOP, JERRY A	4/12/18	FINAL BILL	137391	51.93CR	100	29890	60.00CR				
05-03800-04	BLOXOM, MICHAEL S	4/12/18	FINAL BILL	137392	14.38CR	100	40156	60.00CR				
06-07000-04	THOMAS, NICOLAS D	4/12/18	FINAL BILL	137393	9.72CR	000		0.00				
07-18110-13	BURRITT JR, THOMAS R	4/12/18	FINAL BILL	137394	34.52CR	000		0.00				
08-93500-06	MEINHART, NATHAN W	4/12/18	FINAL BILL	137395	8.80CR	100	40911	60.00CR				
09-12400-08	MINARD, TRISTIN S	4/12/18	FINAL BILL	137396	48.28CR	100	44078	60.00CR				
09-18610-17	MEVADA, MITHUN S	4/12/18	FINAL BILL	137397	55.12CR	100	44382	60.00CR				

NEW BUSINESS:

City of Mattoon Council Decision Request

MEETING DATE: 04/17/2018 CDR NO: 2018-1836

SUBJECT: Budget Amendment

SUBMITTAL DATE: 04/09/2018

SUBMITTED BY: Beth W. Wright, Finance Director/Treasurer
J. Preston Owen, Finance Commissioner

APPROVED FOR COUNCIL AGENDA: Kyle Gill, City Administrator 04/12/18
Date

EXHIBITS (If applicable): None

EXPENDITURE ESTIMATE:	AMOUNT BUDGETED:	CONTINGENCY FUNDING REQUIRED:
N/A	N/A	N/A

IF IT IS THE WISH OF THE COUNCIL TO SUPPORT RECOMMENDATIONS CONTAINED IN THIS REPORT, THE FOLLOWING MOTION IS SUGGESTED:

“I move to approve the budget revisions contained in this Council Decision Request for the fiscal year ending April 30, 2018.”

SUMMARY OF THE TOPIC FOR WHICH A COUNCIL DECISION IS REQUESTED:

A portion of the projected General Fund surplus for FY18 will be used to make needed vehicle and equipment purchases for the Police Department and the Cemetery. In addition, \$25,000 is being set aside in the Mobile Equipment Fund for future Police Department radio replacements.

The Hotel Tax Fund budget is being amended to reflect increased expenditures for tourism grants.

Acct Name	Acct #	Original Budget	Revised Budget
MEF Contribution	110-5224-743	\$ 90,000	\$ 205,000
MEF Contribution	110-5570-743	\$ 0	\$ 36,000
General Fund Expense Total		\$ 90,000	\$ 241,000
Transfer from General Fund	124-4901-021	\$ 174,941	\$ 325,941
MEF Fund Revenue Total		\$ 174,941	\$ 325,941
Police Vehicles	124-5223-742	\$ 90,000	\$ 180,000
Cemetery Mach & Equip	124-5570-741	\$ 0	\$ 36,000
MEF Fund Expense Total		\$ 90,000	\$ 216,000
Tourism Grants	122-5653-825	\$ 120,000	\$ 123,300
Hotel Tax Fund Exp Total		\$ 120,000	\$ 123,300

CITY OF MATTOON, ILLINOIS

SPECIAL ORDINANCE NO. 2018-1656

**AN ORDINANCE ADOPTING THE BUDGET FOR THE CITY OF
MATTOON FOR THE FISCAL YEAR THAT BEGINS MAY 1, 2018
AND ENDS APRIL 30, 2019**

WHEREAS, the proposed budget was filed with the City Clerk and became available for public inspection on March 23, 2018; and

WHEREAS, notice of a public hearing to consider comments on the proposed budget was published in the *Mattoon Journal Gazette*; and

WHEREAS, a public hearing was held on April 03, 2018 at which hearing any taxpayer was given an opportunity to appear and be heard in favor of or against any of the proposed revenues and expenditures provided in the tentative budget; and

WHEREAS, after the public hearing the City Council adopted changes to the tentative budget as outlined in the final budget which is attached to this ordinance and marked as “Final Budget – April 18, 2018”; and,

WHEREAS, the process and procedures for the annual budget have been completed in accordance with provisions of Illinois Statutes 65 ILCS 5/8-2-9.1 through 65 ILCS 5/8-2-9.10 and City of Mattoon Ordinance No. 2002-5101.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL FOR THE CITY OF MATTOON, COLES COUNTY, ILLINOIS, as follows:

Section 1. Estimates of revenues and expenditures shown in the attached budget, as amended, are hereby adopted as the budget for the City of Mattoon for the fiscal year that begins May 1, 2018 and ends April 30, 2019.

Section 2. The budget as it has been adopted is attached and incorporated herein by reference.

Section 3. This ordinance shall be deemed published as of the day of its adoption and approval by the City Council.

Section 4. This ordinance shall be effective upon its approval as provided by law.

Upon motion by _____, seconded by _____, adopted this _____ day of _____, 2018.

AYES (Names): _____

NAYS (Names): _____

ABSENT (Names): _____

Approved this _____ day of _____, 2018.

Timothy D. Gover, Mayor
City of Mattoon, Coles County, Illinois

ATTEST:

APPROVED AS TO FORM:

Susan J. O'Brien, City Clerk

Daniel C. Jones, City Attorney

Recorded in the Municipality's Records on _____, 2018.

FINAL BUDGET – APRIL 17, 2018

Please visit the link below for the Proposed FY19 Budget:

http://mattoon.illinois.gov/sites/default/files/page_attachments/FY19_PROPOSED_BUDGET.pdf

CITY OF MATTOON, ILLINOIS

RESOLUTION NO. 2018-3015

A RESOLUTION ESTABLISHING CONTRIBUTIONS REQUIRED OF EMPLOYEES AND RETIREES WHO ELECT TO PARTICIPATE IN THE CITY OF MATTOON'S GROUP HEALTH, DENTAL AND LIFE INSURANCE PLANS

WHEREAS, the City of Mattoon is subject to three collective bargaining agreements and two of which prescribe that employees shall pay 20% of the cost of the health insurance plan by payroll deduction beginning with the first paycheck of May after the costs for the preceding calendar year are disclosed by the Employer's health insurance administrator; and

WHEREAS, actual costs for stop loss insurance, fees, medical, prescription and dental claim expenditures for calendar year 2017 were \$905.06 per month for single coverage and \$1,308.61 per month for family coverage, as reported by Aetna (City Plan and Group Medicare Plan) and Delta Dental of Illinois, the Employer's health and dental insurance plan administrators; and

WHEREAS, State statutes do not presently require a municipality to pay any portion of the cost of post employment benefits for retired employees and the City reserves the right to make changes to the rates; and

WHEREAS, the City began to require retired employees, whose pensions are more than \$1,625 per month, to contribute a higher share of the cost of the health insurance plan by Resolution 2004-2548 adopted April 6, 2004; and

WHEREAS, group life insurance will be provided by Dearborn National for a two-year term effective May 1, 2017; and

WHEREAS, the time is now appropriate to prescribe contributions required of employees and retirees for the health and life insurance plans for the 2018/2019 fiscal year.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL FOR THE CITY OF MATTOON, COLES COUNTY, ILLINOIS, as follows:

Section 1. The following tables prescribe contributions required of eligible employees and retirees who elect to participate in the City of Mattoon's group health insurance plan.

Eligible Employees and Retirees Whose Pensions Are Less Than \$1,625 Per Month

	Total Monthly Cost	Employer Share 80%	Employee Share 20%
Single Coverage	\$ 905.06	\$724.03	\$ 181.02
Family Coverage	\$1,308.61	\$1,046.89	\$ 261.72

Eligible Retirees Whose Pensions Are More Than \$1,625 Per Month

	Total Monthly Cost	Employer Share 62.5%	Retiree Share 37.5%
Single Coverage	\$ 905.06	\$565.66	\$ 339.40
Family Coverage	\$1,308.61	\$817.88	\$ 490.73

Section 2. Retirees, who are currently enrolled, may participate in the City of Mattoon's group term life insurance plan by monthly withholdings from pensions, whether such retiree is paid by the Illinois

Municipal Retirement Fund, the Firefighters Pension Fund or the Police Pension Fund. The retiree contribution for \$10,000 life insurance shall be \$19.64 per month for retirees under 70. For retirees age 70 or over, the retiree contribution for \$5,000 life insurance shall be \$9.82 per month.

Section 3. Employee and retiree contributions adopted by this resolution shall become effective May 1, 2018.

Section 4. All contributions for payment of health and life insurance shall be deducted directly on a monthly basis from the pension benefits received by the retiree. The only exception to the direct deduction rule shall be when the IMRF rules and regulations do not allow for said direct deduction.

Upon motion by _____, seconded by _____, adopted this _____ day of _____, 2018, by a roll call vote, as follows:

AYES (Names): _____

NAYS (Names): _____

ABSENT (Names): _____

Approved this _____ day of _____, 2018.

Tim Gover, Mayor
City of Mattoon, Coles County, Illinois

ATTEST:

APPROVED AS TO FORM:

Susan J. O'Brien, City Clerk

Daniel C. Jones, City Attorney

Recorded in the Municipality's Records on _____, 2018.

**City of Mattoon
Council Decision Request**

MEETING DATE: 04/03/18

CDR NO: 2018-1837

SUBJECT: Appointment of Engineer Romine and Captain Barnes

SUBMITTAL DATE: 03/28/18

SUBMITTED BY: Anthony Nichols, Fire Chief

APPROVED FOR COUNCIL AGENDA: Kyle Gill, City Administrator 03/28/18
Date

EXHIBITS:

EXPENDITURE ESTIMATE:	AMOUNT BUDGETED:	FUNDS REMAINING:	CONTINGENCY FUNDING:
\$0	\$0	\$0	\$0

IF IT IS THE WISH OF THE COUNCIL TO SUPPORT RECOMMENDATIONS CONTAINED IN THIS REPORT, THE FOLLOWING MOTION IS SUGGESTED:

“I move to authorize the Fire Chief to promote Engineer Mike Romine to the position of Captain and Captain Rex Barnes to the position of Shift Captain effective April 3, 2018.

SUMMARY OF THE TOPIC FOR WHICH A COUNCIL DECISION IS REQUESTED:

The appointment of Engineer Mike Romine to Captain is to replace the opening created by the promotion of Captain Rex Barnes to Shift Captain. Engineer Mike Romine is the next candidate on the promotional list for the position of Captain. His Engineers spot will not be filled at this time. The appointment of Captain Rex Barnes to Shift Captain is to replace the opening created by the retirement of Shift Captain Dennis Camfield. Rex Barnes is the next person on the promotional list for Shift Captain.

City of Mattoon

Water Treatment Chemical Bids - May 2018 to Oct 2018

Alum
99,000

	Unit Price	Est. Annual Cost
Current Price / lb.	0.1809	\$ 17,909.10
USALCO	0.1850	\$ 18,315.00
Chemtrade	0.1935	\$ 19,156.50
Univar	0.2060	\$ 20,394.00
Geo Specialty	0.2205	\$ 21,829.50
		\$ -

Ammonium Sulfate

16,000

	Unit Price	Est. Annual Cost
Current Price / lb.	0.2950	\$ 4,720.00
Hawkins	0.2950	\$ 4,720.00
Brentagg	0.2950	\$ 4,720.00
		\$ -
		\$ -

Carbon Dioxide (CO2)

147,000

	Unit Price	Est. Annual Cost
Current Price / lb.	0.0780	\$ 11,466.00
Matheson Tri-Gas, INC	0.0798	\$ 11,730.60
		\$ -
		\$ -

Cationic Polymer

28,000

	Unit Price	Est. Annual Cost
Current Price / lb.	0.4200	\$ 11,760.00
Polydyne	0.4850	\$ 13,580.00
Hawkins	0.5400	\$ 15,120.00
		\$ -
		\$ -
		\$ -
		\$ -

Chlorine (Liquid)

28,000

	Unit Price	Est. Annual Cost
Current Price / lb.	0.2300	\$ 6,440.00
Brenntag	0.2450	\$ 6,860.00
DCP	0.2490	\$ 6,972.00
Hawkins	0.2600	\$ 7,280.00
		\$ -
		\$ -

Fluoride

26,000

	Unit Price	Est. Annual Cost
Current Price / lb.	0.3400	\$ 8,840.00
Univar	0.3200	\$ 8,320.00
Hawkins	0.3400	\$ 8,840.00
Shannon	0.4370	\$ 11,362.00
		\$ -

*Lime(Not Bid)

500

	Unit Price	Est. Annual Cost
Current Price / Ton	182.4300	\$ 91,215.00
	182.4300	\$ 91,215.00

Permanganate (NaMnO4)

5,000

	Unit Price	Est. Annual Cost
Current Price / lb.	0.8740	\$ 4,370.00
Hawkins	0.8650	\$ 4,325.00
Shannon	0.9840	\$ 4,920.00
		\$ -

Phosphate Blend

14,000

	Unit Price	Est. Annual Cost
Current Price / lb.	0.4750	\$ 6,650.00
Hawkins	0.4900	\$ 6,860.00
Shannon Chemical	0.7370	\$ 10,318.00
		\$ -
		\$ -

Powder Activated Carbon (Not Bid)

13,000

	Unit Price	Est. Annual Cost
Current Price / lb.	0.6190	\$ 8,047.00
	0.6190	\$ 8,047.00
		\$ -
		\$ -
		\$ -
		\$ -

Prev 6 Months	\$	171,417.10
New Bids	\$	173,972.60
Net Change	\$	2,555.50
Percent Change		1%

Memo

To: City Administrator, Mayor & Commissioners
From: Dean Barber
Date: April 10, 2018
Re: Marshall Avenue Reconstruction – Phase 2

Attached is an MFT Resolution to authorize an additional \$7,000 for the design fees on the Marshall Avenue Project from 9th Street to 14th Street.

The additional fees were used to complete a Preliminary Environmental Site Assessment (PESA) to identify areas of potential contaminated soil along the project. The work was completed by Huff & Huff. They are an environmental engineering firm from Oak Brook.

This work was not included in the original design fees as it is not typical for a full PESA to be required on a roadway project in which no new right-of-way is required. However, it was required by IDOT for this project.

As some of you may recall, the Huff & Huff PESA identified the former Water Department Building at 12th & Marshall as a potential source of contaminated soil. We later hired Midwest Engineering Technologies from Champaign to complete soil borings and testing. This was the 2nd phase of the IDOT required contaminated soil investigation process. It is referred to as the Preliminary Site Investigation (PSI). We will be repeating these same processes this year for the Bike Trail Expansion Project which also includes Federal Funds administered by IDOT.

The site at 12th & Marshall was cleared by the PSI and no contaminated soil is expected to be encountered.



Illinois Department of Transportation

CITY OF MATTOON, ILLINOIS
RESOLUTION NO. 2018-3016

Resolution for Improvement by Municipality Under the Illinois Highway Code

BE IT RESOLVED, by the City Council of the City of Mattoon, Illinois that the following described street(s) be improved under the Illinois Highway Code:

Table with 4 columns: Name of Thoroughfare, Route, From, To. Row 1: Marshall Avenue, FAU-7676, 9th Street, 14th Street.

BE IT FURTHER RESOLVED,

1. That the proposed improvement shall consist of Preliminary Environmental Site Assessment for the Marshall Avenue Reconstruction Project from 9th Street to 14th Street.

and shall be constructed 30' (face to face) wide and be designated as Section 14-00266-02-PV


2. That there is hereby appropriated the (additional Yes No) sum of Seven Thousand Dollars (\$7,000.00) for the improvement of said section from the municipality's allotment of Motor Fuel Tax funds.

3. That work shall be done by Contract; and, Specify Contract or Day Labor

BE IT FURTHER RESOLVED, that the Clerk is hereby directed to transmit two certified copies of this resolution to the district office of the Department of Transportation.

Approved
Date
Department of Transportation
Regional Engineer

I, Susan J. O'Brien Clerk in and for the City of Mattoon, Illinois, County of Coles, hereby certify the foregoing to be a true, perfect and complete copy of a resolution adopted by the City Council at a meeting on April 17, 2018. IN TESTIMONY WHEREOF, I have hereunto set my hand and seal this 17th day of April, 2018. (SEAL) City, Town, or Village Clerk

Municipality City of Mattoon	L O C A L A G E N C Y	 Illinois Department of Transportation Preliminary Engineering Services Agreement For Motor Fuel Tax Funds <u>Addendum #1</u>	C O N S U L T A N T	Name The Upchurch Group, Inc.
Township				Address 123 N. 15 th Street
County Coles				City Mattoon
Section				State IL

THIS AGREEMENT is made and entered into this _____ day of _____, _____ between the above Local Agency (LA) and Consultant (ENGINEER) and covers certain professional engineering services in connection with the improvement of the above SECTION. Motor Fuel Tax Funds, allotted to the LA by the State of Illinois under the general supervision of the State Department of Transportation, hereinafter called the "DEPARTMENT", will be used entirely or in part to finance ENGINEERING services as described under AGREEMENT PROVISIONS.

Section Description

Name Marshall Avenue Reconstruction, Phase II.

Route Marshall Ave. Length 034 Mi. 1819 FT (Structure No. _____)

Termini 9th street to 14th Street

Description: 9th St to 14th St Roadway Reconstruction, 12th St and 14th St to 17th St preliminary storm sewer design

Agreement Provisions

The Engineer Agrees,

1. To perform or be responsible for the performance of the following engineering services for the LA, in connection with the proposed improvements herein before described, and checked below:
 - a. Make such detailed surveys as are necessary for the preparation of detailed roadway plans.
 - b. Make stream and flood plain hydraulic surveys and gather high water data, and flood histories for the preparation of detailed bridge plans
 - c. Make or cause to be made such soil surveys or subsurface investigations including borings and soil profiles and analyses thereof as may be required to furnish sufficient data for the design of the proposed improvement. Such investigations are to be made in accordance with the current requirements of the DEPARTMENT.
 - d. Make or cause to be made such traffic studies and counts and special intersection studies as may be required to furnish sufficient data for the design of the proposed improvement.
 - e. Prepare Army Corps of Engineers Permit, Department of Natural Resources-Office of Water Resources Permit, Bridge waterway sketch, and/or Channel Change sketch, Utility plan and locations, and Railroad Crossing work agreements.
 - f. Prepare Preliminary Bridge design and Hydraulic Report, (including economic analysis of bridge or culvert types) and high water effects on roadway overflows and bridge approaches
 - g. Make complete general and detailed plans, special provisions, proposals and estimates of cost and furnish the LA with five (5) copies of the plans, special provisions, proposals and estimates. Additional copies of any or all documents, if required, shall be furnished to the LA by the ENGINEER at his actual cost for reproduction. **ADDITIONAL DRAFTING AND SPECIAL PROVISIONS RELATED TO CONTAMINATED SOIL AREAS. COORDINATE WITH IDOT.**
 - h. ~~Furnish the LA with survey and drafts in quadruplicate of all necessary right-of-way dedications, construction easement and borrow pit and channel change agreements including prints of the corresponding plats and staking as required. Establish existing right of way limits.~~

Note: Four copies to be submitted to the Regional Engineer

- i. Assist the LA in the tabulation and interpretation of the contractors' proposals
- j. Prepare the necessary environmental documents in accordance with the procedures adopted by the DEPARTMENT's Bureau of Local Roads & Streets. **PESA STUDY**
- k. Prepare the Project Development Report when required by the DEPARTMENT.

(2) That all reports, plans, plats and special provisions to be furnished by the ENGINEER pursuant to the AGREEMENT, will be in accordance with current standard specifications and policies of the DEPARTMENT. It is being understood that all such reports, plats, plans and drafts shall, before being finally accepted, be subject to approval by the LA and the DEPARTMENT.

- (3) To attend conferences at any reasonable time when requested to do so by representatives of the LA or the Department.
- (4) In the event plans or surveys are found to be in error during construction of the SECTION and revisions of the plans or survey corrections are necessary, the ENGINEER agrees that he will perform such work without expense to the LA, even though final payment has been received by him. He shall give immediate attention to these changes so there will be a minimum delay to the Contractor.
- (5) That basic survey notes and sketches, charts, computations and other data prepared or obtained by the Engineer pursuant to this AGREEMENT will be made available, upon request, to the LA or the DEPARTMENT without cost and without restriction or limitations as to their use.
- (6) That all plans and other documents furnished by the ENGINEER pursuant to this AGREEMENT will be endorsed by him and will show his professional seal where such is required by law.

The LA Agrees,

1. To pay the ENGINEER as compensation for all services performed as stipulated in paragraphs 1a, ~~1b, 1c, 1d, 1e, 1f,~~ 1g, 1h, 1i, 1j, 1k, 2, 3, 5 and 6 in accordance with one of the following methods indicated by a check mark:

- a. A sum of money equal to _____ percent of the awarded contract cost of the proposed improvement as approved by the DEPARTMENT.
- b. A sum of money equal to the percent of the awarded contract cost for the proposed improvement as approved by the DEPARTMENT based on the following schedule.

Schedule for Percentages Based on Awarded Contract Cost

Awarded Cost	Percentage Fees	
Under \$50,000	10.00	(see note)
First \$50,000	10.00	%
Next \$50,000	7.75	%
Next \$100,00	6.50	%
Next \$200,000	5.60	%
Next \$200,000	5.20	%

Note: Not necessarily a percentage. Could use per diem, cost-plus or lump sum.

- c. On the basis of the following compensation formula:

Cost Plus Fixed Fee CPFF = 14.5%[DL + R(DL) + 1.4(DL) + IHDC], R=0, NOT TO EXCEED \$7,203.90 WITHOUT PRIOR AUTORIZATION OF THE LA.

2. To pay for services stipulated in paragraphs ~~1b, 1c, 1d, 1e, 1f, 1h, 1j & 1k,~~ of the ENGINEER AGREES at actual cost of performing such work plus 180 percent to cover profit, overhead and readiness to serve - "actual cost" being defined

as material cost plus payrolls, insurance, social security and retirement deductions. Traveling and other out-of-pocket expenses will be reimbursed to the ENGINEER at his actual cost. Subject to the approval of the LA, the ENGINEER may sublet all or part of the services provided under the paragraph ~~1b, 1c, 1d, 1e, 1f, 1h, 1j & 1k~~. If the ENGINEER sublets all or part of this work, the LA will pay the cost to the ENGINEER plus a five (5) percent service charge.

"Cost to Engineer" to be verified by furnishing the LA and the DEPARTMENT copies of invoices from the party doing the work. The classifications of the employees used in the work should be consistent with the employee classifications for the services performed. If the personnel of the firm, including the Principal Engineer, perform routine services that should normally be performed by lesser-salaried personnel, the wage rate billed for such services shall be commensurate with the work performed.

3. That payments due the ENGINEER for services rendered in accordance with this AGREEMENT will be made as soon as practicable after the services have been performed in accordance with the following schedule:

- a. Upon completion of detailed plans, special provisions, proposals and estimate of cost - being the work required by paragraphs 1a through 1g under THE ENGINEER AGREES - to the satisfaction of the LA and their approval by the DEPARTMENT, 90 percent of the total fee due under this AGREEMENT based on the approved estimate of cost.
- b. Upon award of the contract for the improvement by the LA and its approval by the DEPARTMENT, 100 percent of the total fee due under the AGREEMENT based on the awarded contract cost, less any amounts paid under "a" above.

By Mutual agreement, partial payments, not to exceed 90 percent of the amount earned, may be made from time to time as the work progresses.

- 4. That, should the improvement be abandoned at any time after the ENGINEER has performed any part of the services provided for in paragraphs 1a, through 1h and prior to the completion of such services, the LA shall reimburse the ENGINEER for his actual costs plus 180 percent incurred up to the time he is notified in writing of such abandonment - "actual cost" being defined as in paragraph 2 of THE LA AGREES.
 - 5. That, should the LA require changes in any of the detailed plans, specifications or estimates except for those required pursuant to paragraph 4 of THE ENGINEER AGREES, after they have been approved by the DEPARTMENT, the LA will pay the ENGINEER for such changes on the basis of actual cost plus 180 percent to cover profit, overhead and readiness to serve - "actual cost" being defined as in paragraph 2 of THE LA AGREES. It is understood that "changes" as used in this paragraph shall in no way relieve the ENGINEER of his responsibility to prepare a complete and adequate set of plans and specifications.
- 6. The City shall provide proper traffic control for the Consultants operations to perform DCP tests on the subgrade under the existing pavement.**

It is Mutually Agreed,

- 1. That any difference between the ENGINEER and the LA concerning their interpretation of the provisions of this Agreement shall be referred to a committee of disinterested parties consisting of one member appointed by the ENGINEER, one member appointed by the LA and a third member appointed by the two other members for disposition and that the committee's decision shall be final.
- 2. This AGREEMENT may be terminated by the LA upon giving notice in writing to the ENGINEER at his last known post office address. Upon such termination, the ENGINEER shall cause to be delivered to the LA all surveys, permits, agreements, preliminary bridge design & hydraulic report, drawings, specifications, partial and completed estimates and data, if any from traffic studies and soil survey and subsurface investigations with the understanding that all such material becomes the property of the LA. The ENGINEER shall be paid for any services completed and any services partially completed in accordance with Section 4 of THE LA AGREES.

3. That if the contract for construction has not been awarded one year after the acceptance of the plans by the LA and their approval by the DEPARTMENT, the LA will pay the ENGINEER the balance of the engineering fee due to make 100 percent of the total fees due under this AGREEMENT, based on the estimate of cost as prepared by the ENGINEER and approved by the LA and the DEPARTMENT.
4. That the ENGINEER warrants that he/she has not employed or retained any company or person, other than a bona fide employee working solely for the ENGINEER, to solicit or secure this contract, and that he/she has not paid or agreed to pay any company or person, other than a bona fide employee working solely for the ENGINEER, any fee, commission, percentage, brokerage fee, gifts or any other consideration, contingent upon or resulting from the award or making of this contract. For Breach or violation of this warranty the LA shall have the right to annul this contract without liability.

IN WITNESS WHEREOF, the parties have caused the AGREEMENT to be executed in quadruplicate counterparts, each of which shall be considered as an original by their duly authorized officers.

Executed by the LA:

City of Mattoon of the
(Municipality/Township/County)

ATTEST:

State of Illinois, acting by and through its

By _____

City Council

Clerk

By _____

(Seal)

Title Mayor

Executed by the ENGINEER:

The Upchurch Group, Inc.

123 North 15th Street

ATTEST:

Mattoon, Illinois, 61920

By Dan Harlaicher

By Mark Dwiggin

Title PRESIDENT

Title Director of Civil Engineering

Approved

Date

Department of Transportation

Regional Engineer



A Subsidiary of GZA

December 11, 2017

via email: mdwiggins@upchurchgroup.com

Mark E. Dwiggin, P.E.
Director of Civil Engineering
The Upchurch Group, Inc.
123 N. 15th Street
Mattoon, IL 61938

**Re: Phase I Environmental Services – PESA
Marshall Avenue, Mattoon, Illinois
Proposal No.: 81.PT00164.18**

Dear Mr. Dwiggin:

Huff & Huff, Inc. a subsidiary of GZA GeoEnvironmental, Inc. (H&H) is pleased to submit this proposal to The Upchurch Group, Inc., (Client) to perform a Preliminary Environmental Site Assessment (PESA) for the proposed improvements along Marshall Avenue from south 9th Street to south 14th Street, Mattoon, Coles County, Illinois. This proposal presents our project approach, the scope of services, cost, and schedule for completing the project.

1. INTRODUCTION

This Scope-of-Services pertains to the conducting a PESA along Marshall Avenue from south 9th Street to south 14th Street in Mattoon, Illinois. The PESA will investigate the area of planned improvements associated with the project.

2. SCOPE OF SERVICES

Task 1 – Preliminary Environmental Site Assessment (PESA)

The PESA will follow general protocols contained within:

- A Manual for Conducting Preliminary Environmental Site Assessments for Illinois Department of Transportation (IDOT) Highway Projects (Erdmann et al., 2012)
- ASTM International (ASTM) standard 1527-13
- The IDOTs Bureau of Design and Environment (BDE) Procedure Memorandum Number 10-07, *Special Waste Procedures*. This memo was incorporated into Chapter 27-3 of the IDOT BDE Manual in June 2012.
- IDOT Bureau of Local Roads and Streets (BLRS) Manual, Chapter 20-12, Special Waste, July 2013.
- Public Act 96-1416
- Clean Construction or Demolition Debris Fill Operations (CCDD) and Uncontaminated Soil Fill Operations: Amendments to 35 Illinois Administrative Code 1100. Effective on August 27, 2012.

GEO TECHNICAL
ENVIRONMENTAL
ECOLOGICAL
WATER
CONSTRUCTION
MANAGEMENT

615 Harger Road
Suite 330
Oak Brook, IL 60523
T: 630.687.9100
F: 630.687.9120
www.huffandhuff.com
www.gza.com



A. Historical Research

The site's historical land use/ownership record will be developed from standard historical sources. Historic aerial photographs will be reviewed to identify land use over time and potential areas of environmental concern, such as areas of surface disturbance and outside storage.

B. Site Evaluation

Current environmental features and conditions of sites adjacent to the right-of-way/project area will be evaluated. A site walkover of potential right-of-way/project areas designated for excavation and/or acquisition will be conducted for first-hand evaluation of current environmental conditions within the project limits. All of the features and conditions listed above will be investigated and, as appropriate, documented in photographs. The land-use and housekeeping practices of adjacent properties also will be evaluated in accordance with ASTM protocols.

C. Records Review

A records review will be conducted to determine potential environmental concerns within the study area. It will include a search of standard state and federal environmental record databases in accordance with the specifications of ASTM standards. This search is based on the outline of the study area.

Specifically, H&H will search each database to identify any potential sources requiring further investigation. As appropriate, Freedom of Information Act (FOIA) requests will be filed with the IEPA to obtain additional data pertaining to identified sites.

D. Report Preparation

One report summarizing the results of the evaluation will be prepared. The following information will be included in this report:

- a) The project location and description
- b) Historical uses of corridor.
- c) The area geology and hydrology.
- d) The environmental status of sites adjacent to the corridor regarding chemical use and storage, underground and aboveground storage tanks, solid waste, special waste, and hazardous waste, and PCBs.
- e) An analysis of the site inspection.
- f) A summary of the findings regarding any environmental concerns. This will include IDOT's per Memo 66-10 and identification of Potentially Impacted Properties (PIPs) per Subpart F, Section 1100, 35 IAC, related to Clean Construction Demolition Debris management.

Task 2 – QA/QC

Time will be allotted to conduct QA/QC reviews of the deliverables related to the report task.



3. PROJECT COSTS AND SCHEDULE

The estimated manhours and project costs are tabulated in the attached tables. H&H will begin within 5 days of the notice to proceed (NTP) and currently estimate submittal of the PESA report within 6 weeks of the NTP. Please let us know if you have a specific schedule that we need to meet. **\$5,616.15**

MED

COMPLETE WORK IN JANUARY, PURSUANT TO PROJECT BEING READY FOR IDOT TERMS AND CONDITIONS MARCH LETTING, 2018.

CONDITIONS OF ENGAGEMENT

The conditions of engagement are described in the attached Terms and Conditions for Professional Services. H&H would be pleased to discuss the conditions associated with any additional dissemination, use, or reliance by other parties.

ACCEPTANCE

This agreement may be accepted by signing in the appropriate space below and returning one complete copy to H&H. Issuance of a Purchase Order implicitly acknowledges acceptance of this proposal. This proposal is valid for a period of 30 days from the date of issue.

We appreciate the opportunity to submit this proposal. Please feel free to contact the undersigned at (630) 684-9100 with any questions.

Very truly yours,

Huff & Huff, Inc.

Jeremy J. Reynolds, P.G.
Associate Principal

Attachments: Terms and Conditions

This Proposal for Services, Schedule of Fees and Terms and Conditions for Professional Services are hereby accepted and executed by a duly authorized signatory, who by execution hereof, warrants that he/she has full authority to act for, in the name, and on behalf of The Upchurch Group, Inc.

By: Mark E. Duiggins

Title: DIRECTOR OF CIVIL ENGINEERING

Printed/Typed Name: MARK E. DUGGINS

Date: 12-14-17

The Proposal for Services, Schedule of Fees and Terms and Conditions for Professional Services may be executed in two or more counterparts, each of which together shall be deemed an original, but all of which together shall constitute one and the same instrument. In the event that any signature is delivered by facsimile transmission or by an e-mail delivery of a document in ".pdf" format, each such signature shall create a valid and binding obligation of the party executing the document, or on whose behalf each document is executed, with the same force and effect as if each such facsimile or ".pdf" signature were an original thereof.



TERMS AND CONDITIONS FOR PROFESSIONAL SERVICES

© 2016 by Huff & Huff, Inc., a Subsidiary of GZA GeoEnvironmental, Inc.

These Terms and Conditions, together with H&H's Proposal, make up the Agreement between H&H and you, Client, named in the attached proposal.

BEFORE SIGNING THE PROPOSAL, BE SURE YOU READ AND UNDERSTAND THE PARAGRAPHS ENTITLED "INDEMNIFICATION" AND "LIMITATION OF REMEDIES" WHICH DEAL WITH THE ALLOCATION OF RISK BETWEEN YOU AND H&H.

1. **Services.** H&H will perform the services set forth in its Proposal and any amendments or change orders authorized by you. Any request or direction from you that would require extra work or additional time for performance or would result in an increase in H&H's costs will be the subject of a negotiated amendment or change order.
2. **Standard of Care.** H&H will perform the services with the degree of skill and care ordinarily exercised by qualified professionals performing the same type of services at the same time under similar conditions in the same or similar locality. **NO WARRANTY, EXPRESS OR IMPLIED, INCLUDING WARRANTY OF MARKETABILITY OR FITNESS FOR A PARTICULAR PURPOSE, IS MADE OR INTENDED BY H&H'S PROPOSAL OR BY ANY OF H&H'S ORAL OR WRITTEN REPORTS.**
3. **Payment.**
 - a. Except as otherwise stated in the Proposal, you will compensate H&H for the services at the rates set forth in the applicable Proposal, amendment or change order; reimburse its expenses, which will include a communication fee calculated as a percentage of labor invoiced; and pay any sales or similar taxes thereon.
 - b. Any retainer specified in H&H's Proposal shall be due prior to the start of services and will be applied to the final invoice for services.
 - c. H&H will submit invoices periodically, and payment will be due within 20 days from invoice date. Overdue payments will bear interest at 1½ percent per month or, if lower, the maximum lawful rate. H&H may terminate its services upon 10 days' written notice anytime your payment is overdue on this or any other project and you will pay for all services through termination, plus termination costs. You will reimburse H&H's costs of collecting overdue invoices, including reasonable attorneys' fees.
4. **Your Responsibilities.**
 - a. Except as otherwise agreed, you will secure the approvals, permits, licenses and consents necessary for performance of the services. If you are the owner or operator of the Site, you will provide H&H with all documents, plans, information concerning underground structures (including but not limited to utilities, conduits, pipes, and tanks), information related to hazardous materials or other environmental or geotechnical conditions at the site and other information that may be pertinent to the services or, if you are not the owner or operator of the Site, you agree to make reasonable efforts to obtain these same documents and provide them to H&H. Unless otherwise indicated in writing, H&H will be entitled to rely on documents and information you provide.
 - b. If you use the services of a construction contractor at the Site, you agree to use best and reasonable efforts to include in your agreement(s) with the construction contractor provisions obligating the latter:
 - (i) to indemnify, defend and hold harmless, to the fullest extent permitted by law, you and H&H, its officers, employees and principals, for or on account of any claims, liabilities, costs and expenses, including attorneys' fees, arising out of or relating to the design or implementation of construction means, methods, procedures, techniques, and sequences of construction, including safety precautions or programs, of the contractor, or any of its subcontractors or any engineer engaged by it;
 - (ii) to name you and H&H as additional insureds under general liability and builder's risk insurance coverages maintained by the contractor, or any of its subcontractors; and
 - (iii) to require that all of its subcontractors agree and be bound to the obligations set forth in (i) and (ii) above.
 - c. In the event that you are unable to secure such provisions in the agreement(s) with the construction contractor, you shall promptly notify H&H and H&H shall have the opportunity to negotiate with you reasonable substitute risk allocation and insurance indemnities and protections.



5. **Right of Entry.** You grant H&H and its subcontractor(s) permission to enter the site to perform the services. If you do not own the site, you represent and warrant that the owner has granted permission for H&H to enter the site and perform the services; you will provide reasonable verification on request; and you will indemnify H&H for any claims by the site owner related to alleged trespass by H&H or its subcontractors.
6. **Reliance.** The services, information, and other data furnished by you shall be at your expense, and H&H may rely upon all information and data that you furnish, including the accuracy and completeness thereof. You acknowledge that the quality of the services provided by H&H is directly related to the accuracy and completeness of the information and data that you furnish to H&H. **H&H's REPORTS ARE PREPARED FOR AND MADE AVAILABLE FOR YOUR SOLE USE. YOU ACKNOWLEDGE AND AGREE THAT USE OF OR RELIANCE UPON THE REPORT OR THE FINDINGS IN THE REPORT BY ANY OTHER PARTY, OR FOR ANY OTHER PROJECT OR PURPOSE, SHALL BE AT YOUR OR SUCH OTHER PARTY'S SOLE RISK AND WITHOUT ANY LIABILITY TO H&H.**
7. **H&H Professionals.** H&H employees or consultants may act as licensed, certified or registered professionals (including but not limited to Professional Engineers, Licensed Site or Environmental Professionals, or Certified Industrial Hygienists, collectively referred to in this section as "H&H Professionals") whose duties may include the rendering of independent professional opinions. You acknowledge that a federal, state or local agency or other third party may audit the services of H&H or other contractor/consultant(s), which audit may require additional services, even though H&H and such H&H Professionals have each performed such services in accordance with the standard of care set forth herein. You agree to compensate H&H for all services performed in response to such an audit, or to meet additional requirements resulting from such an audit, at the rates set forth in the applicable Proposal, amendment or change order.
8. **Hazardous Materials; H&H "Not a Generator".** Before any hazardous or contaminated materials are removed from the site, you will sign manifests naming you as the generator of the waste (or, if you are not the generator, you will arrange for the generator to sign). You will select the treatment or disposal facility to which any waste is taken. H&H will not be the generator or owner of, nor will it possess, take title to, or assume legal liability for any hazardous or contaminated materials at or removed from the site. H&H will not have responsibility for or control of the site or of operations or activities at the site other than its own. H&H will not undertake, arrange for or control the handling, treatment, storage, removal, shipment, transportation or disposal of any hazardous or contaminated materials at or removed from the site, other than any laboratory samples it collects or tests. You agree to defend, indemnify and hold H&H harmless for any costs or liability incurred by H&H in defense of or in payment for any legal actions in which it is alleged that H&H is the owner, generator, treater, storer or disposer of hazardous waste.
9. **Limits on H&H's Responsibility.** H&H will not be responsible for the acts or omissions of contractors or others at the site, except for its own subcontractors and employees. H&H will not supervise, direct or assume control over or the authority to stop any contractor's work, nor shall H&H's professional activities or the presence of H&H or its employees and subcontractors be construed to imply that H&H has authority over or responsibility for the means, methods, techniques, sequences or procedures of construction, for work site health or safety precautions or programs, or for any failure of contractors to comply with contracts, plans, specifications or laws. Any opinions by H&H of probable costs of labor, materials, equipment or services to be furnished by others are strictly estimates and are not a guarantee that actual costs will be consistent with the estimates.
10. **Changed Conditions.**
 - a. You recognize the uncertainties relating to the furnishing of professional services, which often require a phased or exploratory approach, with the need for additional services becoming apparent during the initial services. You also recognize that actual conditions encountered may vary significantly from those anticipated, that laws and regulations are subject to change, and that the requirements of regulatory authorities are often unpredictable.
 - b. If changed or unanticipated conditions or delays make additional services necessary or result in additional costs or time for performance, H&H will notify you and the parties will negotiate appropriate changes to the scope of services, compensation and schedule.
 - c. If no agreement can be reached, H&H will be entitled to terminate its services and to be equitably compensated for the services already performed. H&H will not be responsible for delays or failures to perform due to weather, labor disputes, intervention by or inability to get approvals from public authorities, acts or omissions on your part or any other causes beyond H&H's reasonable control, and you will compensate H&H for any resulting increase in its costs.



11. **Documents and Information.** All documents, data, calculations and work papers prepared or furnished by H&H are instruments of service and will remain H&H's property. Designs, reports, data and other work product delivered to you are for your use only, for the limited purposes disclosed to H&H. Any delayed use, use at another site, use on another project, or use by a third party will be at the user's sole risk, and without any liability to H&H. Any technology, methodology or technical information learned or developed by H&H will remain its property. Provided H&H is not in default under this Agreement, H&H's designs will not be used to complete this project by others, except by written agreement relating to use, liability and compensation.
12. **Electronic Media.** In accepting and utilizing any drawings, reports and data on any form of electronic media generated by H&H, you covenant and agree that all such electronic files are instruments of service of H&H, who shall be deemed the author, and shall retain all common law, statutory law and other rights, including copyrights. In the event of a conflict between the signed documents prepared by H&H and electronic files, the signed documents shall govern. You agree not to reuse these electronic files, in whole or in part, for any purpose or project other than the project that is the subject of this Agreement. Any transfer of these electronic files to others or reuse or modifications to such files by you without the prior written consent of H&H will be at the user's sole risk and without any liability to H&H.
13. **Confidentiality; Subpoenas.** Information about this Agreement and H&H's services and information you provide to H&H regarding your business and the site, other than information available to the public and information acquired from third parties, will be maintained in confidence and will not be disclosed to others without your consent, except as H&H reasonably believes is necessary: (a) to perform its services; (b) to comply with professional standards to protect public health, safety and the environment; and (c) to comply with laws and court orders. H&H will make reasonable efforts to give you prior notice of any disclosure under (b) or (c) above. You will reimburse H&H for responding to any subpoena or governmental inquiry or audit related to the services, at the rates set forth in the applicable Proposal, amendment or change order.
14. **Insurance.** During performance of the services, H&H will maintain workers compensation, commercial general liability, automobile liability, and professional liability insurance. H&H will furnish you certificates of such insurance on request.
15. **Indemnification.** You agree to hold harmless, indemnify, and defend H&H and its affiliates and subcontractors and their employees, officers, directors and agents (collectively referred to in this paragraph as "H&H") against all claims, suits, fines and penalties, including mandated cleanup costs and attorneys' fees and other costs of settlement and defense, which claims, suits, fines, penalties or costs arise out of or are related to this Agreement or the services, except to the extent they are caused by H&H's negligence or willful misconduct.
16. **Limitation of Remedies.**
 - a. To the fullest extent permitted by law and notwithstanding anything else in this Agreement to the contrary, the aggregate liability of H&H and its affiliates and subcontractors and their employees, officers, directors and agents (collectively referred to in this paragraph as "H&H") for all claims arising out of this Agreement or the services is limited to \$50,000 or, if greater, 10% of the compensation received by H&H under this Agreement.
 - b. You may elect to increase the limit of liability by paying an additional fee, such fee to be negotiated prior to the execution of this Agreement.
 - c. Any claim will be deemed waived unless received by H&H within one year of substantial completion of the services.
 - d. H&H will not be liable for lost profits, loss of use of property, delays, or other special, indirect, incidental, consequential, punitive, exemplary or multiple damages.
 - e. H&H will not be liable to you or the site owner for injuries or deaths suffered by H&H's or its subcontractors' employees.
 - f. You will look solely to H&H for your remedy for any claim arising out of or relating to this Agreement, including any claim arising out of or relating to alleged negligence or errors or omissions of any H&H principal, officer, employee or agent.



17. Disputes.

- a. All disputes between you and H&H shall be subject to non-binding mediation.
- b. Either party may demand mediation by serving a written notice stating the essential nature of the dispute, the amount of time or money claimed, and requiring that the matter be mediated within forty-five (45) days of service of notice.
- c. The mediation shall be administered by the American Arbitration Association in accordance with its most recent Construction Mediation Rules, or by such other person or organization as the parties may agree upon.
- d. No action or suit may be commenced unless mediation has occurred but did not resolve the dispute, or unless a statute of limitation period would expire if suit were not filed prior to such forty-five (45) days after service of notice.

18. Miscellaneous.

- a. Illinois law shall govern this Agreement.
- b. The above terms and conditions regarding Limitation of Remedies and Indemnification shall survive the completion of the services under this Agreement and the termination of the contract for any cause.
- c. Any amendment to these Terms and Conditions must be in writing and signed by both parties.
- d. Having received these Terms and Conditions, your oral authorization to commence services, your actions, or your use of the Report or Work Product constitutes your acceptance of them.
- e. This Agreement supersedes any contract terms, purchase orders or other documents issued by you.
- f. Neither party may assign or transfer this Agreement or any rights or duties hereunder without the written consent of the other party.
- g. Your failure or the failure of your successors or assigns to receive payment or reimbursement from any other party for any reason whatsoever shall not absolve you, your successors or assigns of any obligation to pay any sum to H&H under this agreement.
- h. These Terms and Conditions shall govern over any inconsistent terms in H&H's Proposal.
- i. The provisions of this Agreement are severable; if any provision is unenforceable it shall be appropriately limited and given effect to the extent it is enforceable.
- j. The covenants and agreements contained in this Agreement shall apply to, inure to the benefit of and be binding upon the parties hereto and upon their respective successors and assigns.

CITY OF MATTOON, ILLINOIS

ORDINANCE NO. 2018-5405

**AN ORDINANCE AMENDING THE FEES SCHEDULE
OF THE MUNICIPAL CODE**

WHEREAS, the City of Mattoon periodically reviews the fees charged by the City, and

WHEREAS, the City of Mattoon has determined the following charges need to be updated due to enhancements made to services and facilities offered.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF MATTOON, ILLINOIS;

Section 1. Recitals. The facts and statements contained in the preamble to this Ordinance are found to be true and correct and are hereby adopted as part of this Ordinance.

Section 2. Amendments. §35.01 (A) is amended as follows:

§ 35.01 FEES AND CHARGES.

The following lists fees and charges and other information related to permits and licenses required by the city.

(A) *Liquor control.*

Class of License	Fee
A Initial/new license holder fee	\$1,200-\$1,500 \$5,000
B-1 Initial/new license holder fee	\$1,000-\$1,300 \$5,000
B-2	\$1,200-\$1,500
C	\$500
D-1	\$500-\$800
D-2 Initial/new license holder fee	\$750-\$1,000 \$2,500
Brewery License	\$1,400
Winery License	\$1,400
R	\$1,200-\$1,500
T-2, T-3	\$100/day
Caterer	\$500
Outdoor cafe	\$100

Section 3. Amendments. §35.01 (G) (26) is established as follows:

(26) Fireworks Vendors each Fireworks Vendor shall pay a vendor fee of \$2,500 per location.

Section 4. Amendments. §35.01 (H)(2)(e) Recreation and Cemetery is amended as follows:

(e) Charge for purchase of and placing ashes into an opening in the cremation niche shall be ~~\$620~~\$650.

Section 5. This ordinance shall be in full force and effect as of May 1, 2018 and upon its publication and approval as provided by law. The Clerk is hereby directed to publish this Ordinance in pamphlet form.

Upon motion by _____, seconded by _____, adopted this _____ day of _____, 2018, by a roll call vote, as follows:

AYES (Names): _____

NAYS (Names): _____

ABSENT (Names): _____

Approved this _____ day of _____, 2018.

Timothy D. Gover, Mayor
City of Mattoon, Coles County, Illinois

ATTEST:

APPROVED AS TO FORM:

Susan J. O'Brien, City Clerk

Daniel C. Jones, City Attorney

Recorded in the Municipality's Records on _____, 2018.



Tourism Grant Application

General Information Sheet

Tourism Funds

On September 17, 1991, the Mattoon City Council established a Tourism Committee to make recommendations to the City Council relative to the disposition and allocations of tourism funds generated by a Hotel-Motel Tax. Funds generated by this tax are to be **expended by the municipality for the promotion of tourism and conventions within the City of Mattoon or otherwise attract overnight non-residents.** The Committee consists of seven members appointed by the Mayor with the advice and consent of the City Council. A City Council member serves as an ex-officio member.

How To Apply

1. Obtain an application from the City Clerk's office or the Tourism Office at City Hall.
2. Fully complete the application along with any other pertinent documents plus twelve (12) copies (13 in all) to the Tourism Office located at 208 North 19th Street, Mattoon, Illinois 61938.
3. Carefully address the evaluation criteria.
4. The Committee should receive the application **ninety (90) days prior-to** the planned event date when possible. Any application received later than 90 days may be tabled until the next meeting. It is mutually advantageous to have the application acted upon up to six (6) months prior to the planned event date.
5. Application **MUST** be typed. Any handwritten applications will not be reviewed.
6. A representative from the sponsoring group applying for the funds **MUST** attend the application review process by the Mattoon Tourism Committee.
7. Submit evidence seeking additional funding sources, such as foundations, matching grant programs, Department of Commerce and Community Affairs, Illinois Bureau of Tourism, etc.
8. Applicants must make an appointment with the Tourism Director prior to submitting the application for evaluation of the application. Applicants can expect this to be a 10-15 minute meeting.

Evaluation Criteria

Grant application for Mattoon Tourism Fund shall be evaluated primarily on the following terms:

1. Overnight hotel stays give events a greater weight
2. The event compliments the best interest of the Mattoon Community.
3. The event or some portion of the event must occur within the city limits of Mattoon or otherwise attract overnight non-residents.
4. Provides economic opportunities for Mattoon Businesses.
5. Be proposed by an organization (or individuals) that has/have an established history of successful accomplishments.
6. Be innovative in the promotion of the Greater Mattoon Community.
7. Enhances the visual environment that results in lasting positive impressions of the community.
8. One or more of the following is included:
 - a. A repeat of an event that has been successful in past years. This should not be interpreted however, as an on going means of funding an event. The ideal scenario is lending more funds to "new" or "young" events and gradually

decreasing the amount as the event moves toward becoming self-supporting and profit making.

- b. An event that meets a need for greater attention, in the total spectrum of Mattoon attractions.
9. Note: Lower funding priority will be given to the application that enhances the reputation of an individual or business over the reputation of the community.
10. Eligible Uses for Mattoon Tourism Funds
- a. Advertising
 - b. Entry Fees/Entertainment
 - c. Hotel Rooms
 - d. Transportation Expense
 - e. Insurance
 - f. Capitol Improvements/City Facilities that encourage/enhance tourism
11. Ineligible uses
- a. Concessions
 - b. Souvenirs
 - c. Equipment/Balls
 - d. Officials
 - e. City Labor Costs

Crediting City/Tourism Board For Funding Project

The following statement will be incorporated on all printed material and/or television/radio marketing: **“Funding provided in part by Mattoon, Illinois Tourism”**. **The official logo of Mattoon Tourism shall also be used on printed materials.** Failure to include statement or logo will result in a total cost disallowance for the portion of the grant project.

A follow-up report of any monies from the Mattoon Tourism Committee MUST be received within sixty (60) days after the event. The follow-up summary is attached. Said report will consist of actual financial statements, samples of promotional materials, event statistics and/or the usage of Tourism money to promote tourism in the Mattoon Community

Tourism Grant Application

Name of Organization: Mattoon Cobras

Contact Person: Louis Edwards

Address:2320 Marshall Ave Telephone: 217-294-3280

Date of Event: May 11-13 Name of Event: Mattoon Cobras 12th Annual Mothers Day Tournament

How Event Promotes Tourism in Mattoon

How does your event promote tourism, conventions, and other events within the city?

This event continues to give the opportunity to play competitive softball. It brings people from all of the Midwest to Mattoon to occupy our hotels, eat in our restaurants and purchase goods and services from our local merchants.

How does your event attract non-residents?

Approximately 35 teams consisting of 10-12 players as well as parents, grandparents and siblings, most of which will stay at least one night in our local hotels. Funds will be used to advertise our tournaments to attract local spectators as well. Umpires and USSSA dignitaries will be in Mattoon throughout the tournaments.

If your application were accepted, how would the tourism funds granted be used?

Funds will be used to operate our tournaments for the weekend in a manner to the city of Mattoon and participating teams have become accustomed to: high class, quality run tournaments. Funds will cover the cost associated with trophies, insurance, association fees, necessary weekend equipment rental and capital improvements in conjunction with the MGSA as well as application and permit fees, advertising and promoting our city and this tournament.

Financial Statement (See Attached)

Statement of Assurances

Any funds received under this grant will be used for the purposes described in this application. The figures, facts, and representations in this application are true and correct to the best of my knowledge.

Name (Please Print): Louis Edwards

Signature: _____

Date: _____ Title or Office Held: President

Tourism Grant Application

Detailed Budget

Event: Mattoon Cobras 13th Annual Mothers Day Tournament

Date of Event: May 11-13 Date of Application: January 6, 2018

Sponsor: Mattoon Cobra Fastpitch

Income (Estimated)	Actual Last Year 2017 OR First Annual Budget	Estimated Present Year 2018
Rental of Booths	\$	\$
Entry Fees/ Gate Receipts	7,860.00	8,000.00
Donations/ Sponsorships		
T-Shirts and Souvenirs	1,980.00	2,000.00
Food and Drinks, Etc.	1,498.90	1,500.00
Mattoon Tourism Grant	5,000.00	5,000.00
Other: (Explain)		
<u>Vendors</u>		
<hr/>		
Total Income	\$ 16,338.90	\$ 16,500.00
<hr/>		
Expenses (Itemized)		
Advertising		
T-Shirts and Souvenirs	2,121.00	2,200.00
Food, Drinks, Etc.	375.61	400.00
Labor Costs	744.00	750.00
Entertainment		
Supplies	74.15	75.00
Postage		
Rentals		
Sanction Fee	775.00	800.00
Other (Explain)	Gifts 480.96	500.00
	USSSA Fees 6,075.00	6,200.00
	Trophies 673.71	700.00
<hr/>		
Total Expenditures	\$ 11,319.43	\$ 11,625.00
<hr/>		
Estimate Value of In-Kind Services (Explain)	\$	\$
	Volunteers contributed over 150 hours	Volunteers will contribute 150 hours
<hr/>		

Tourism Grant Application

Summary of Event

Name of Organization: _____

Contact Person: _____ Phone: _____

Address: _____ Date of Event: _____

Amount of Award: _____ Date Granted: _____

Summary of Event

Attendance: _____ Mattoon Hotel/Motel Rooms Used: _____

Average Stay (# of nights): _____

If Mattoon motels sold out, list other accommodations that attracted overnight visitors:

Comments: _____

Describe the general impact this event had on the Mattoon Community:

Describe the Success of this event:

Profit and Loss Summary of Event

Income (Estimated)	Estimated Present Year 2018
Rental of Booths	\$
Entry Fees/ Gate Receipts	
Donations/ Sponsorships	
T-Shirts and Souvenirs	
Food and Drinks, Etc.	
Mattoon Tourism Grant	
Other: (Explain)	

Total Income	\$
Expenses (Itemized)	
Advertising	
T-Shirts and Souvenirs	
Food, Drinks, Etc.	
Labor Costs	
Entertainment	
Supplies	
Postage	
Rentals	
Insurance	
Other (Explain)	

Total Expenditures	\$
Estimate Value of In-Kind Services (Explain)	\$



Tourism Grant Application

General Information Sheet

Tourism Funds

On September 17, 1991, the Mattoon City Council established a Tourism Committee to make recommendations to the City Council relative to the disposition and allocations of tourism funds generated by a Hotel-Motel Tax. Funds generated by this tax are to be **expended by the municipality for the promotion of tourism and conventions within the City of Mattoon or otherwise attract overnight non-residents.** The Committee consists of seven members appointed by the Mayor with the advice and consent of the City Council. A City Council member serves as an ex-officio member.

How To Apply

1. Obtain an application from the City Clerk's office or the Tourism Office at City Hall.
2. Fully complete the application along with any other pertinent documents plus twelve (12) copies (13 in all) to the Tourism Office located at 208 North 19th Street, Mattoon, Illinois 61938.
3. Carefully address the evaluation criteria.
4. The Committee should receive the application **ninety (90) days prior-to** the planned event date when possible. Any application received later than 90 days may be tabled until the next meeting. It is mutually advantageous to have the application acted upon up to six (6) months prior to the planned event date.
5. Application **MUST** be typed. Any handwritten applications will not be reviewed.
6. A representative from the sponsoring group applying for the funds **MUST** attend the application review process by the Mattoon Tourism Committee.
7. Submit evidence seeking additional funding sources, such as foundations, matching grant programs, Department of Commerce and Community Affairs, Illinois Bureau of Tourism, etc.
8. Applicants must make an appointment with the Tourism Director prior to submitting the application for evaluation of the application. Applicants can expect this to be a 10-15 minute meeting.

Evaluation Criteria

Grant application for Mattoon Tourism Fund shall be evaluated primarily on the following terms:

1. Overnight hotel stays give events a greater weight
2. The event compliments the best interest of the Mattoon Community.
3. The event or some portion of the event must occur within the city limits of Mattoon or otherwise attract overnight non-residents.
4. Provides economic opportunities for Mattoon Businesses.
5. Be proposed by an organization (or individuals) that has/have an established history of successful accomplishments.
6. Be innovative in the promotion of the Greater Mattoon Community.
7. Enhances the visual environment that results in lasting positive impressions of the community.
8. One or more of the following is included:
 - a. A repeat of an event that has been successful in past years. This should not be interpreted however, as an on going means of funding an event. The ideal scenario is lending more funds to "new" or "young" events and gradually

decreasing the amount as the event moves toward becoming self-supporting and profit making.

- b. An event that meets a need for greater attention, in the total spectrum of Mattoon attractions.
9. Note: Lower funding priority will be given to the application that enhances the reputation of an individual or business over the reputation of the community.
10. Eligible Uses for Mattoon Tourism Funds
- a. Advertising
 - b. Entry Fees/Entertainment
 - c. Hotel Rooms
 - d. Transportation Expense
 - e. Insurance
 - f. Capitol Improvements/City Facilities that encourage/enhance tourism
11. Ineligible uses
- a. Concessions
 - b. Souvenirs
 - c. Equipment/Balls
 - d. Officials
 - e. City Labor Costs

Crediting City/Tourism Board For Funding Project

The following statement will be incorporated on all printed material and/or television/radio marketing: **“Funding provided in part by Mattoon, Illinois Tourism”**. **The official logo of Mattoon Tourism shall also be used on printed materials.** Failure to include statement or logo will result in a total cost disallowance for the portion of the grant project.

A follow-up report of any monies from the Mattoon Tourism Committee MUST be received within sixty (60) days after the event. The follow-up summary is attached. Said report will consist of actual financial statements, samples of promotional materials, event statistics and/or the usage of Tourism money to promote tourism in the Mattoon Community

Tourism Grant Application

Name of Organization: Mattoon Cobra Softball

Contact Person: Louis Edwards

Address:2320 Marshall Ave Telephone:217-294-3280

Date of Event: June 1-3 Name of Event: USSSA Schools Out Blowout

How Event Promotes Tourism in Mattoon

How does your event promote tourism, conventions, and other events within the city?

This event continues to give the opportunity to play competitive softball. It brings people from all of the Midwest to Mattoon to occupy our hotels, eat in our restaurants and purchase goods and services from our local merchants.

How does your event attract non-residents?

Approximately 40 teams consisting of 10-12 players as well as parents, grandparents and siblings, most of which will stay at least one night in our local hotels. Funds will be used to advertise our tournaments to attract local spectators as well. Umpires and USSSA dignitaries will be in Mattoon throughout the tournaments.

If your application were accepted, how would the tourism funds granted be used?

Funds will be used to operate our tournaments for the weekend in a manner to the city of Mattoon and participating teams have become accustomed to: high class, quality run tournaments. Funds will cover the cost associated with trophies, insurance, association fees, necessary weekend equipment rental and capital improvements in conjunction with the MGSA as well as application and permit fees, advertising and promoting our city and this tournament.

Financial Statement (See Attached)

Statement of Assurances

Any funds received under this grant will be used for the purposes described in this application. The figures, facts, and representations in this application are true and correct to the best of my knowledge.

Name (Please Print): Louis Edwards

Signature: _____

Date: _____ Title or Office Held: President

Tourism Grant Application

Detailed Budget

Event: Mattoon Cobras USSSA 7GG Schools Out Blowout

Date of Event: June 1-3 Date of Application: January 6, 2018

Sponsor: Mattoon Cobra Fastpitch

Income (Estimated)	Actual Last Year 2017 OR First Annual Budget	Estimated Present Year 2018
Rental of Booths	\$	\$
Entry Fees/ Gate Receipts	10,900.00	11,000.00
Donations/ Sponsorships		
T-Shirts and Souvenirs	1486.00	1500.00
Food and Drinks, Etc.	359.74	400.00
Mattoon Tourism Grant	5,000.00	5,000.00
Other: (Explain)		
<u>Vendors</u>		
<hr/>		
Total Income	\$17745.74	\$17900.00
Expenses (Itemized)		
Advertising		
T-Shirts and Souvenirs	3616.36	3,700.00
Food, Drinks, Etc.	438.11	500.00
Labor Costs	735.00	800.00
Entertainment		
Supplies	80.33	100.00
Postage		
Rentals	160.00	200.00
Insurance		
Other (Explain)	Umpire Fees 9120.00	10,00.00
<u>Umpire Fees, Sanction Fees</u>	Sanction Fee 1075.00	1,500.00
<u>Gifts</u>	Gifts 516.52	600.00
Total Expenditures	\$ 15,741.32	\$ 17,400.00
Estimate Value of In-Kind Services (Explain)	\$	\$
<hr/>		

Tourism Grant Application

Summary of Event

Name of Organization: _____

Contact Person: _____ Phone: _____

Address: _____ Date of Event: _____

Amount of Award: _____ Date Granted: _____

Summary of Event

Attendance: _____ Mattoon Hotel/Motel Rooms Used: _____

Average Stay (# of nights): _____

If Mattoon motels sold out, list other accommodations that attracted overnight visitors:

Comments: _____

Describe the general impact this event had on the Mattoon Community:

Describe the Success of this event:

Profit and Loss Summary of Event

Income (Estimated)	Estimated Present Year 2018
Rental of Booths	\$
Entry Fees/ Gate Receipts	
Donations/ Sponsorships	
T-Shirts and Souvenirs	
Food and Drinks, Etc.	
Mattoon Tourism Grant	
Other: (Explain)	

Total Income	\$
Expenses (Itemized)	
Advertising	
T-Shirts and Souvenirs	
Food, Drinks, Etc.	
Labor Costs	
Entertainment	
Supplies	
Postage	
Rentals	
Insurance	
Other (Explain)	

Total Expenditures	\$
Estimate Value of In-Kind Services (Explain)	\$

Please use the space below for any additional information. Examples of promotional materials must also be submitted with Summary of Event form.

To the best of my knowledge, the information given to the Mattoon Tourism Committee concerning the above event is factual. I understand that the Mattoon Tourism Committee may require receipts verifying expenditures.

Signed _____ Title _____

Date _____

Failure to complete this form within 60 days of the above event may result in denial of funds for future events. Mail this form the to City of Mattoon Tourism Committee, C/O City Clerk's Office, 208 North 19th Street, Mattoon, Illinois 61938, Attention: Mattoon Tourism Committee.



Tourism Grant Application

General Information Sheet

Tourism Funds

On September 17, 1991, the Mattoon City Council established a Tourism Committee to make recommendations to the City Council relative to the disposition and allocations of tourism funds generated by a Hotel-Motel Tax. Funds generated by this tax are to be **expended by the municipality for the promotion of tourism and conventions within the City of Mattoon or otherwise attract overnight non-residents.** The Committee consists of seven members appointed by the Mayor with the advice and consent of the City Council. A City Council member serves as an ex-officio member.

How To Apply

1. Obtain an application from the City Clerk's office or the Tourism Office at City Hall.
2. Fully complete the application along with any other pertinent documents plus twelve (12) copies (13 in all) to the Tourism Office located at 208 North 19th Street, Mattoon, Illinois 61938.
3. Carefully address the evaluation criteria.
4. The Committee should receive the application **ninety (90) days prior-to** the planned event date when possible. Any application received later than 90 days may be tabled until the next meeting. It is mutually advantageous to have the application acted upon up to six (6) months prior to the planned event date.
5. Application **MUST** be typed. Any handwritten applications will not be reviewed.
6. A representative from the sponsoring group applying for the funds **MUST** attend the application review process by the Mattoon Tourism Committee.
7. Submit evidence seeking additional funding sources, such as foundations, matching grant programs, Department of Commerce and Community Affairs, Illinois Bureau of Tourism, etc.
8. Applicants must make an appointment with the Tourism Director prior to submitting the application for evaluation of the application. Applicants can expect this to be a 10-15 minute meeting.

Evaluation Criteria

Grant application for Mattoon Tourism Fund shall be evaluated primarily on the following terms:

1. Overnight hotel stays give events a greater weight
2. The event compliments the best interest of the Mattoon Community.
3. The event or some portion of the event must occur within the city limits of Mattoon or otherwise attract overnight non-residents.
4. Provides economic opportunities for Mattoon Businesses.
5. Be proposed by an organization (or individuals) that has/have an established history of successful accomplishments.
6. Be innovative in the promotion of the Greater Mattoon Community.
7. Enhances the visual environment that results in lasting positive impressions of the community.
8. One or more of the following is included:
 - a. A repeat of an event that has been successful in past years. This should not be interpreted however, as an on going means of funding an event. The ideal scenario is lending more funds to "new" or "young" events and gradually

decreasing the amount as the event moves toward becoming self-supporting and profit making.

- b. An event that meets a need for greater attention, in the total spectrum of Mattoon attractions.
9. Note: Lower funding priority will be given to the application that enhances the reputation of an individual or business over the reputation of the community.
10. Eligible Uses for Mattoon Tourism Funds
- a. Advertising
 - b. Entry Fees/Entertainment
 - c. Hotel Rooms
 - d. Transportation Expense
 - e. Insurance
 - f. Capitol Improvements/City Facilities that encourage/enhance tourism
11. Ineligible uses
- a. Concessions
 - b. Souvenirs
 - c. Equipment/Balls
 - d. Officials
 - e. City Labor Costs

Crediting City/Tourism Board For Funding Project

The following statement will be incorporated on all printed material and/or television/radio marketing: **“Funding provided in part by Mattoon, Illinois Tourism”**. **The official logo of Mattoon Tourism shall also be used on printed materials.** Failure to include statement or logo will result in a total cost disallowance for the portion of the grant project.

A follow-up report of any monies from the Mattoon Tourism Committee MUST be received within sixty (60) days after the event. The follow-up summary is attached. Said report will consist of actual financial statements, samples of promotional materials, event statistics and/or the usage of Tourism money to promote tourism in the Mattoon Community

Tourism Grant Application

Name of Organization: Mattoon Cobra Softball

Contact Person: Louis Edwards

Address: 2320 Marshall Ave Telephone: 217-294-3280

Date of Event: June 15-17 Name of Event: USSSA State Tournament

How Event Promotes Tourism in Mattoon

How does your event promote tourism, conventions, and other events within the city?

This event continues to give the opportunity to play competitive softball. It brings people from all of the Midwest to Mattoon to occupy our hotels, eat in our restaurants and purchase goods and services from our local merchants.

How does your event attract non-residents?

Approximately 40 teams consisting of 10-12 players as well as parents, grandparents and siblings, most of which will stay at least one night in our local hotels. Funds will be used to advertise our tournaments to attract local spectators as well. Umpires and USSSA dignitaries will be in Mattoon throughout the tournaments.

If your application were accepted, how would the tourism funds granted be used?

Funds will be used to operate our tournaments for the weekend in a manner to the city of Mattoon and participating teams have become accustomed to: high class, quality run tournaments. Funds will cover the cost associated with trophies, insurance, association fees, necessary weekend equipment rental and capital improvements in conjunction with the MGSA as well as application and permit fees, advertising and promoting our city and this tournament.

Financial Statement (See Attached)

Statement of Assurances

Any funds received under this grant will be used for the purposes described in this application. The figures, facts, and representations in this application are true and correct to the best of my knowledge.

Name (Please Print): Louis Edwards

Signature: _____

Date: _____ Title or Office Held: President

Tourism Grant Application

Detailed Budget

Event: Mattoon Cobras USSSA State Tournament

Date of Event: June 15-17 Date of Application: January 6, 2018

Sponsor: Mattoon Cobras Fastpitch

Income (Estimated)	Actual Last Year 2017 OR First Annual Budget	Estimated Present Year 2018
Rental of Booths	\$	\$
Entry Fees/ Gate Receipts	10,500.00	11,000.00
Donations/ Sponsorships		
T-Shirts and Souvenirs	1,250.00	1,300.00
Food and Drinks, Etc.	731.00	800.00
Mattoon Tourism Grant	5,000.00	5,000.00
Other: (Explain)		
<u>Vendors</u>		
<hr/>		
Total Income	\$ 17,481.00	\$ 18,1000.00
<hr/>		
Expenses (Itemized)		
Advertising		
T-Shirts and Souvenirs	1,440.00	1,500.00
Food, Drinks, Etc.	939.53	1,00.00
Labor Costs	720.00	800.00
Entertainment		
Supplies	14.95	75.00
Postage		
Rentals	160.00	200.00
Sanction Fees	500.00	
Other (Explain)		
<hr/>		
	Umpires Fees 7,840.00	8,000.00
<hr/>		
	Trophies 1,045.00	1,100.00
	Gifts 426.13	450.00
Total Expenditures	\$ 13,085.61	\$ 13,675.00
<hr/>		
Estimate Value of In-Kind Services (Explain)	\$	\$
	Volunteers contributed 300 hours	Volunteers contributed 300 hours
<hr/>		

Tourism Grant Application

Summary of Event

Name of Organization: _____

Contact Person: _____ Phone: _____

Address: _____ Date of Event: _____

Amount of Award: _____ Date Granted: _____

Summary of Event

Attendance: _____ Mattoon Hotel/Motel Rooms Used: _____

Average Stay (# of nights): _____

If Mattoon motels sold out, list other accommodations that attracted overnight visitors:

Comments: _____

Describe the general impact this event had on the Mattoon Community:

Describe the Success of this event:

Profit and Loss Summary of Event

Income (Estimated)	Estimated Present Year 2018
Rental of Booths	\$
Entry Fees/ Gate Receipts	
Donations/ Sponsorships	
T-Shirts and Souvenirs	
Food and Drinks, Etc.	
Mattoon Tourism Grant	
Other: (Explain)	

Total Income	\$
Expenses (Itemized)	
Advertising	
T-Shirts and Souvenirs	
Food, Drinks, Etc.	
Labor Costs	
Entertainment	
Supplies	
Postage	
Rentals	
Insurance	
Other (Explain)	

Total Expenditures	\$
Estimate Value of In-Kind Services (Explain)	\$

Please use the space below for any additional information. Examples of promotional materials must also be submitted with Summary of Event form.

To the best of my knowledge, the information given to the Mattoon Tourism Committee concerning the above event is factual. I understand that the Mattoon Tourism Committee may require receipts verifying expenditures.

Signed _____ Title _____

Date _____

Failure to complete this form within 60 days of the above event may result in denial of funds for future events. Mail this form to City of Mattoon Tourism Committee, C/O City Clerk's Office, 208 North 19th Street, Mattoon, Illinois 61938, Attention: Mattoon Tourism Committee.

Agreement

This Agreement made this _____ day of _____, _____
by and between the City of Mattoon, Coles County, Illinois (hereinafter, "City") and
Mattoon Cobra's Softball Organization, Mattoon, IL (hereinafter "Grantee").

Witnesseth:

WHEREAS. City has agreed to provide a grant of money in the amount of thirteen thousand dollars (\$13,000) for the purposes set forth in the Tourism Grant Application (appended hereto, marked as Exhibit A, and fully incorporated herein by reference); and ,

WHEREAS, Grantee, as a condition of the grant, has agreed to fully disclose its financial standing to prove that the grant was used as represented on Exhibit A.

NOW, THEREFORE, IT IS AGREED BETWEEN THE PARTIES HERETO AS FOLLOWS:

1. As a condition of the grant (Exhibit A), Grantee shall make available to City, or any of its designated representatives, any or all of its financial records, including but not limited to: checking accounts, savings accounts, bank accounts, financial institution accounts, books of account, general ledgers, and all other financial records and business records, such records request shall be satisfied within seven (7) business days of written request to Grantee.
2. City agrees to fund the grant (Exhibit A) consistent with the terms of Exhibit A.

3. City may conduct an audit of Grantee's financial records at any time within fourteen (14) months of the date of Exhibit A. City may also conduct an audit within sixty (60) days of receipt of written notice as set forth in the next paragraph, hereof.
4. Grantee shall provide a written notice to the City Clerk of the City of Mattoon within sixty (60) days of the conclusion of the grant program (Exhibit C). Grantee will comply with all other requirements set forth in "General Information Sheet" appended hereto and marked as Exhibit B which are not expressly contradicted by this agreement.
5. The audit referred to in this agreement shall include the unrestricted access to all financial records of Grantee as provided in this Agreement.
6. Grantee shall, upon written request by City, give written direction to all financial institutions, with which it has any account, to disclose any information with respect to such account(s) and, by this Agreement, waives any privilege or right of confidentiality which it may have to any financial records possessed by it or possessed by any financial institution.
7. Financial institution, as used in this Agreement, includes any bank, savings and loan, securities house, or any other institution having the purpose of holding or investing funds for clients or customers of such financial institution.
8. In the event of noncompliance with this Agreement, Grantee shall refund all monies paid to it pursuant to Exhibit A within thirty (30) days upon written demand to it by City because of such noncompliance. City will not demand

refund until reasonable efforts have been made to obtain compliance with this Agreement.

9. Grantee agrees that all funds paid to it pursuant to Exhibit A shall be used solely and only for the purposes represented on Exhibit A.

Mayor

Attest:

City Clerk

Grantee

**City of Mattoon
Council Decision Request**

MEETING DATE: 04/17/18 CDR NO: 2018-1840

SUBJECT: Tourism Grants

SUBMITTAL DATE: 04/12/18

SUBMITTED BY: Angelia Burgett, Mattoon Tourism Coordinator

APPROVED FOR COUNCIL AGENDA: Kyle Gill, City Administrator 04/12/18
Date

EXHIBITS (If applicable): Grant Applications

EXPENDITURE ESTIMATE:	AMOUNT BUDGETED:	FUNDS REMAINING:	CONTINGENCY FUNDING:
\$8,000.00	\$120,000.00	\$82,500.00	\$0.00

IF IT IS THE WISH OF THE COUNCIL TO SUPPORT RECOMMENDATIONS CONTAINED IN THIS REPORT, THE FOLLOWING MOTION IS SUGGESTED:

“I move to approve an \$8,000.00 grant from Hotel/Motel taxes fiscal year 2018-2019 in support of the IHSA Boys and Girls State Track and Field Tournaments held at Eastern Illinois University May 17-19 and May 24-26, 2018.”

SUMMARY OF THE TOPIC FOR WHICH A COUNCIL DECISION IS REQUESTED:

“This application was considered and approved by the Tourism Advisory Committee at a meeting held April 11th, 2018.”

Tourism Grant Application

Name of Organization: IHSA and EIU

Contact Person: Mark Bonnstetter

Address: Charleston, IL Telephone: 217-581-7614

Date of Event: May 17-19, May 24-26, 2018 Name of Event: IHSA Girls and Boys Track and Field Finals

May 17-19, May 24-26

How Event Promotes Tourism in Mattoon

How does your event promote tourism, conventions, and other events within the city?

Expect all hotels to be full 3 nights x 2 events, plus retail, restaurant, entertainment.

Events bring 25,000 participants, coaches, volunteers and spectators

How does your event attract non-residents?

90% of all visitors are from outside Coles County

If your application were accepted, how would the tourism funds granted be used?

\$2,000 funds the full-page four-color advertisement in all meet programs.

\$6,000 to support the operational and hosting requirements at EIU

Financial Statement (See Attached)

Statement of Assurances

Any funds received under this grant will be used for the purposes described in this application. The figures, facts, and representations in this application are true and correct to the best of my knowledge.

Name (Please Print): Mark Bonnstetter

Signature: *Mark Bonnstetter*

Date: 2/5/2018 Title or Office Held: EIU Sr. Associate Athletic Director

Tourism Grant Application

Detailed Budget

Event: IHSA Boys and Girls Track and Field Finals

Date of Event: May 17-19, May 24-26, 2018 Date of Application: 2/5/2018

Sponsor: IHSA and Eastern Illinois University

Income (Estimated)

Actual Last Year 2017

OR

Estimated Present Year 2018

First Annual Budget

Rental of Booths
 Entry Fees/ Gate Receipts
 Donations/ Sponsorships
 T-Shirts and Souvenirs
 Food and Drinks, Etc.
 Mattoon Tourism Grant
 Other: (Explain)
 Program Sales

\$	\$
\$154,560	\$156,000
\$4,000	\$8,000
\$14,841	\$15,000
\$ \$173,401	\$ 179,000
\$2,000	\$2,000
\$2,000	\$6,000
\$57,340.56	\$59,000
\$ \$61,340.56	\$ \$67,000
\$	\$

Total Income

Expenses (Itemized)

Advertising
 T-Shirts and Souvenirs
 Food, Drinks, Etc.
 Labor Costs
 Entertainment
 Supplies
 Postage
 Rentals
 Insurance
 Other (Explain)
 Officials Meals, Hospitality, Enhancement
 Meet Expenses

Total Expenditures

Estimate Value of In-Kind Services (Explain)

Agreement

This Agreement made this _____ day of _____, _____
by and between the City of Mattoon, Coles County, Illinois (hereinafter, "City") and
Eastern Illinois University Athletic Department, Mattoon, IL (hereinafter "Grantee").

Witnesseth:

WHEREAS. City has agreed to provide a grant of money in the amount of eight thousand dollars (\$8,000) for the purposes set forth in the Tourism Grant Application (appended hereto, marked as Exhibit A, and fully incorporated herein by reference); and ,

WHEREAS, Grantee, as a condition of the grant, has agreed to fully disclose its financial standing to prove that the grant was used as represented on Exhibit A.

NOW, THEREFORE, IT IS AGREED BETWEEN THE PARTIES HERETO AS FOLLOWS:

1. As a condition of the grant (Exhibit A), Grantee shall make available to City, or any of its designated representatives, any or all of its financial records, including but not limited to: checking accounts, savings accounts, bank accounts, financial institution accounts, books of account, general ledgers, and all other financial records and business records, such records request shall be satisfied within seven (7) business days of written request to Grantee.
2. City agrees to fund the grant (Exhibit A) consistent with the terms of Exhibit A.

3. City may conduct an audit of Grantee's financial records at any time within fourteen (14) months of the date of Exhibit A. City may also conduct an audit within sixty (60) days of receipt of written notice as set forth in the next paragraph, hereof.
4. Grantee shall provide a written notice to the City Clerk of the City of Mattoon within sixty (60) days of the conclusion of the grant program (Exhibit C). Grantee will comply with all other requirements set forth in "General Information Sheet" appended hereto and marked as Exhibit B which are not expressly contradicted by this agreement.
5. The audit referred to in this agreement shall include the unrestricted access to all financial records of Grantee as provided in this Agreement.
6. Grantee shall, upon written request by City, give written direction to all financial institutions, with which it has any account, to disclose any information with respect to such account(s) and, by this Agreement, waives any privilege or right of confidentiality which it may have to any financial records possessed by it or possessed by any financial institution.
7. Financial institution, as used in this Agreement, includes any bank, savings and loan, securities house, or any other institution having the purpose of holding or investing funds for clients or customers of such financial institution.
8. In the event of noncompliance with this Agreement, Grantee shall refund all monies paid to it pursuant to Exhibit A within thirty (30) days upon written demand to it by City because of such noncompliance. City will not demand

refund until reasonable efforts have been made to obtain compliance with this Agreement.

9. Grantee agrees that all funds paid to it pursuant to Exhibit A shall be used solely and only for the purposes represented on Exhibit A.

Mayor

Attest:

City Clerk

Grantee

**City of Mattoon
Council Decision Request**

MEETING DATE: 04/17/18 CDR NO: 2018-1841

SUBJECT: Tourism Grants

SUBMITTAL DATE: 04/12/18

SUBMITTED BY: Angelia Burgett, Mattoon Tourism Coordinator

APPROVED FOR Kyle Gill, 04/12/18
COUNCIL AGENDA: City Administrator Date

EXHIBITS (If applicable): Grant Applications

EXPENDITURE	AMOUNT	FUNDS	CONTINGENCY
ESTIMATE:	BUDGETED:	REMAINING:	FUNDING:
\$2,275.00	\$120,000.00	\$74,500.00	\$0.00

IF IT IS THE WISH OF THE COUNCIL TO SUPPORT RECOMMENDATIONS CONTAINED IN THIS REPORT, THE FOLLOWING MOTION IS SUGGESTED:

“I move to approve a \$2,275.00 grant from Hotel/Motel taxes fiscal year 2018-2019 in support of the IHSA Girl’s Badminton Finals to be held at Eastern Illinois University May 11-12th, 2018.”

SUMMARY OF THE TOPIC FOR WHICH A COUNCIL DECISION IS REQUESTED:

“This application was considered and approved by the Tourism Advisory Committee at a meeting held April 11th, 2018.”

2018-Mattoon Tourism Grant Application



Name of Organization: *Eastern Illinois University/Kinesiology & Sports Studies*

Contact Person: *Kevin Hussey and Julie McDivitt*

Address: *Charleston, IL Telephone: Kevin/217-549-7138 or Julie/217-549-8420*

HOW EVENT PROMOTES TOURISM IN MATTOON

How does your event promote tourism, conventions, and other events within the city?

IHSA Girl's Badminton Finals – to be held May 11 – 12, 2018

This event attracts over 200 participating athletes, families and 100 coaches. Approximately 800-1200 family members and friends travel to the Charleston and Mattoon area as spectators for this event. All visitors will need a place to sleep, eat, shop, and look for entertainment.

How does your event attract non-residents?

100% of the participants and coaches are from north of Kankakee, Illinois

If your application were accepted, how would the tourism funds granted be used?

\$ 825.00	<i>Hospitality Room</i>
\$ 600.00	<i>Tape-Floor</i>
\$ 660.00	<i>Rental/Student Recreation Center</i>
\$ 75.00	<i>Fieldhouse Rental</i>
\$ 28.00	<i>Skirting and Tablecloth rental</i>
\$ 87.00	<i>Supplies</i>
\$ 2,275.00	<i>Total</i>

Financial Statement *(See attached)*

2018 Mattoon Tourism Grant Application Detailed Budget

Event **IHSA Girls Badminton Championship**

Date of Events: **May 11 – 12, 2018 - 2021**

Sponsor: **Eastern Illinois University/Department of Kinesiology and
Sports Studies**

	<i>2017 Actual</i>	<i>2018 Anticipated</i>
<i>Income</i>	<i>Expenditures</i>	<i>Expenditures</i>
Entry Fees/Gate Receipts	4,392.00	4,400.00
Donations/Sponsorship *		
Concessions/EIU Receipts		
Programs	420.00	420.00
T-Shirts & Souvenirs		
Charleston Tourism Grant Request	2,230.00	2,230.00
Mattoon Tourism Grant Request	2,275.00	2,275.00
IHSA-Balance (deficit)	1,295.00	1,322.00
<i>Total Income</i>	\$ 10,612.00	\$ 10,647.00
(should equal or exceed total expenses)		
 <i>Expenses</i>		
Lodging/IHSA Officials	399.60	400.00
T-shirts and Souvenirs		
Food, Drinks, etc – Hospitality Room\Volunteers & Coaches	2,200.00	2,200.00
Labor Costs\Ticket Takers, Door Monitors, BSW	3,565.00	3,600.00
Award Bouquets\County Market	180.00	180.00
Supplies	788.74	962.00
Printer	173.66	
Postage-provided by Kinesiology Department	-0-	-0-
Rentals-SRC, Fieldhouse, Skirting, tablecloth	763.00	763.00
Program Fee-10% of sales	42.00	42.00
Host Fee-IHSA	2,500.00	2,500.00
<i>Total Expenditures</i>	\$ 10,612.00	\$ 10,647.00
<i>(Net Balance Income minus Expenses)</i>	-0-	-0-

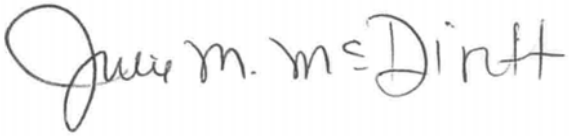
Estimated Value of In-Kind Services (Explain)

*Pepsi Products, music for warm-up, parade of schools, closing ceremonies, graphics, P.A. system, lap-top computers, printers, bench officials, scorers, runners, computer techs, National Anthem singers, Hosts, set-up, tear down, postage, and supplies.

Statement of Assurances

Any funds received under this grant will be used for the purposes described in this application.
The figures, facts, and representations in this application are true and correct to the best of my knowledge.

Name (Please Print): Julie M. McDivitt

Signature: 

Date: March 30, 2018

Title of Office Held: Business Manager

Agreement

This Agreement made this _____ day of _____, _____
by and between the City of Mattoon, Coles County, Illinois (hereinafter, "City") and
Eastern Illinois University Kinesiology and Sports Studies, Mattoon, IL (hereinafter
"Grantee").

Witnesseth:

WHEREAS. City has agreed to provide a grant of money in the amount of two thousand two hundred and seventy five dollars (\$2,275.00) for the purposes set forth in the Tourism Grant Application (appended hereto, marked as Exhibit A, and fully incorporated herein by reference); and ,

WHEREAS, Grantee, as a condition of the grant, has agreed to fully disclose its financial standing to prove that the grant was used as represented on Exhibit A.

NOW, THEREFORE, IT IS AGREED BETWEEN THE PARTIES HERETO AS FOLLOWS:

1. As a condition of the grant (Exhibit A), Grantee shall make available to City, or any of its designated representatives, any or all of its financial records, including but not limited to: checking accounts, savings accounts, bank accounts, financial institution accounts, books of account, general ledgers, and all other financial records and business records, such records request shall be satisfied within seven (7) business days of written request to Grantee.

2. City agrees to fund the grant (Exhibit A) consistent with the terms of Exhibit A.
3. City may conduct an audit of Grantee's financial records at any time within fourteen (14) months of the date of Exhibit A. City may also conduct an audit within sixty (60) days of receipt of written notice as set forth in the next paragraph, hereof.
4. Grantee shall provide a written notice to the City Clerk of the City of Mattoon within sixty (60) days of the conclusion of the grant program (Exhibit C). Grantee will comply with all other requirements set forth in "General Information Sheet" appended hereto and marked as Exhibit B which are not expressly contradicted by this agreement.
5. The audit referred to in this agreement shall include the unrestricted access to all financial records of Grantee as provided in this Agreement.
6. Grantee shall, upon written request by City, give written direction to all financial institutions, with which it has any account, to disclose any information with respect to such account(s) and, by this Agreement, waives any privilege or right of confidentiality which it may have to any financial records possessed by it or possessed by any financial institution.
7. Financial institution, as used in this Agreement, includes any bank, savings and loan, securities house, or any other institution having the purpose of holding or investing funds for clients or customers of such financial institution.
8. In the event of noncompliance with this Agreement, Grantee shall refund all monies paid to it pursuant to Exhibit A within thirty (30) days upon written demand to it by City because of such noncompliance. City will not demand

refund until reasonable efforts have been made to obtain compliance with this Agreement.

9. Grantee agrees that all funds paid to it pursuant to Exhibit A shall be used solely and only for the purposes represented on Exhibit A.

Mayor

Attest:

City Clerk

Grantee

**City of Mattoon
Council Decision Request**

MEETING DATE: 04/17/18

CDR NO: 2018-1842

SUBJECT: Bid Award – Parking Lot Pavement, 21st & Broadway

SUBMITTAL DATE: 04/12/18

SUBMITTED BY: Dean Barber, Public Works Director

APPROVED FOR COUNCIL AGENDA: Kyle Gill, City Administrator 04/12/2018
Date

EXHIBITS (If applicable): Plan View

EXPENDITURE	AMOUNT	CONTINGENCY FUNDING
ESTIMATE: \$194,586.87	BUDGETED: \$300,000.00	REQUIRED: \$0

IF IT IS THE WISH OF THE COUNCIL TO SUPPORT RECOMMENDATIONS CONTAINED IN THIS REPORT, THE FOLLOWING MOTION IS SUGGESTED:

“I move to accept the bid in the amount of \$194,586.87 from AJ Walker Construction for the replacement of the parking lot pavement at the NE corner of 21st Street & Broadway Avenue.”

SUMMARY OF THE TOPIC FOR WHICH A COUNCIL DECISION IS REQUESTED:

A bid opening was held on Wednesday, April 11, 2018. The following bids were received:

<u>Contractor</u>	<u>Bid Price</u>	<u>Asphalt/Concrete</u>
Ne-Co Asphalt	\$169,750.00	Asphalt
AJ Walker Construction	\$194,586.87	Concrete
Bartel’s Concrete	\$224,994.00	Concrete
Howell Asphalt	\$231,341.77	Asphalt
Estimate	\$284,000.00	

This bid included the following bid alternates:

- 5” of Hot-Mix Asphalt Pavement on 6” of Compacted CA-06.
- 7” of Concrete Pavement on 4” of Compacted CA-06.

We stated in the bid specifications that we reserved the right to choose between the lowest asphalt bid and the lowest concrete bid.

Overview

The bids between the asphalt and concrete contractors were expected to be very close to each other. The bids were also expected to be lower than the estimate due to the level of competition. However, I did not expect under any circumstances to receive prices this low.

One of the commonalities in the 3 lowest bids is AJ Walker. They presented us with a fantastic bid as a general contractor. They also presented really low bids as a subcontractor to Ne-Co and Bartel. Walker would be doing the pavement removal, aggregate subbase, and a strip of concrete pavement along the back of the businesses in Ne-Co’s bid. Walker would be doing the pavement removal in Bartel’s bid.

Bid Analysis #1

This section contains an analysis of the bids versus the cost estimate in demonstration of the magnitude of the low prices being offered to us.

There is \$100,000 worth of materials in the bids.

There is \$ 6,000 worth of subcontractor services.

This makes a total of \$106,000 in fixed costs before the contractor sets their labor, equipment, overhead, & profit.

The lowest asphalt bid includes \$63,750 in labor, equipment, overhead, and profit.

The lowest concrete bid includes \$88,600 in labor, equipment, overhead, and profit.

There is \$80,000 worth of labor in my estimate.

There is \$50,000 worth of equipment rental.

There was \$45,000 in contingencies, overhead, and profit in my estimate.

All of the bids include less man-hours than my estimate. However, one could only cut that number by 67% to 75% at still complete the work. It is highly likely that we are only being charged a small fraction of the normal equipment rental rates. It is also obvious that the costs for contingencies, overhead, and profit have been minimized as well.

Bid Analysis #2

This section includes some prices from other projects for comparison.

Progress Square, 2011, Bartel's Construction

7" Concrete Pavement = \$45/sqyd

City crews did all of the subgrade prep and placed the aggregate subbase.

Broadway Avenue Alley from 15th to 16th, 2015, Bartel's Construction

4" Aggregate Subbase = \$6.75/sqyd

7" Concrete Pavement = \$52/sqyd

Bid Analysis #2 (cont.)

PW Building Parking, 2017, Feutz Contractors

4" Aggregate Subbase = \$5.00/sqyd

7" Concrete Pavement = \$44/sqyd

City crews did all of the subgrade prep

AJ Walker's Bid for this Project

4" Aggregate Subbase = \$4.50/sqyd

7" Concrete Pavement = \$35.72/sqyd

The Depot Parking Lot, and the Alley between 16th and the Depot, were both bid as lump sums. There is no unit pricing for comparison.

Asphalt vs Concrete

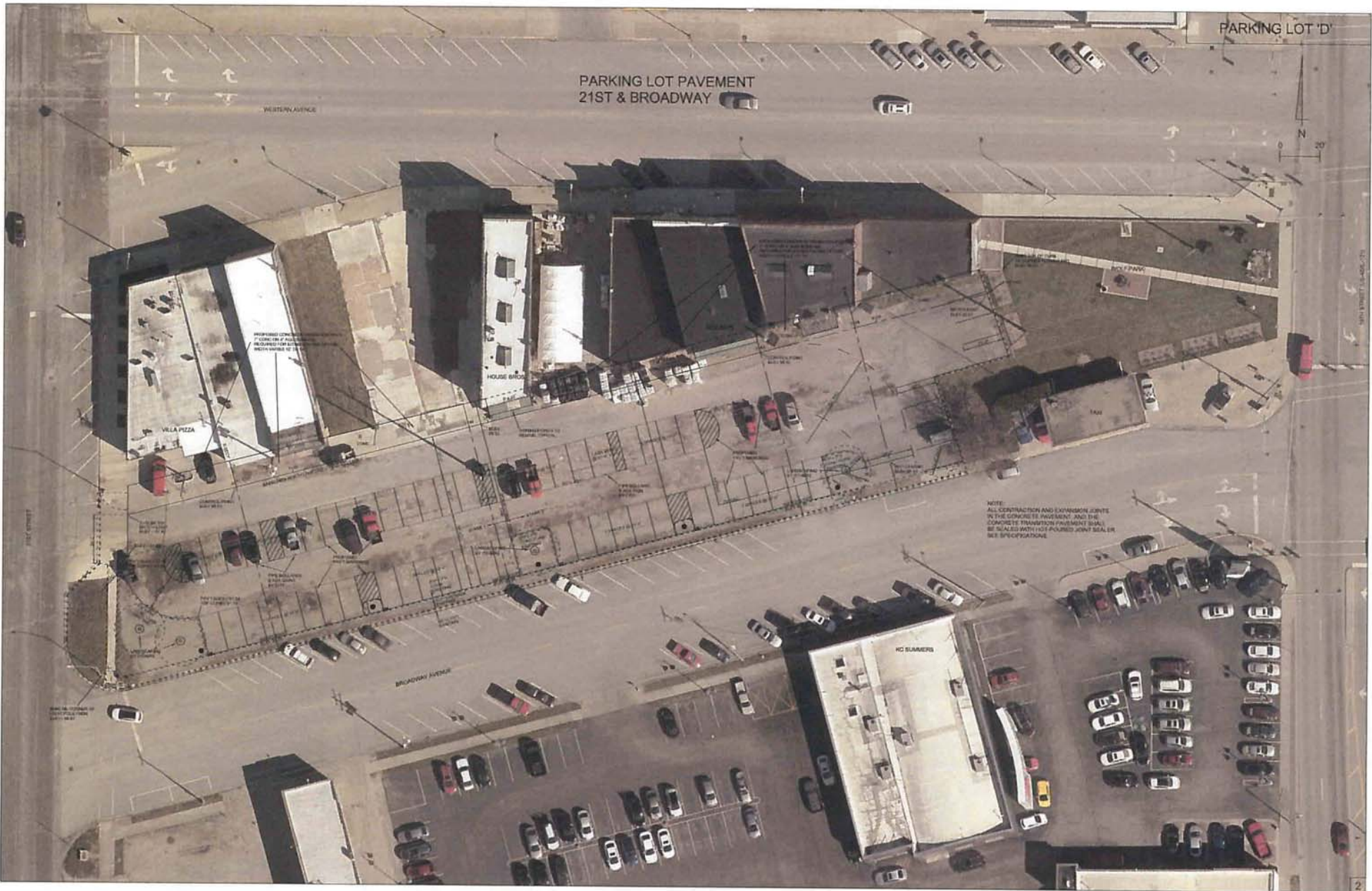
The conventionally accepted life cycle for a properly designed and constructed concrete pavement is 20 years. The conventionally accepted life cycle for a properly designed and constructed asphalt pavement is 12 years. The primary issue for asphalt is the oxidation of the asphalt cement on the surface from the sun and weathering. One would need to seal and restripe the asphalt at 10 to 12 years, and then again at 16 to 18 years to reach the 20 year life cycle. The estimated cost for sealing and striping the parking lot twice during it's life cycle is \$16,000.

The asphalt would remain the lowest cost based on this analysis. However, the life cycle costs are certainly close.

When engineers assemble contracts with asphalt and concrete options, we typically make structurally equivalent pavement designs. In this case, I elected to present two pavement designs that were very close in cost to promote competition. Both options have the same excavation depth. I limited the asphalt pavement design to the amount that could be placed in two lifts. This particular concrete pavement design is stronger than the asphalt pavement design. Unfortunately, I am unable to quantify that strength difference into dollars. Engineers often do, but I find the math creative at best.

Award Recommendation

The Asphalt Pavement Bid from Ne-Co, and the Concrete Pavement Bid from AJ Walker are both great bids. However, the concrete pavement is a stronger design, and will require less maintenance over a 20 year life cycle. I recommend acceptance of the bid from AJ Walker. The City is not likely to ever have an opportunity again to purchase a concrete parking lot at this location for this price.



PARKING LOT 'D'

PARKING LOT PAVEMENT
21ST & BROADWAY

WESTERN AVENUE



VILLA PIZZA

HOUSE BROS

MC SUMMERS

NOTE:
ALL CONSTRUCTION AND EXPANSION JOINTS
IN THE CONCRETE PAVEMENT, AND THE
CONCRETE TRANSITION PAVEMENT SHALL
BE SEALED WITH HOT PAURED JOINT SEALER
PER SPECIFICATIONS.

Ordered 3/19/18

* Order Placement Form *
MILES CHEVROLET, INC

Fax to (217) 872-2069

Phone (217) 872-2070

Email: twene@vtaig.com

New 2018 Chevrolet Impala - Administrative Package .

Includes all equipment listed below for only

\$22,979.00

NEW BODY STYLE

Front Wheel Drive
Front Cloth Bucket Seats
Floor Shift with Console
60/40 Cloth Rr Bench Seat
Power OSRV Mirrors
Rear Window Defroster
Intermittent Wipers
150 Amp Alternator

3.6L DOHC V6 Engine
Stabilitrak & Traction Control
18" Wheels w/ Spoked Covers
P235/50R18 All Season Tires
8 Way Pwr Driver & Pass Seat
My Link Radio 8" Touch Screen
Power Windows w/ Auto Down
Tilt Wheel & Cruise Control
Automatic Headlamps w/ DRL

6 Speed Automatic Transmission
4 Wheel Anti Lock Brakes
Solar Ray Light Tinted Windows
Steering Wheel Mtd Audio Controls
Center Dome Light w/ Map Lights
Battery Run Down Protection
Stainless Steel Exhaust
Carpeted Floor Mats
Rear Vision Camera

Air Conditioning
Hill Start Assist
Power Door Locks
Compact Spare
Keyless Entry
Keyless Start
Bluetooth
Carpet
In State Delivery

Other Available Options

X Please Check Options Desired

<input type="checkbox"/>	Extra Keys (each)	\$ 119.00
<input checked="" type="checkbox"/>	Remote Start	\$ 300.00
<input type="checkbox"/>	Engine Block Heater	\$ 100.00
<input type="checkbox"/>	Front & Rear Splash Guards	\$ 200.00
<input type="checkbox"/>	All Weather Mats (Front, Rear, Cargo)	\$ 200.00

<input checked="" type="checkbox"/>	2.5 4Cyl with Auto Stop/Start	\$ (-640.00)
<input type="checkbox"/>	Rear Park Assist	\$ 295.00
<input type="checkbox"/>	Aluminum Wheels	\$ 1500.00
<input type="checkbox"/>	Illinois Title & Municipal Plates	\$ 105.00

Color / Quantity

Exterior

Interior

___ Black

X Silver

___ Gray

*All Interiors are Black

___ White

___ Blue

BILL / SHIP TO

City, County or Village of: City of Mattoon Police Dept Tax Exemption # E 99

Address 1710 Wabash City Mattoon State FL Zip 61938

Contact Person Jason Taylor Phone 235-2255 Fax 258-6715

Per Vehicle Price w/ Options: \$ 23,279 Quantity: 1 Total Order Amount: \$ 23,279

Tom Wene
Fleet Operations

Miles Chevrolet 150 W Pershing Road Decatur, IL 62526
** Celebrating Over 25 Years in Pursuit Sales



Invoice

RECEIVED

MAR 20 2018

POLICE DEPT.
MATTOON, IL

110-5223-742

3/20/2018

Miles Chevrolet
150 W Pershing Road
Decatur, IL 62526

To:

Mattoon Police Department
1710 Wabash Ave
Mattoon, IL 61938

Contact

Chief Jason Taylor
Phone
962-0051

PO #

Ext

Description	Unit Cost	#	Total
2018 Chevrolet Impala Administrative Sedan	\$ 22,979.00	1	\$ 22,979.00
Remote Start	\$ 300.00	1	\$ 300.00
Total	\$ 23,279.00	1	\$ 23,279.00

Miles Chevrolet, Inc.
Fleet Sales Division
150 W Pershing Road
Decatur, IL 62526
twene@mileschevrolet.com

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(217) 872-2070
Voice
(217) 872-2069
Fax

Submit with Payment

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Phone (217) 368-3037 • Fax (217) 368-3517 • Toll Free 1-877-368-3038



**STATE OF ILLINOIS
INTERCEPTOR UTILITY AWD
GOVERNMENT PRICING**

ORDERING AGENCY: Mattoon Police Department

CONTACT PERSON: Jason Taylor CELL: 217-962-0051

FORD FLEET # _____ PURCHASE ORDER # _____

QUANTITY: 2 COST EACH: \$ 28,600.00

ADDRESS: 1710 Wabash Avenue

CITY: Mattoon ZIP CODE: 61938 TAX EXEMPT # E9998 - 2439 - 07

PHONE: 217-235-2255 FAX: 217-258-6715 EMAIL: taylorj@mattoonillinois.org

TOTAL ORDER COST: \$ 57,200.00

SIGNATURE J. Taylor #55 TITLE Chief of Police

Morrow Brothers Ford Inc.
1242 Main Street
Greenfield, IL 62044

Phone # 1-217-368-3037
Fax # 1-217-368-3517
Email: richie@morrowbrothersfordinc.com

PLEASE SUBMIT THIS SIGNED FORM WITH ORDER

PAYMENT DUE UPON DELIVERY

2018 POLICE INTERCEPTOR UTILITY STANDARD EQUIPMENT

MECHANICAL

- Alternator – 220-Amp
- Axle Ratio – 3.65 (AWD)
- Battery – H.D. maintenance-free 78A/750-CCA
- Brakes – 4-Wheel Heavy-Duty Disc w/H.D. Calipers
- Column Shifter
- Drivetrain – All-Wheel-Drive
- Electric Power-Assist Steering (EPAS) – Heavy-Duty
- Engine – 3.7L V6 Ti-VCT FFV
- Engine Hour Meter
- Engine Oil Cooler, Transmission Oil Cooler
- Fuel Tank – 18.6 gallons Capacity
- Suspension – independent front & rear
- Transmission – 6-speed automatic, police calibrated

EXTERIOR

- Antenna, Roof-mounted
- Exhaust True Dual
- Front-Door-Lock Cylinders (Front Driver / Passenger)
- Glass – 2nd Row, Rear Quarter and Liftgate Privacy Glass
- Headlamps – LED Low Beam; Incandescent (Halogen) High Beam
- Liftgate w/ Fixed Glass w/Door-Lock Cylinder
- Mirrors – Black, Power Electric Remote
- Rear bumper step pad
- Spare – Full size 18" Tire w/TPMS
- Tail lamps – LED
- Tires – 245/55R18 A/S BSW
- Wheel-Lip Molding – Black
- Wheels – 18" x 8.0 painted black steel with wheel hub cover
- Windshield – Acoustic Laminated

SAFETY / SECURITY

- AdvanceTrac® w/RSC® (Roll Stability Control™)
- Airbags, 2nd generation driver & front-passenger, side seat, Roll Curtain Airbags and Safety Canopy®
- Anti-Lock Brakes (ABS) with Traction Control
- Belt-Minder® (Front Driver / Passenger)
- Child-Safety Locks (capped)
- Individual Tire Pressure Monitoring System (TPMS)
- Seat Belts, Pretensioner/Energy-Management System w/adjustable height in 1st Row
- SOS Post-Crash Alert System™

FUNCTIONAL

- Audio
 - AM/FM / CD / MP3 Capable / Clock / 6 speakers
 - 4.2" Color LCD Screen Center-Stack "Smart Display"
 - 5-way Steering Wheel Switches, Redundant Controls
- Note:** Radio does "not" include USB Port or Aux. Audio Input Jack
- Note:** USB Port and Aux. Audio Input Jack requires SYNC® (53M)
- Easy Fuel® Capless Fuel-Filler
- Front door tether straps (driver/passenger)
- Power pigtail harness
- Rearview Camera with Washer viewable in 4" centerstack – OR – Rear View Camera viewable in rear view mirror 87R (No charge option)
- Recovery Hook, Rear Only
- Simple Fleet Key (w/o microchip, easy to replace)
- Two-way radio pre-wire
- Two (2) 50 amp battery ground circuits – power distribution junction block
- Windows – Rear Defroster
- Wipers – Front Speed-Sensitive Intermittent; Rear Dual Speed Wiper

INTERIOR / COMFORT

- Cargo Hooks
- Climate Control – Single-Zone Manual
- Power Door Locks
- Floor Covering – Heavy-Duty Vinyl
- Glove Box – Locking/non-illuminated
- Lighting
 - Overhead Console with Sunglass Holder
 - 1st row task lights (driver and passenger)
 - Dome Lamp – 1st row (red/white)
 - 2nd/3rd row overhead map light
- Mirror – Day/night Rear View
- Particulate Air Filter
- Power-Adjustable Pedals
- Powerpoints – (2) First Row
- Rear-window Defrost
- Scuff Plates – Front & Rear
- Seats
 - 1st Row Police Grade Cloth Trim, Dual Front Buckets
 - 1st Row – Driver 6-way Power track (fore/aft. Up/down, tilt with manual recline, 2-way manual lumbar)
 - 1st Row – Passenger 2-way manual track (fore/aft. with manual recline)
 - Steel intrusion plates in both driver/passenger seatbacks
 - 2nd Row Vinyl, 60/40 Split Bench Seat with fold-flat
- Speed (Cruise) Control
- Speedometer – Calibrated (includes digital readout)
- Steering Wheel – Manual / Tilt with Speed Controls and Redundant Audio Controls
- Sun visors, color-keyed, non-illuminated
- Universal Top Tray – Center of I/P
- Windows, Power, 1-touch Up/Down Front Driver/PassengerSide with disable feature

OPTIONS INCLUDED

- All Wheel Drive (K8A)
- Interior Lights Disabled, Dark Mode (43D)
- Driver's Side Whelen LED Spotlight (51T)
- Ignition Override System (SID)
- Front Headlamp Housing, Pre-drilled (86P)
- Tail Lamp Lighting Solution (66B)
- Rear Hatch Timer, Delete (18D)
- 5 Year / 100,000 Miles Powertrain Extended Warranty

2018 AWD Utility Police Interceptor

\$28,490.00

+ 110.00 options

\$ 28,600

2018 POLICE INTERCEPTOR UTILITY COLORS, SEATING, LICENSING

EXTERIOR COLOR	PAINT CODE	CHARGE	SELECTION
Medium Brown Metallic	BU	Add \$0.00	<input type="checkbox"/>
Arizona Beige Metallic Clearcoat	E3	Add \$0.00	<input type="checkbox"/>
Vermillion Red	E4	Add \$0.00	<input type="checkbox"/>
Blue Metallic	FT	Add \$0.00	<input type="checkbox"/>
Shadow Black	G1	Add \$0.00	<input type="checkbox"/>
Smokestone Metallic	HG	Add \$0.00	<input type="checkbox"/>
Kodiak Brown Metallic	J1	Add \$0.00	<input type="checkbox"/>
Dark Toreador Red Metallic	JL	Add \$0.00	<input type="checkbox"/>
Norsea Blue Metallic	KR	Add \$0.00	<input type="checkbox"/>
Dark Blue	LK	Add \$0.00	<input type="checkbox"/>
Royal Blue	LM	Add \$0.00	<input type="checkbox"/>
Light Blue Metallic	LN	Add \$0.00	<input type="checkbox"/>
Silver Grey Metallic	TN	Add \$0.00	<input type="checkbox"/>
Sterling Grey Metallic	UJ	Add \$0.00	<input type="checkbox"/>
Ingot Silver Metallic	UX	Add \$0.00	<input type="checkbox"/>
Medium Titanium Metallic	YG	Add \$0.00	<input type="checkbox"/>
Oxford White	YZ	Add \$0.00	<input type="checkbox"/>

INTERIOR SEATING	SEATING	CHARGE	SELECTION
Cloth Front Buckets / Vinyl Rear <ul style="list-style-type: none"> • Front - Unique Heavy-Duty Cloth, Front Bucket Seats Driver 6-way Power Track (fore/aft.up/down, tilt with manual recline, 2-way manual lumbar) • Passenger - 2-way Manual Track (fore/aft. With manual recline) • Rear - 60/40 Split Vinyl 	9W Standard	Add \$0.00	<input type="checkbox"/>
Cloth Front Buckets / Cloth Rear <ul style="list-style-type: none"> • Front - Unique Heavy-Duty Cloth, Front Bucket Seats Driver 6-way Power Track (fore/aft.up/down, tilt with manual recline, 2-way manual lumbar) • Passenger - 2-way Manual Track (fore/aft. With manual recline) • Rear - 60/40 Split Cloth 	FW Optional	Add \$60.00	<input type="checkbox"/>
Front Passenger Seat, 6-Way Power	Optional (87P)	Add \$320.00	<input type="checkbox"/>
Carpet Floor Covering in lieu of Vinyl Floor Covering	Optional (16C)	Add \$125.00	<input type="checkbox"/>
Front & Rear WeatherTech Floor Liners	WTECH	Add \$180.00	<input type="checkbox"/>

OPTIONAL UTILITY DELETIONS	CODE	CHARGE	SELECTION
• Delete Driver's Side Spotlight	DDSS	Credit \$100.00	<input type="checkbox"/>
• Delete Ignition Override System	DIOS	Credit \$100.00	<input type="checkbox"/>

LICENSE, TITLE FEE AND DELIVERY		CHARGE	SELECTION
M	-	Add \$175.00	<input type="checkbox"/>
MP	-	Add \$175.00	<input type="checkbox"/>
Sheriff	-	Add \$175.00	<input type="checkbox"/>
Delivery - Single Unit	-	Add \$275.00	<input type="checkbox"/>
Delivery - Multiple Units	-	Add \$225.00 each	<input type="checkbox"/>

2018 POLICE INTERCEPTOR UTILITY OPTIONAL EQUIPMENT

OPTIONAL EQUIPMENT	OPTION CODE	CHARGE	SELECTION
INTERIOR UPGRADE OPTION *Not Recommended for Radio & Equipment Mounting			
<ul style="list-style-type: none"> • 1st and 2nd Row Carpet Floor Covering • Cloth Seats – Rear • Center Floor Console less shifter w/unique Police console finish plate* and two cup holders • Deletes the standard console mounting plate (85D) 	65U	Add \$370.00	<input type="checkbox"/>
FRONT HEADLAMP / POLICE INTERCEPTOR HOUSING ONLY			
<ul style="list-style-type: none"> • Pre-molded side warning LED holes (does not include LED installed lights; eliminates need to drill housing assemblies) 	86P	Included	<input type="checkbox"/>
FRONT HEADLAMP LIGHTING SOLUTION			
<ul style="list-style-type: none"> • Includes base LED Low beam/Incandescent (Halogen) High beam headlamp with High Beam Wig-wag function and two (2) white rectangular LED side warning lights • Wiring, LED lights included. Controller "not" included 	66A	Add \$820.00	<input type="checkbox"/>
TAIL LAMP / POLICE INTERCEPTOR HOUSING ONLY			
<ul style="list-style-type: none"> • Pre-existing holes (does not include LED installed lights) (eliminates need to drill housing assemblies) 	86T	Add \$60.00	<input type="checkbox"/>
TAIL LAMP LIGHTING SOLUTION			
<ul style="list-style-type: none"> • Includes base LED lights plus two (2) rear integrated hemispheric lighthead white LED side warning lights in taillamps • LED lights only. Wiring, controller "not" included 	66B	Included	<input type="checkbox"/>
REAR LIGHTING SOLUTION			
<ul style="list-style-type: none"> • Includes two (2) backlit flashing linear high-intensity LED lights (driver's side red / passenger side blue) mounted to inside liftgate glass • Includes two (2) backlit flashing linear high-intensity LED lights (driver's side red / Passenger side blue) installed on inside lip of liftgate (lights activate when liftgate is open) • LED lights only. Wiring, controller "not" included 	66C	Add \$480.00	<input type="checkbox"/>
CARGO WIRING UPFIT PACKAGE			
<ul style="list-style-type: none"> • Rear console plate (85R) – contours through 2nd row; channel for wiring • Wiring overlay harness with lighting and siren interface connections • Vehicle Engine Harness: <ul style="list-style-type: none"> ◦ Two (2) light connectors – supports up to six (6) LED lights (engine compartment) ◦ Two (2) grille light connectors ◦ One (1) 10-amp siren/speaker circuit (engine to cargo area) • Whelen Lighting PCC8R Control Head • Whelen PCC8R Light Relay Center (mounted behind 2nd row seat) • Light Controller / Relay Center Wiring (jumper harness) • Whelen Specific Cable (console to cargo area) Connects PCC8R to Control Head • Pre-wiring for grille LED lights, siren and speaker (60A) • Does "not" include LED lights ◦ Recommend Police Wire Harness Connector Kits 47C and 21P 	67G	Add \$1,280.00	<input type="checkbox"/>
READY FOR THE ROAD PACKAGE: all-in complete includes police Interceptor packages: 66A, 66B, 66C, plus			
<ul style="list-style-type: none"> • Whelen Cencom Light Controller Head with dimmable backlight • Whelen Cencom Relay Center / Siren / Amp w/Traffic Advisor (mounted behind 2nd row seat) • Light Controller / Relay Cencom Wiring (wiring harness) w/additional input/output pigtailed • High current pigtail • Whelen Specific WECAN Cable (console to cargo area) connects Cencom to Control Head • Pre-wiring for grille LED lights, siren and speaker (60A) • Rear console plate (85R) – contours through 2nd row; channel for wiring • Grille linear LED Lights (Red / Blue) and harness • 100-Watt Siren / Speaker • Hidden Door-Lock Plunger / Rear-Door Handles Inoperable (52P) 	67H	Add \$3,770.00	<input type="checkbox"/>

2018 POLICE INTERCEPTOR UTILITY OPTIONAL EQUIPMENT

OPTIONAL EQUIPMENT (cont.)	OPTION CODE	CHARGE	SELECTION
ULTIMATE WIRING PACKAGE			
<ul style="list-style-type: none"> • Rear console mounting plate (85R) – contours through 2nd row; channel for wiring • Pre-wiring for grille LED lights, siren and speaker (60A) • Wiring harness I/P to rear cargo area (overlay) <ul style="list-style-type: none"> ◦ Two (2) light cables – supports up to six (6) LED lights (engine compartment/grille) ◦ One (1) 10-amp siren/speaker circuit engine cargo area • Rear hatch/cargo area wiring – supports up to six (6) rear LED lights • Does “not” include LED lights, side connectors or controller <ul style="list-style-type: none"> ◦ Recommend Police Wire Harness Connector Kits 47C and 21P 	67U	Add \$560.00	<input type="checkbox"/>
POLICE WIRE HARNESS CONNECTOR KIT - FRONT			
<ul style="list-style-type: none"> • For connectivity to Ford PI Package solutions includes: <ul style="list-style-type: none"> ◦ (2) Male 4-pin connectors for siren ◦ (5) Female 4-pin connectors for lighting/siren/speaker ◦ (1) 4-pin IP connector for speakers ◦ (1) 4-pin IP connector for siren controller connectivity ◦ (1) 8-pin sealed connector ◦ (1) 14-pin IP connector 	47C	Add \$130.00	<input type="checkbox"/>
POLICE WIRE HARNESS CONNECTOR KIT - REAR			
<ul style="list-style-type: none"> • For connectivity to Ford PI Package solutions includes: <ul style="list-style-type: none"> ◦ (1) 2-pin connector for rear lighting ◦ (1) 2-pin connector ◦ (6) Female 4-pin connectors ◦ (6) Male 4 pin connectors ◦ (1) 10-pin connector 	21P	Add \$130.00	<input type="checkbox"/>

KEY EXTERIOR OPTIONS	OPTION CODE	CHARGE	SELECTION
LAMPS / LIGHTING			
<ul style="list-style-type: none"> • Auto Headlamp 	86L	Add \$115.00	<input type="checkbox"/>
<ul style="list-style-type: none"> • Dome Lamp - Red/White in Cargo Area 	17T	Add \$50.00	<input type="checkbox"/>
<ul style="list-style-type: none"> • Front Warning Auxiliary LED Lights (Driver side – Red / Passenger side – Blue) 	21L	Add \$550.00	<input type="checkbox"/>
<ul style="list-style-type: none"> • Front Interior Visor Light Bar (LED) • Super low-profile warning LED light bar fully integrated into the top of the windshield near the headliner. (Red/Red or Blue/Blue operation. White “take down” and “scene” capabilities), 3 Year Warranty Note: Requires Rear Console Plate (85R) 	96W	Add \$1,060.00	<input type="checkbox"/>
<ul style="list-style-type: none"> • Front Interior Visor Light Bar (LED) • Whelen FST Front Inner Edge Trio (Red/Blue/White), 5 Year Warranty 	FST	Add \$1,060.00	<input type="checkbox"/>
<ul style="list-style-type: none"> • Pre-wiring for grille LED lights, siren and speaker 	60A	Add \$50.00	<input checked="" type="checkbox"/>
<ul style="list-style-type: none"> • Rear Quarter Glass Side Marker LED Lights (Driver side–Red/Passenger side– Blue) • Whelen Avenger II Duo Red/Blue AVC12J 	63L	Add \$570.00	<input type="checkbox"/>
<ul style="list-style-type: none"> • Rear Spoiler Traffic Warning Lights (LED) • Fully integrated in rear spoiler for enhanced visibility • Provides red/blue/amber directional lighting Note: Requires Rear Console Plate (85R). Not available with Interior Upgrade Package (65U), 3 Year Warranty 	96T	Add \$1,380.00	<input type="checkbox"/>
<ul style="list-style-type: none"> • Interior Rear LED Light Bar • Whelen RST Rear Trio (Red/Blue/Amber) Inner Edge, 5 Year Warranty 	RST	Add \$1,080.00	<input type="checkbox"/>
<ul style="list-style-type: none"> • Side Marker LED – Sideview Mirrors (Driver side – Red / Passenger side – Blue) • Located on backside of exterior mirror housing • LED lights only. Wiring, controller “not” included. Note: Requires 60A 	63B	Add \$290.00	<input type="checkbox"/>
SPOT LAMP, LED BULB			
<ul style="list-style-type: none"> • Passenger Side Whelen LED Spotlight 	51V	Add \$420.00	<input type="checkbox"/>
BODY			
<ul style="list-style-type: none"> • Glass – Solar Tint 2nd Row, Rear Quarter and Liftgate Window (Deletes Privacy Glass) 	92G	Add \$120.00	<input type="checkbox"/>
<ul style="list-style-type: none"> • Glass – Solar Tint 2nd Row Only, Privacy Glass on Rear Quarter and Liftgate Window 	92R	Add \$90.00	<input type="checkbox"/>
<ul style="list-style-type: none"> • Roof Rack Side Rails – Black 	68Z	Add \$150.00	<input type="checkbox"/>
<ul style="list-style-type: none"> • Deflector Plate 	76D	Add \$330.00	<input type="checkbox"/>

2018 POLICE INTERCEPTOR UTILITY OPTIONAL EQUIPMENT

KEY EXTERIOR OPTIONS (cont.)	OPTION CODE	CHARGE	SELECTION
VINYL WRAP OPTIONS			
<ul style="list-style-type: none"> ● Two-Tone Vinyl Package #1 <ul style="list-style-type: none"> ○ Roof Vinyl ○ RH/LH Front-Doors Vinyl ○ RH/LH Rear-Doors Vinyl ○ White (YZ) Only 	91A	Add \$880.00	<input type="checkbox"/>
<ul style="list-style-type: none"> ● Vinyl Word Wrap - POLICE 'non-reflective' <ul style="list-style-type: none"> ○ White (YZ) lettering located on LH/RH sides of vehicle 	91D	Add \$820.00	<input type="checkbox"/>
<ul style="list-style-type: none"> ● Vinyl Word Wrap - POLICE 'reflective' <ul style="list-style-type: none"> ○ Black lettering located on LH/RH sides of vehicle 	91E	Add \$820.00	<input type="checkbox"/>
<ul style="list-style-type: none"> ● Vinyl Word Wrap - POLICE 'reflective' <ul style="list-style-type: none"> ○ White lettering located on LH/RH sides of vehicle 	91F	Add \$820.00	<input type="checkbox"/>
<ul style="list-style-type: none"> ● Vinyl Word Wrap - SHERIFF 'non-reflective' <ul style="list-style-type: none"> ○ White lettering located on LH/RH sides of vehicle 	91G	Add \$820.00	<input type="checkbox"/>
WHEELS			
<ul style="list-style-type: none"> ● Full Wheel Covers 	65L	Add \$60.00	<input type="checkbox"/>
<ul style="list-style-type: none"> ● 18" Painted Aluminum Wheel <ul style="list-style-type: none"> Note: Spare wheel is an 18" conventional (Police) black steel wheel 	64E	Add \$460.00	<input type="checkbox"/>
AUDIO / VIDEO			
<ul style="list-style-type: none"> ● SYNC® Basic (Voice-Activated Communication System) – Includes single USB port and single auxiliary audio input jack 	53M	Add \$290.00	<input type="checkbox"/>
<ul style="list-style-type: none"> ● Remappable (4) switches on steering wheel (less SYNC®) 	61R	Add \$150.00	<input type="checkbox"/>
<ul style="list-style-type: none"> ● Remappable (4) switches on steering wheel (with SYNC®) 	61S	Add \$150.00	<input type="checkbox"/>
DOORS / LOCKS (select only one)			
<ul style="list-style-type: none"> ● Hidden door-lock plunger w/rear inside door handles inoperable 	52P	Add \$160.00	<input type="checkbox"/>
<ul style="list-style-type: none"> ● Rear inside door handles inoperable / locks inoperable 	68G	Add \$35.00	<input type="checkbox"/>
WINDOWS			
<ul style="list-style-type: none"> ● Windows – Rear-windows, operable from front driver side switches 	18W	Add \$35.00	<input type="checkbox"/>
KEYS (can be ordered with Remote Keyless Entry 55F; not available with Perimeter Anti-Theft Alarm 593)			
<ul style="list-style-type: none"> ● Keyed Alike – 1435x 	59E	Add \$55.00	<input type="checkbox"/>
<ul style="list-style-type: none"> ● Keyed Alike – 1284x 	59B	Add \$55.00	<input type="checkbox"/>
<ul style="list-style-type: none"> ● Keyed Alike – 0135x 	59D	Add \$55.00	<input type="checkbox"/>
<ul style="list-style-type: none"> ● Keyed Alike – 0576x 	59F	Add \$55.00	<input type="checkbox"/>
<ul style="list-style-type: none"> ● Keyed Alike – 1111x 	59J	Add \$55.00	<input type="checkbox"/>
<ul style="list-style-type: none"> ● Keyed Alike – 1294x 	59C	Add \$55.00	<input type="checkbox"/>
<ul style="list-style-type: none"> ● Keyed Alike – 0151x 	59G	Add \$55.00	<input type="checkbox"/>
SAFETY & SECURITY			
<ul style="list-style-type: none"> ● Ballistic Door-Panels (Level III) – Driver Front-Door Only 	90D	Add \$1,510.00	<input type="checkbox"/>
<ul style="list-style-type: none"> ● Ballistic Door-Panels (Level III) – Driver & Pass Front-Doors 	90E	Add \$3,020.00	<input type="checkbox"/>
<ul style="list-style-type: none"> ● BLIS® – Blind Spot Monitoring with Cross-traffic Alert (Requires 54Z) 	55B	Add \$540.00	<input type="checkbox"/>
<ul style="list-style-type: none"> ● Lockable Gas Cap for Easy Fuel® Capless Fuel-Filler 	19L	Add \$20.00	<input type="checkbox"/>
<ul style="list-style-type: none"> ● Mirrors – Heated Sideview 	549	Add \$60.00	<input checked="" type="checkbox"/>
<ul style="list-style-type: none"> ● Ford Factory Engine Idle Feature Upgrade <ul style="list-style-type: none"> ○ Upgrade: Ignition Override from After-Market Secure Idle Brand to a Ford Factory Installed System with 3 Year / 36,000 Mile Warranty ○ Feature Includes in-Dash Indicator when System is Activated 	47A	Add \$240.00	<input type="checkbox"/>
<ul style="list-style-type: none"> ● Remote Keyless-Entry Key Fob (w/o Keypad, less PATS) – (includes 4-key fobs) 	55F	Add \$330.00	<input type="checkbox"/>
<ul style="list-style-type: none"> Note: Available with Keyed Alike, however, key fobs are "not" fobbed alike when ordered with Keyed-Alike ● Reverse Sensing 	76R	Add \$275.00	<input type="checkbox"/>
MISCELLANEOUS			
<ul style="list-style-type: none"> ● Aux Air Conditioning <ul style="list-style-type: none"> Note: Highly Recommended for K9 Units 	17A	Add \$580.00	<input type="checkbox"/>
<ul style="list-style-type: none"> ● Additional Noise Suppression Bonds (Ground Straps) 	60R	Add \$95.00	<input type="checkbox"/>
<ul style="list-style-type: none"> ● Engine 3.5L Twin Turbo EcoBoost® 	99T	Add \$3,190.00	<input type="checkbox"/>
<ul style="list-style-type: none"> ● Engine Block Heater 	41H	Add \$90.00	<input type="checkbox"/>
<ul style="list-style-type: none"> ● Enhanced PTU Cooler – Power Transfer Unit ● Recommended Usage: EVOC Training; Continuous / Extended Track Usage Note: This PTU Cooler is not required for day to day patrol usage Note: Requires the 3.5L V6 EcoBoost® Engine (99T) 	52B	Add \$2,910.00	<input type="checkbox"/>
<ul style="list-style-type: none"> ● 100 Watt Siren/Speaker (includes bracket and pigtail) 	18X	Add \$290.00	<input type="checkbox"/>
<ul style="list-style-type: none"> ● Rear Console Plate 	85R	Add \$35.00	<input type="checkbox"/>
<ul style="list-style-type: none"> ● 4 Molded Splash Guards 	MSP	Add \$190.00	<input type="checkbox"/>
<ul style="list-style-type: none"> ● External Driver's Door Mounted Keyless Entry Pad 	KEP	Add \$160.00	<input type="checkbox"/>
<ul style="list-style-type: none"> ● Fire Extinguisher with Vehicle Mount Bracket 	FEM	Add \$170.00	<input type="checkbox"/>

POLICE VEHICLE WARNING EQUIPMENT AND PACKAGES

WARNING EQUIPMENT AND PACKAGES	CHARGE	SELECTION
Basic Patrol Package <ul style="list-style-type: none"> • Whelen Liberty II 48" LED Light Bar • Integrated Alley Lights, Take downs with Flash • Integrated Traffic Advisor • Full Feature Siren w/ Light Controls, PA (Whelen) • 100 Watt Siren Speak w/Bracket (Whelen) • 4 LED Corner Lights, 2-Front 2-Rear (Whelen) • Custom Equipment Console • 3 Outlet 12 Volt Strip, Cupholders • Light Bar Mounting Kit • Installation of One Customer Supplied, 2-Way Radio and Antenna • All Parts, Labor, and Professional Installation 	Add \$4,980.00	<input type="checkbox"/>
Upgrade Light Bar to Whelen Legacy Model	Add \$770.00	<input type="checkbox"/>
Slick Top Package <ul style="list-style-type: none"> • Interior LED's in lieu of Light Bar; Includes Whelen FST Trio & RST Trio 	Add \$4,980.00	<input type="checkbox"/>
Two Ion LED Grill Lights (standard with Slick Top Package)	Add \$280.00	<input type="checkbox"/>
Whelen LINV2 180 Degree Under Mirror Side Warning	Add \$490.00	<input type="checkbox"/>
Whelen Tracer Lower Side Warning	Add \$1,680.00	<input type="checkbox"/>
Prisoner Partition - Sliding Center Window, XL Space Saver, Center Weapons Recess	Add \$880.00	<input type="checkbox"/>
Supply & Install LED Light in Prisoner Area	Add \$160.00	<input type="checkbox"/>
Rear Window Armor	Add \$290.00	<input type="checkbox"/>
Dual Weapons Rack w/Timer; AR/870 Setina Vaultlock or Pro Gard Tri-Lock	Add \$560.00	<input type="checkbox"/>
Push Bumper with 4 Ion LED Warning Lights	Add \$880.00	<input type="checkbox"/>
Rear Prisoner Seat w/ Cargo Barrier	Add \$1,480.00	<input type="checkbox"/>
Rear Cargo Barrier Only	Add \$590.00	<input type="checkbox"/>
Computer Mount for Customer Supplied Docking Station (includes new charge guard)	Add \$490.00	<input type="checkbox"/>
Install Additional Radio	Add \$90.00 each	<input type="checkbox"/>
Install Video* Camera System	Add \$390.00	<input type="checkbox"/>
Install Radar* System	Add \$80.00	<input type="checkbox"/>
Locking Dual-Drawer Rear Cargo Storage Cabinet	Add \$1,660.00	<input type="checkbox"/>
Lund Loft Rear Overhead Weapon/Electronics Storage Vault	Starting at \$795.00	<input type="checkbox"/>

Custom Programming Available at an Additional \$90.00 per Hour

***Customer Supplied Video and Radar Must Include Vehicle Specific Mounting Kit**

MORROW BROTHERS FORD INC. TRADE INFORMATION

CONTACT: Richie M. Wellenkamp
PHONE: 1-217-368-3037
FAX: 1-217-368-3517

ORDERING AGENCY: _____ CONTACT: _____

ADDRESS: _____ CITY: _____

PHONE NUMBER: _____ FAX NUMBER: _____

TRADE VALUE (MORROW BROTHERS USE ONLY) \$ _____

TRADE-IN VEHICLE INFORMATION

YEAR _____ MAKE _____ MODEL / BODY STYLE _____

COLOR _____ VIN # _____

ENGINE _____ TRANSMISSION _____ MILEAGE _____

FRONT WHEEL DRIVE _____ ALL-WHEEL DRIVE _____ 4X4 TRUCK _____ 2WD TRUCK _____

HAS THIS VEHICLE BEEN USED AS A K9 UNIT?

LIST ANY BODY DAMAGE:

LIST ANY MECHANICAL PROBLEMS OR DEFECTS:

YOU MAY E-MAIL PICTURES TO: richie@morrowbrothersfordinc.com

WE WILL TRADE FOR ANYTHING!

Nothing follows